

**COUNTY OF EL DORADO
DEPARTMENT OF TRANSPORTATION
FACILITIES ENGINEERING DIVISION**

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN by the County of El Dorado, State of California, that sealed bids for work in accordance with the Project Plans (Plans) and Contract Documents designated:

**ACCESS CONTROL/CCTV/INTRUSION ALARM SYSTEM
for the
HUMAN SERVICES/ CHILD SUPPORT SERVICES/ HEALTH SERVICES DEPARTMENTS
PLACERVILLE & SOUTH LAKE TAHOE
CONTRACT NO. PW 10-30566, CIP No. 90400**

will be received by the Clerk of the Board of Supervisors, at the Board of Supervisors 330 Fair Lane, Placerville, CA 95667, or by mailing to 330 Fair Lane, until **Thursday, February 3, 2011 at 2:00 p.m.**, at which time bids will be publicly opened and read by the El Dorado County Department of Transportation, Facilities Engineering Division.

No Bid may be withdrawn after the time established for receiving bids or before the award and execution of the Contract, unless the award is delayed for a period exceeding sixty (60) calendar days. Bids shall be executed in accordance with the instructions given and on the forms provided in the bound Contract Documents furnished by the El Dorado County, Department of Transportation. The proposal shall not be detached from the Contract Documents. All bids must be clearly marked on the envelope:

**“ACCESS CONTROL/CCTV/INTRUSION ALARM SYSTEM
for the
HUMAN SERVICES/ CHILD SUPPORT SERVICES/ HEALTH SERVICES DEPARTMENTS
PLACERVILLE & SOUTH LAKE TAHOE”
CONTRACT NO. PW 10-30566, CIP No. 90400**

TO BE OPENED AT 2:00 PM , Thursday, FEBURARY 3, 2011

NAME OF BIDDER

LOCATION/DESCRIPTION OF THE WORK: The project locations are 3047 Briw Road, 3057 Briw Road, 670 Placerville Drive, and 937 Spring Street Placerville; 1900 Lake Tahoe Blvd., South Lake Tahoe. The Work to be done consists of, but is not limited to:

- A. The Work will be bid as a Schedule A and a Schedule B in accordance with the Proposal and as described in the Technical Specifications. Separate Agreements for the Schedule A and for the Schedule B will be executed by the County and the successful bidder.

Base Bid-Schedule A consists of the furnishing of all labor, materials, and equipment for installation of Access Control/Closed Circuit TV(CCTV)/Intrusion Alarm Systems at the Human Services/ Child Support Services/ Health Services Departments offices in Placerville and South Lake Tahoe locations; and

Additive Alternate Bid-Schedule B consists of providing yearly monitoring and maintenance of the Base Bid-Schedule A equipment.

- B. Bids are required for the entire Work described herein, including both Schedule A and Schedule B.
- C. The Work at 3047 Briw Road, 3057 Briw Road, 937 Spring Street shall be completed within **thirty (30)** calendar days of the contract start time stated in the Notice to Proceed. The remaining Work included in Schedule A shall be completed within **seventy-five (75)** calendar days of the contract start time stated in the Notice to Proceed. The term of the Work described in the Schedule B shall be three (3) years.
- D. For bonding purposes the anticipated project cost for the Schedule A work is less than \$220,000.00.
- E. Pre-bid / site visit meetings are scheduled for this project. These meetings will be held in the various sites. Representatives of Human Services, Child Support Services, and Health Services Departments will be present at the pre-bid meetings, as applicable, to describe the individual security needs. Attendance at the pre-bid meeting for each site for each department is **mandatory and only the bids of firms with representatives in attendance will be considered for evaluation and award.** In order to limit the disruption to the conduct of business, the meeting dates for the locations listed below will be the only opportunity for bidders to visit the sites. The Bidder's representative will be

required to sign an attendance sheet for each location for each department and provide the name of the firm being represented. The meetings will held as follows:

Placerville Sites:

Wednesday, January 19, 2011 at 10:00 a.m.

3047 Briw Road, 3057 Briw Road, 670 Placerville
Drive and 937 Spring Street
Placerville, CA 95667

South Lake Tahoe Sites:

Thursday, January 20, 2011 at 1:00 p.m.

1900 Lake Tahoe Blvd.
South Lake Tahoe, CA

OBTAINING OR INSPECTING CONTRACT DOCUMENTS: The Contract Documents and Plans may be examined at the El Dorado County Department of Transportation, Facilities Engineering Division or may be purchased in person or by mail from the Department of Transportation, Facilities Engineering Division, 3000 Fairlane Court, Suite 2, Placerville, California 95667, Telephone (530) 621-5986. The purchase price of each set of Contract Documents and Plans is **FIFTY** dollars (**\$50.00**) for each set and is non-refundable (payment by cash, company check, cashier's check or money orders are acceptable). To receive Contract Documents and Plans by mail, send request and payment prior to shipping and include an additional **TEN** dollars (**\$10.00**), for a total of **SIXTY** dollars (**\$60.00**), to include shipping and handling.

BRAND-SPECIFIC PRODUCTS: Pursuant to Public Contract Code 3400, the County of El Dorado Board of Supervisors has adopted the following findings related to specifying brand-specific products within these Contract Documents:

S2 Security's S2 Enterprise Standard Server, S2 Netbox Access Controllers, S2 NetDoor MicroNode Controllers for the Access Control System; and Sonitrol Base Module, Sonitrol Smart Audio Module, and Sonitrol AudioSensor for the Intrusion Detection System are designated in these Contract Documents as brand-specific in order to match other products in use on a particular public improvement. Sonitrol Base Module, Sonitrol Smart Audio Module, and Sonitrol Audio Sensor Intrusion Detection products are designated in these Contract Documents as brand-specific in order to obtain the necessary items that are only available from Sonitrol.

CONTRACTOR'S LICENSE CLASSIFICATION: Bidders shall be properly licensed to perform the Work pursuant to the State Contractor's License Act (Business and Professions Code section 7000 et seq.) and shall possess a **C-7 or C-10 LICENSE** or equivalent combination required by the categories and type of Work included in the Contract Documents and Plans at the time the Contract is awarded, and shall maintain a valid license through completion and acceptance of the Work, including the guarantee and acceptance period. Pursuant to California Public Contract Code section 20103.5 for contracts involving Federal funds, bids submitted shall not be invalidated by the failure of the Bidder to be licensed in accordance with the laws of this state so long as at the time the Contract is awarded, the successful Bidder is properly licensed in accordance therein. Failure of the successful Bidder to obtain proper and adequate licensing for an award of the Contract shall constitute a failure to execute the Contract, and forfeiture of the Bidders security.

BUSINESS LICENSE: The County Business License Ordinance provides that it is unlawful for any person to furnish supplies or services or transact any kind of business in the unincorporated territory of El Dorado County without possessing a County business license unless exempt under County Ordinance Code Section 5.08.070. The Bidder to whom an award is made shall comply with all of the requirements of the County Business License Ordinance, where applicable, prior to beginning work under this Contract and at all times during the term of this contract.

OTHER LICENSING REQUIREMENTS: Bidders shall hold an Alarm Company Operator License issued by the State of California Department of Consumer Affairs Bureau of Security and Investigative Services.

REQUIRED LISTING OF PROPOSED SUBCONTRACTORS: Each Proposal shall have listed therein the name and address of each subcontractor, to whom the Bidder proposes to subcontract portions of the work in an amount in excess of 1/2 of one percent of its total bid or \$10,000, whichever is greater, in accordance with the Subletting and Subcontracting Fair Practices Act, commencing with Section 4100 of the Public Contract Code. The Bidder shall also describe in the Subcontractor Listing the work to be performed by each subcontractor listed. The work to be performed by the subcontractor shall be shown by listing the bid item number, bid item description including the site location and the department for whom the work will be performed, and portion of the work to be performed by the subcontractor in the form of a percentage calculated by dividing the work to be performed by the subcontractor by the respective bid item amount(s) (not by the total bid price). The percentage of each bid item subcontracted may be submitted with the Bidder's bid or sent via email or fax to Janel Gifford, El Dorado County Department of Transportation, email-Janel.Gifford@edcgov.us, Fax-(530) 642-4988 by 4:00 p.m. on the first business day after the bid opening.

Access Control/CCTV/Intrusion Alarm Systems for HuSD/CSD/HeSD

County of El Dorado, DOT

Contract No. PW 10-30566, CIP No. 90400

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The email or fax shall contain the name of each subcontractor submitted with the Bidder's bid along with the bid item number, the bid item description including site location and the department for whom the work will be performed, and the percentage of each bid item subcontracted, as described above. At the time the contract is awarded all listed subcontractors shall be properly licensed to perform their designated portion of the work. The Bidder's attention is invited to other provisions of the Act related to the imposition of penalties for a failure to observe its provisions by using unauthorized subcontractors or by making unauthorized substitutions

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION: The County of El Dorado affirms that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation.

Bidder will take all necessary affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible.

NONDISCRIMINATION: Attention is directed to the following Notice that is required by Chapter 5 of Division 4 of Title 2, California Code of Regulations.

**NOTICE OF REQUIREMENT FOR NONDISCRIMINATION PROGRAM
(GOVERNMENT CODE SECTION 12990)**

Attention is further directed to the "Nondiscrimination Clause," set forth in Section 7-1.01A (4), "Labor Nondiscrimination," of the Standard Specifications, which is applicable to all nonexempt State contracts and subcontracts, and to the "Standard California Nondiscrimination Construction Contract Specifications" set forth therein. The specifications are applicable to all nonexempt State construction contracts and subcontracts of \$5,000 or more.

Attention is also directed to the Contract Conditions and to the draft Agreement contained in these Contract Documents for additional nondiscrimination and fair employment practices provisions that will apply to this federal-aid contract.

The Department of Transportation hereby notifies all Bidders that it will affirmatively ensure that in any Contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, national origin, religion, age, or disability in consideration for the award.

PREVAILING WAGE REQUIREMENTS: In accordance with the provisions of California Labor Code Sections 1770 et seq., including but not limited to Sections 1773, 1773.1, 1773.2, 1773.6, and 1773.7, the general prevailing rate of wages in the county in which the Work is to be done has been determined by the Director of the California Department of Industrial Relations. These wage rates appear in the California Department of Transportation publication entitled General Prevailing Wage Rates.

Interested parties can obtain the current wage information by submitting requests to the California Department of Industrial Relations, Division of Labor Statistics and Research, P.O. Box 420603, San Francisco, CA 94142-0603, Telephone (415) 703-4708, or by referring to the website at <http://www.dir.ca.gov/dlsr/PWD>. The rates at the time of the bid advertisement date of a project will remain in effect for the life of the project in accordance with the California Code of Regulations, as modified and effective January 27, 1997.

Copies of the general prevailing rate of wages in the county in which the Work is to be done are also on file at the Department of Transportation's principal office, and are available upon request, and in case of projects involving federal funds, federal wage requirements as predetermined by the United States Secretary of Labor have been included in the Contract Documents. Addenda to modify the Federal minimum wage rates, if necessary, will be issued as described in the Project Administration section of this Notice to Bidders.

In accordance with the provisions of Labor Code Section 1810, eight (8) hours of labor shall constitute a legal day's work upon all work done hereunder, and Contractor and any subcontractor employed under this Contract shall also conform to and be bound by the provisions of Labor Code Sections 1810 through 1815.

In the case of federally funded projects, where federal and state prevailing wage requirements apply, compliance with both is required. This project is funded in whole or part by federal funds. Contractor's attention is directed to the requirements of, and compliance with the Copeland Act (18 U.S.C. 874 and 29 CFR Part 3), the Davis-Bacon Act (40 U.S.C. 276a to 276a-7 and 29 CFR Part 5), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330 and 29 CFR Part 5).

If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and the general prevailing wage rates determined by the Director of the California Department of Industrial Relations for similar classifications of labor, Contractor and subcontractors shall pay not less than the higher wage rate. The Department will not accept lower State wage rates not specifically included in the Federal minimum wage determinations. This includes "helper" (or other classifications based on hours of experience) or any other classification not appearing in the Federal wage determinations. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by Contractor and subcontractors, Contractor and subcontractors shall pay not less than the federal minimum wage rate which most closely approximates the duties of the employees in question.

BID SECURITY: A bid security shall be provided with each bid. Bid security shall be in an amount of not less than ten percent (10%) of the total amount bid for the **Base Bid-Schedule A Work** and shall be cash, a certified check or cashier's check drawn to the order of the County of El Dorado or a Bidder's Bond executed by a surety satisfactory to the County of El Dorado **on the form provided in the Proposal section of these Contract Documents (do not detach the form).**

BID PROTEST PROCEDURE: The protest procedure is intended to handle and resolve disputes related to the bid award for this project pursuant to Title 45 Code of Federal Regulations Subchapter A Part 92 Section 92.36 (b) (12)(i)-(ii) and County of El Dorado policies and procedures. A protestor must exhaust all administrative remedies with the County of El Dorado before pursuing a protest with a Federal Agency. Reviews of protests by the Federal agency will be limited to:

- (i.) Violations of Federal law or regulations and the standards of 45 CFR Part 92 Section 92.36 (b) (12) (i)-(ii). Violations of State of California or local law will be under the jurisdiction of the State of California or the County of El Dorado; and
- (ii.) Violation of the County of El Dorado's protest procedures for failure to review a complaint or protest. Protests received by the Federal agency other than those specified above will be referred to the County of El Dorado.

The protest procedure is an extension of the formal bid process and allows those who wish to protest the recommendation of an award after bid the opportunity to be heard.

Policy: Upon completion of the bid evaluation, the Department of Transportation shall notify all bidders of the recommendation of award, the basis therefore, and the date and time on which the recommendation for award will be considered and acted upon by the Board of Supervisors. All bidders may attend the Board of Supervisors meeting at the time the agenda item is considered, address the Board of Supervisors, and be heard.

Procedure: If a bidder wishes to protest the award, the procedure shall be as follows:

1. The Department of Transportation will review the bids received in a timely fashion under the terms and conditions of the Notice to Bidders, and notify the bidders in writing, at the address designated in the bid, of its recommendation including for award or rejection of bids ("All Bidders Letter").
2. Within five (5) working days from the date of the "All Bidders Letter," the bidder protesting the recommendation for award shall submit a letter of protest to the County of El Dorado, Department of Transportation, Attention Janel Gifford, Department of Transportation, 2441 Headington Road, Placerville, California 95667 and state in detail the basis and reasons for the protest. The bidder must provide facts to support the protest, including any evidence it wishes to be considered, together with the law, rule, regulation, or criteria on which the protest is based.
3. If the Department of Transportation finds the protest to be valid, it may modify its award recommendations and notify all bidders of that decision. If the Department of Transportation does not agree with the protest, or otherwise fails to resolve the protest, the Department of Transportation will notify the bid protestor and all interested parties of its decision and the date and time that the recommendation for award will be agendized for the Board of Supervisors' consideration and action. The Department of Transportation shall also include in its report to the Board of Supervisors the details of the bid protest.
4. The bidder may attend the Board of Supervisors meeting at which the recommendation and bid protest will be considered. The Board of Supervisors will take comment from the bidder, staff, and members of the public who wish to speak on the item. In the event that the bidder is not in attendance at that time, the bid protest may be dismissed by the Board of Supervisors without further consideration of the merits; and

In its discretion, the County of El Dorado may accept or reject any bids. The decision of the Board of Supervisors shall be final in accepting or rejecting the bid protest, awarding the bid, or rejecting any or all bids.

AWARD OF CONTRACT: Bids will be considered for award by the Board of Supervisors. The County of El Dorado reserves the right after opening bids to reject any or all bids, to waive any irregularity in a bid, or to make award to the lowest responsive, responsible Bidder and reject all other bids, as it may best serve the interests of the County.

The contract may be awarded based on either:

1. The total bid for the Base Bid-Schedule A only;
2. The total amount bid for both the Base Bid-Schedule A and the Additive Alternate Bid-Schedule B.

The County reserves the right to reject all bids.

As a condition of award, the successful Bidder will be required to submit bonds and evidence of insurance prior to execution of the Agreement by the County. Failure to meet this requirement shall constitute abandonment of the Bid by the Bidder and forfeiture of the Bidder's security. Award will then be made to the next lowest responsive, responsible Bidder.

RETAINAGE FROM PAYMENTS: The Contractor may elect to receive one hundred percent (100%) of payments due under the Contract from time to time, without retention of any portion of the payment by the County, by depositing securities of equivalent value with the County in accordance with the provisions of Section 22300 of the Public Contract Code. Securities eligible for deposit hereunder shall be limited to those listed in Section 16430 of the Government Code, or bank or savings and loan certificates of deposit.

PROJECT ADMINISTRATION: All communications relative to the Contract Documents and Plans shall be directed to Janel Gifford in the El Dorado County Department of Transportation, 2441 Headington Road, Placerville, CA 95762, telephone: (530) 642-4988. No oral responses to any questions concerning the content of the Plans and Contract Documents will be given. All responses will be in the form of written addenda to the Contract Documents and Plans or written responses to bidders' inquiries. Responses to bidders' inquiries and addenda will be posted on the Department of Transportation website at www.edcgov.us/Government/DOT/Bids.aspx. It is the bidders' responsibility to check this website for responses and addenda during the bid period.

BY ORDER OF the Director of the Department of Transportation, County of El Dorado, State of California.

Authorized by the Board of Supervisors on January 4, 2011 at Placerville, California.

By 
James W. Ware, P.E.
Director of Transportation