



County of El Dorado

Chief Administrative Office


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Sue Phillips
Chief Administrative Officer

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DATE: April 2, 2026

TO: Citizens of El Dorado County

FROM: Sue Phillips 
Chief Administrative Officer

SUBJECT: Americans with Disabilities Act (ADA) Accessibility of Board Agenda Attachments

The County of El Dorado strives to ensure all Board agenda materials are ADA-compliant. However, in limited circumstances, full remediation may not be possible without causing undue financial or administrative burden as defined in 28 CFR § 35.204, as determined by the Chief Administrative Office. These circumstances include, but are not limited to:

- Red-lined and fully executed documents where an unsigned ADA-compliant version is also attached.
- Budget transfer documents
- Maps, diagrams, or site plans
- Public comments attached to an agenda item as received from the public member.
- Attachments for items brought forward under urgency or emergency conditions that do not allow sufficient time for ADA remediation.
- Materials from prior Board actions that are provided as a reference for a current decision, including prior executed agreements and amendments.
- Attachments not created by the County, including documents from outside agencies, consultants, contractors, vendors, or members of the public, when remediation would require County staff to alter the document and therefore risk changing its meaning, format, or integrity.
- Any other attachments that have been deemed by the Chief Administrative Office as an undue burden.

We remain committed to ensuring that individuals with disabilities receive the benefits of our services to the maximum extent possible. Alternative formats can be made available upon advance request to the Clerk of the Board at 530-621-5390 or via email at edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.