



# County of El Dorado

## MEETING AGENDA

### Citizens' Oversight Committee

#### TOT - Measure S

*Thomas Celio*  
*Ami Chilton*  
*Russell Crawford*  
*Janet McDougall*  
*Edward Miller*

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October 18, 2023

10:00 AM

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**California Conservation Corp - Conference Room**  
**1949 Apache Avenue, South Lake Tahoe, CA 96150**

## PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

**CALL TO ORDER****ROLL CALL****ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR****CONSENT CALENDAR**

1. Approval of the minutes from the Meeting held on June 14, 2023.

**END OF CONSENT CALENDAR****AGENDA ITEMS**

1. Review Fiscal Year 2022/23 Road Fund expenditures for the Tahoe Basin.
2. Review Fiscal Year 2022/23 Measure S revenue.
3. Review the Adopted Fiscal Year 2023/24 budget and Measure S revenue and expenditures to date.
4. Discuss Fiscal Year 2024/25 budget and community priorities.

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.



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## CALL TO ORDER AT 10:03 AM

### ROLL CALL

**Present: 4 - Member Celio, Member Chilton, Member McDougall, Member Crawford**

**Absent: 1 - Member Miller**

## ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

### CONSENT CALENDAR

1. Approval of the minutes from the Emergency Meeting held on April 10, 2023.

**A motion was made by Member Celio, seconded by Member McDougall to Adopt the Agenda and Approve the Consent Calendar.**

**Yes: 4 – Celio, Chilton, McDougall, Crawford**

### END OF CONSENT CALENDAR

### AGENDA ITEMS

1. Election of the Chair, Vice Chair and Secretary of the Citizens' Oversight Committee through June 2024.

**A motion was made by Member Crawford, seconded by Member Celio to appoint Member McDougall as Chair, Member Celio as Vice Chair and Member Chilton as Secretary of the Citizens' Oversight Committee through June 2024.**

**Yes: 4 - Celio, Chilton, McDougall, Crawford**

2. El Dorado County, Department of Transportation recommending the Committee:
  - a. Receive a presentation on the current processes, revenue sources and Fiscal Year 23/24 Recommended Budget and planned projects in the Tahoe area; and

**A PowerPoint was presented by Rafael Martinez, Brian Mullens, Ashley Johnson, Becky Morton, Chase Hilbert and Stephanie Lisius.**

- b. Provide recommendations on how the Citizen's Oversight Committee would like to see TOT Measure S revenue utilized in future fiscal years.

**Department of Transportation staff agreed to provide the Committee with the TOT Measure S revenue balance during the Fall 2023 meeting, as well as provide options on how best to utilize funds between road maintenance projects and snow removal equipment.**

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**ADJOURNED 11:56 PM**

# Measure S Oversight Committee Meeting



October 18, 2023

El Dorado County  
Department of Transportation



# Maintained Mileage vs. Staff

	Centerline Miles	Centerline Percentage (total 1083)	Estimated Percentage of RF Budget	Road Staff	Mechanics	EH Help	Staff to Miles
Basin	153	14%	25%	19	5	10	9 miles per road staff
WS	930	86%	75%	42	11	2	22 miles per road staff

Excluded from the list above, DOT, Maintenance and Operations has the following staff servicing both the Basin and WS:

- 4 Bridge Crew Staff
- 12 Traffic Unit Staff (Traffic Workers, Engineering Technicians & Signals)
- 1 Administrative Technician
- 1 Senior Administrative Analyst

# FY 22/23 SLT Road Fund Expenditures

- Ratio of FY 22/23 Road Fund expenditures, West Slope and Tahoe:

	19/20	20/21	21/22	22/23	
Tahoe	28%	26%	23%	28%	26%
West Slope	72%	74%	77%	72%	74%

\*The percentages listed above do not include discretionary funds.

# FY 22/23 Measure S Revenue

- Tax revenue for January 1, 2023, to June 30, 2023:  
**\$1,127,466.49**
- Majority of tax revenue is quarterly payments, primarily from AirBnB, received 3-4 weeks after end of quarter.
  - AirBnB 2023 Q1: \$375,471.07
  - AirBnB 2023 Q2: \$323,206.32
  - Other (Q1 & Q2): \$428,789.10

# FY 23/24 Measure S Anticipated Revenue & Expenditures

- AirBnB 2023 Q3 payment has not yet been received. Anticipated in the last week of October.
- Without the first major component of FY 23/24 revenue, we are basing revenue projections on Q1 and Q2 of the 2023 calendar year.
  - Est. \$2.25m based on ~\$1.13m in 2023 Q1 & Q2
  - Holidays in Q3 may be a factor? (July 4<sup>th</sup>, Labor Day)
- **Planned Measure S expenditures for FY 23/24:**
  - \$1.25m for Pioneer Trail
    - All Measure S funded costs already incurred.

# 23/24 Planned Projects & Equipment

- **South Upper Truckee**
  - Grind & Pave was completed in July (SB1)
  - Surface Treatment & Striping will be completed in Spring 2024 ~\$700k (SB1)
- **Pioneer Trail**
  - Grind & Pave & temp striping was completed in July (Measure S)
  - Surface Treatment & Striping will be completed in Spring 2024 ~\$1.5M (TOT discretionary)
- **Equipment**
  - Two graders with plows & gates- \$250k TOT annual contribution and TOT discretionary for the remainder- ordered and estimated to arrive March 2024
- **Snow Equipment Rentals**
  - \$250k TOT annual contribution and \$100k CSA 3 – new contracts were approved 10/10/23
- **In-house grind & pave (patching performed by DOT staff)**
  - DOT staff completed four weeks of grind and pave in the Basin, normally, two weeks is what is accomplished.

# Citizens' Oversight Committee Roles & Responsibilities



# Committee Responsibilities

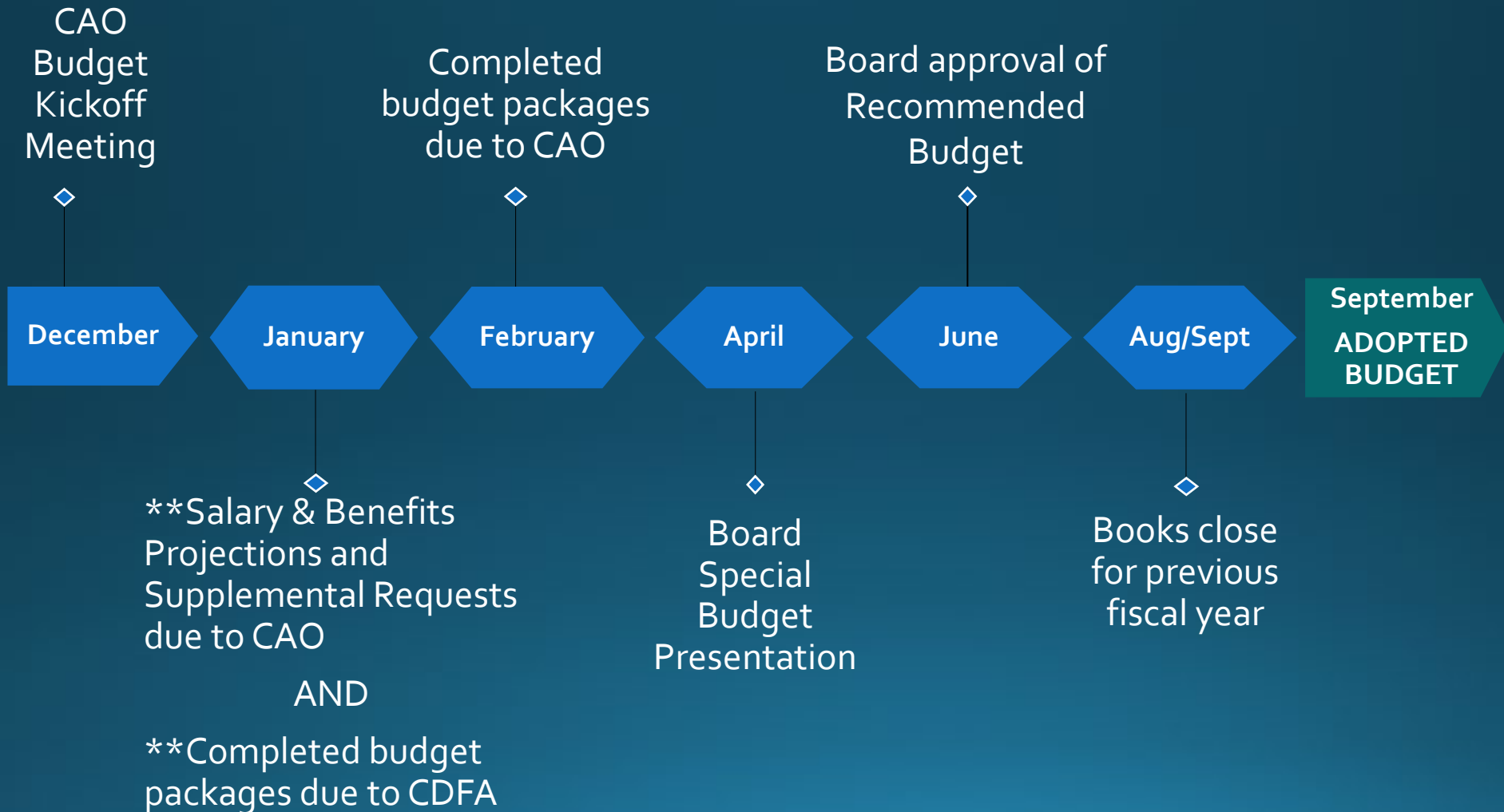
- Ensure TOT Measure S funds are being spent to enhance, not supplement, the funding contributed to removing snow and maintaining existing roads in the Tahoe area.
- Meet on an annual basis prior to the Boards approval of the Recommended Budget to review revenue and expenditures generated by the tax.
- Participate in discussions of how funds would be best spent for road maintenance or snow removal
- Prepare a written report to the Board of Supervisors relating to the revenue and expenditure of Tax funds, with the understanding that the Committee is advisory only and shall not have the authority to approve or deny expenditure of Tax funds.
- Each role is held for one year until the selection of their successor. Therefore, the next meeting will start with an election.

# Community Priorities Discussion





# Budget Milestones



# FY 24/25 Measure S Budget Goals

Multiple options exist to expend the funds:

- 1) Purchase snow removal equipment. Rotary blowers are outdated and consistently fail. Currently, rotary blowers are \$850k but are anticipated to increase after January 2024.
- 2) Complete Road Maintenance during the summer months of 2024.
  - a) North Upper Truckee or Lake Tahoe Blvd are the next priorities for the department.
- 3) Combination of both purchasing equipment and road maintenance.

Staff suggests budgeting \$1,500,000 in FY 24/25 to purchase one (1) rotary blower and use the remaining funds for additional road maintenance. After one full year of revenue, we will be able to better estimate for budgeting in future fiscal years. It will also give a little “cushion” in the Measure S account.