



County of El Dorado

MEETING AGENDA

Citizens' Oversight Committee

TOT - Measure S

Thomas Celio

Ami Chilton

Russell Crawford

Janet McDougall

Edward Miller

June 14, 2023

10:00 AM

California Conservation Corp - Conference Room
1949 Apache Avenue, South Lake Tahoe, CA 96150

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR****CONSENT CALENDAR**

1. Approval of the minutes from the Emergency Meeting held on April 10, 2023.

END OF CONSENT CALENDAR**AGENDA ITEMS**

1. Election of the Chair, Vice Chair and Secretary of the Citizens' Oversight Committee through June 2024.
2. El Dorado County, Department of Transportation recommending the Committee:
 - a. Receive a presentation on the current processes, revenue sources and Fiscal Year 23/24 Recommended Budget and planned projects in the Tahoe area; and
 - b. Provide recommendations on how the Citizen's Oversight Committee would like to see TOT Measure S revenue utilized in future fiscal years.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.



County of El Dorado

EMERGENCY MEETING AGENDA

Citizens' Oversight Committee

TOT - Measure S

Thomas Celio
Ami Chilton
Russell Crawford
Janet McDougall
Edward Miller

Monday, April 10, 2023

9:00 AM

California Conservation Corp - Conference Room
1949 Apache Avenue, South Lake Tahoe, CA 96150

PROTOCOLS FOR PUBLIC COMMENT

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CALL TO ORDER AT 9:01 AM

ROLL CALL

- Present: (' Member Celio, Member Chilton, Member McDougU`žA Ya VYf`7 fak ZfX
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ADOPTION OF THE AGENDA`

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AGENDA ITEMS

FÈ Citizens' Oversight Committee to review El Dorado County, Department of Á Transportation's recommendation to allocate Measure S TOT funds during Fiscal YearÁ 2023/24 to repair Pioneer Trail during the summer construction season.

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ADJOURNED 10:22 A.M.

Measure S Oversight Committee Meeting



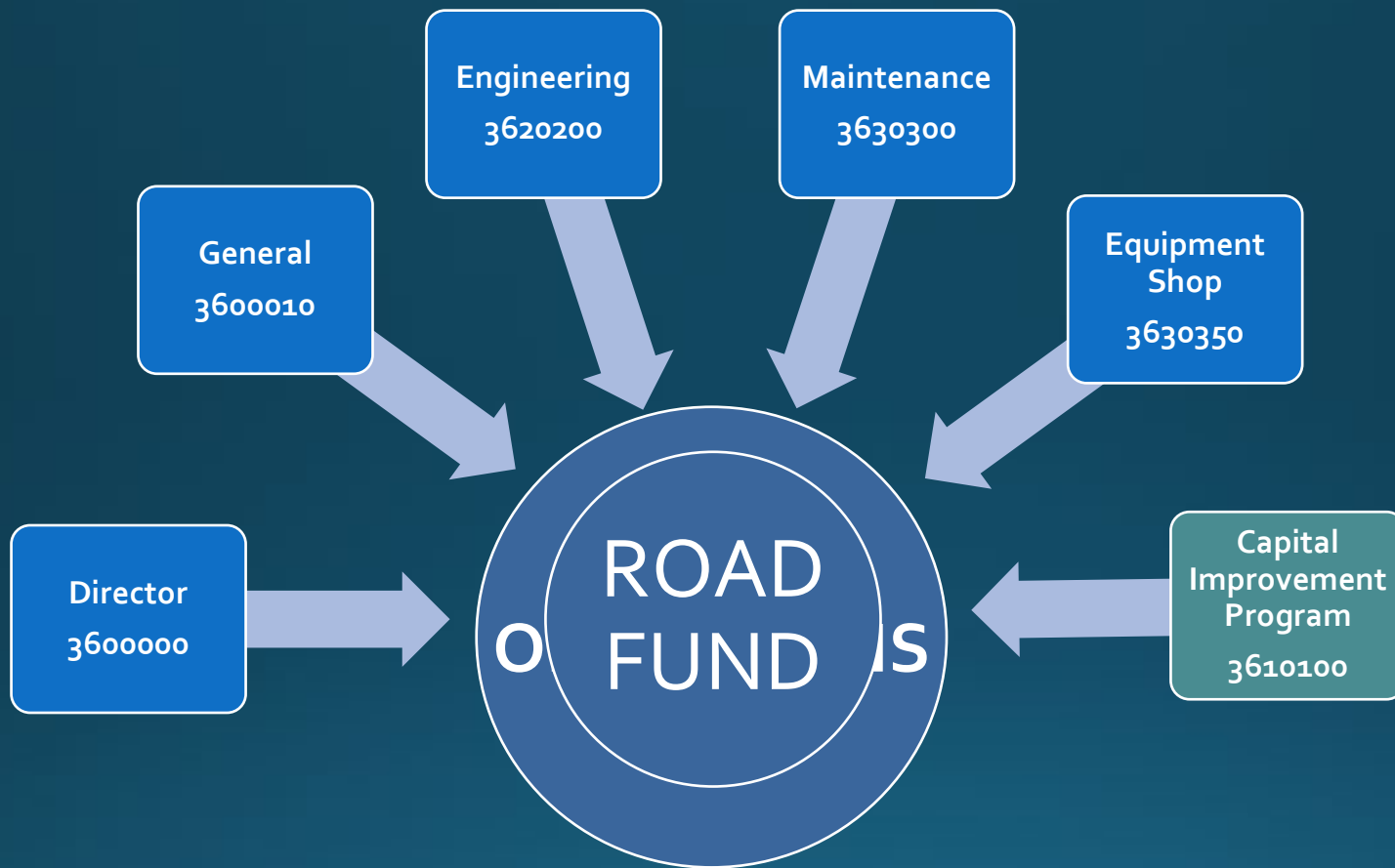
June 14, 2023

El Dorado County
Department of Transportation

Agenda Item #2 a.

Introduction to Transportation



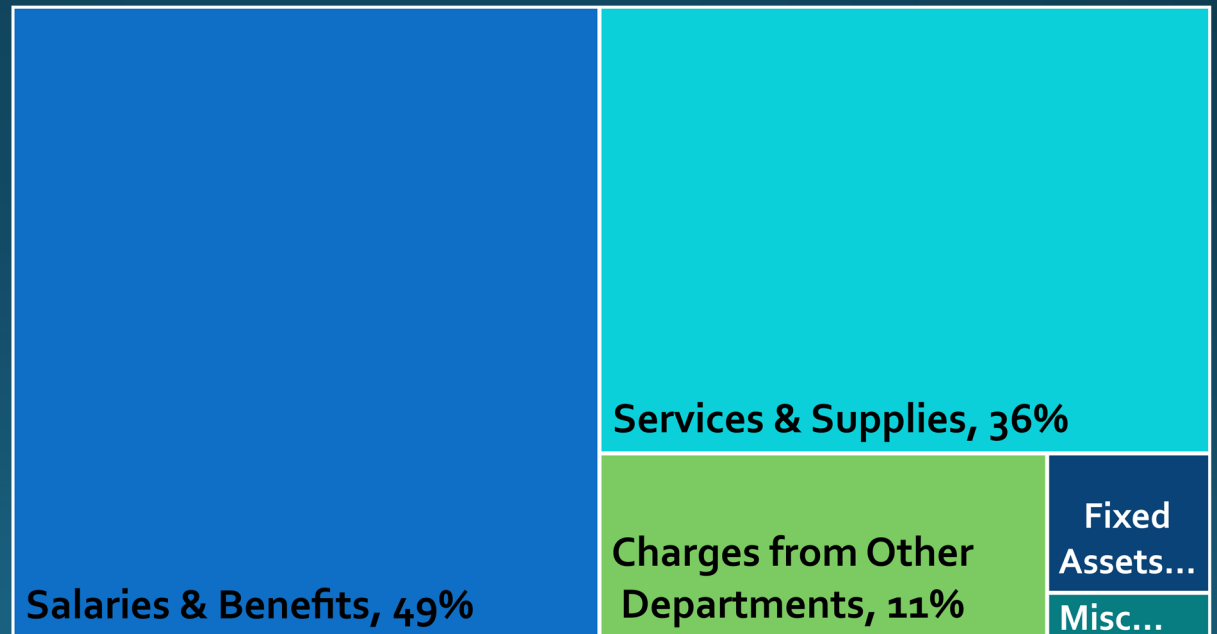


FY 21/22 Road Operations Revenues – Broad Categories

- Taxes 70.3%
 - Gas Taxes (SB-1 and HUTA) 44%
 - Road District Tax 26.3%
- Inspection Fees 8.2%
- Public Utility Franchise Fees 4.8%
- County-Wide Discretionary Transient Occupancy Tax 4.8%
- Tribe 3.8%
- General Fund FEMA match 4%
- Miscellaneous Other 4.1%

FY 21/22 Road Operations Expenses – Broad Categories

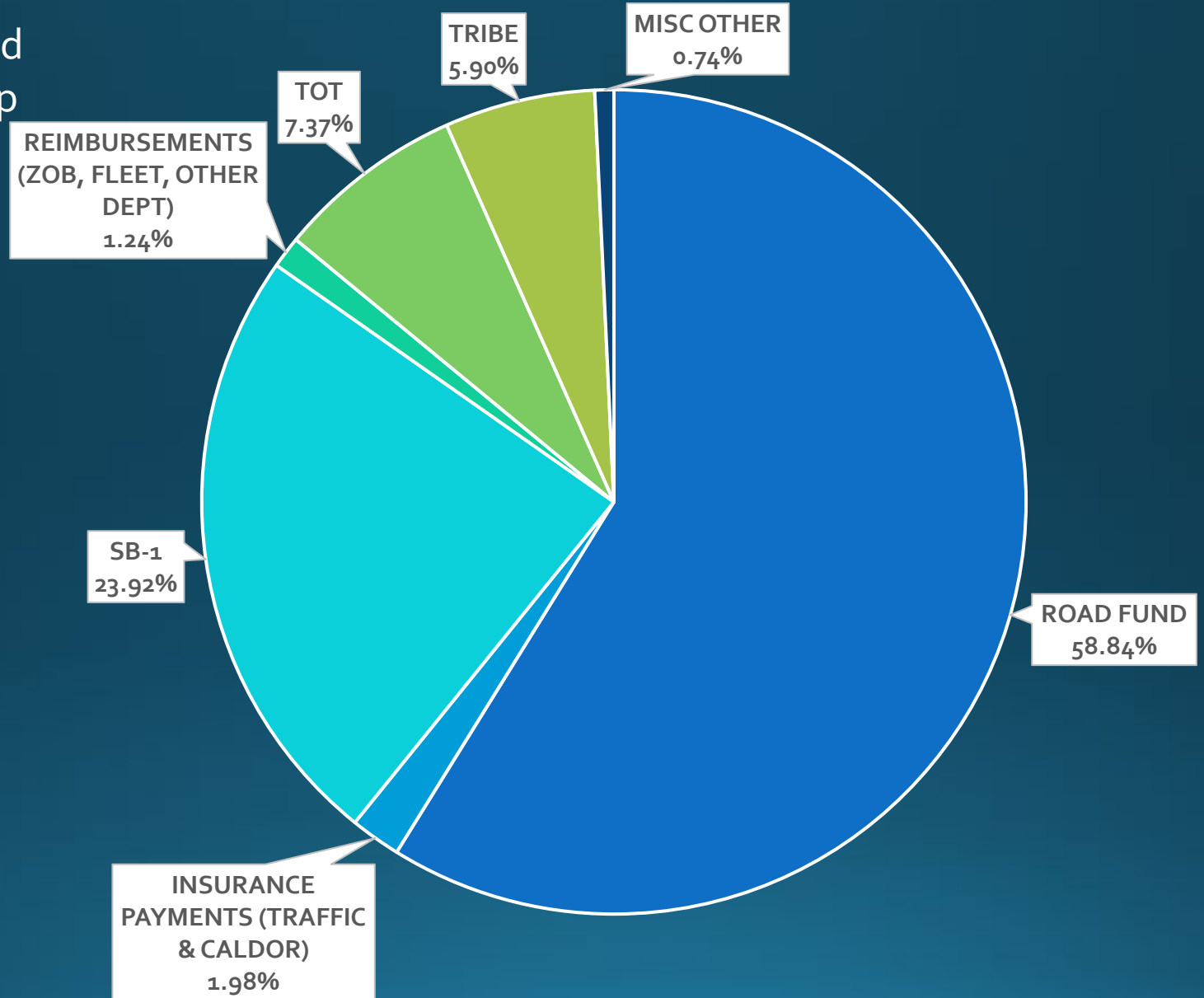
- Salaries and Benefits 49%
- Services and Supplies 36%
- Charges From Other Departments 11%
- Fixed Assets 3%
- Misc. Other 1%



Road Maintenance & Equipment Shop



FY 21/22
Maintenance and
Equipment Shop
Revenues



Maintenance
Equip Shop

Tribe Funding

In 2006, the Board entered into a Memorandum of Understanding (MOU) between the County and the Shingle Springs Band of Miwok Indians (Tribe), stating the Tribe would provide compensation to the County to mitigate anticipated impacts of the casino, including traffic.

FY 19/20	FY 20/21	FY 21/22
\$1,809,005	\$1,339,640	\$1,151,640

Senate Bill 1 (SB-1)

On April 28, 2017, the Governor signed Senate Bill 1 (SB1) which is known as the Road Maintenance and Rehabilitation Act of 2017 (RMRA).

RMRA/SB1 addresses basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local roadway systems. RMRA provides funding through additional gas taxes and vehicle registration taxes.

In order to receive RMRA funds, cities and counties must meet a “maintenance of effort” (MOE) requirement.

FY 19/20	FY 20/21	FY 21/22
\$4,753,751	\$4,513,578	\$4,664,610

County-Wide Discretionary Transient Occupancy Tax (TOT)

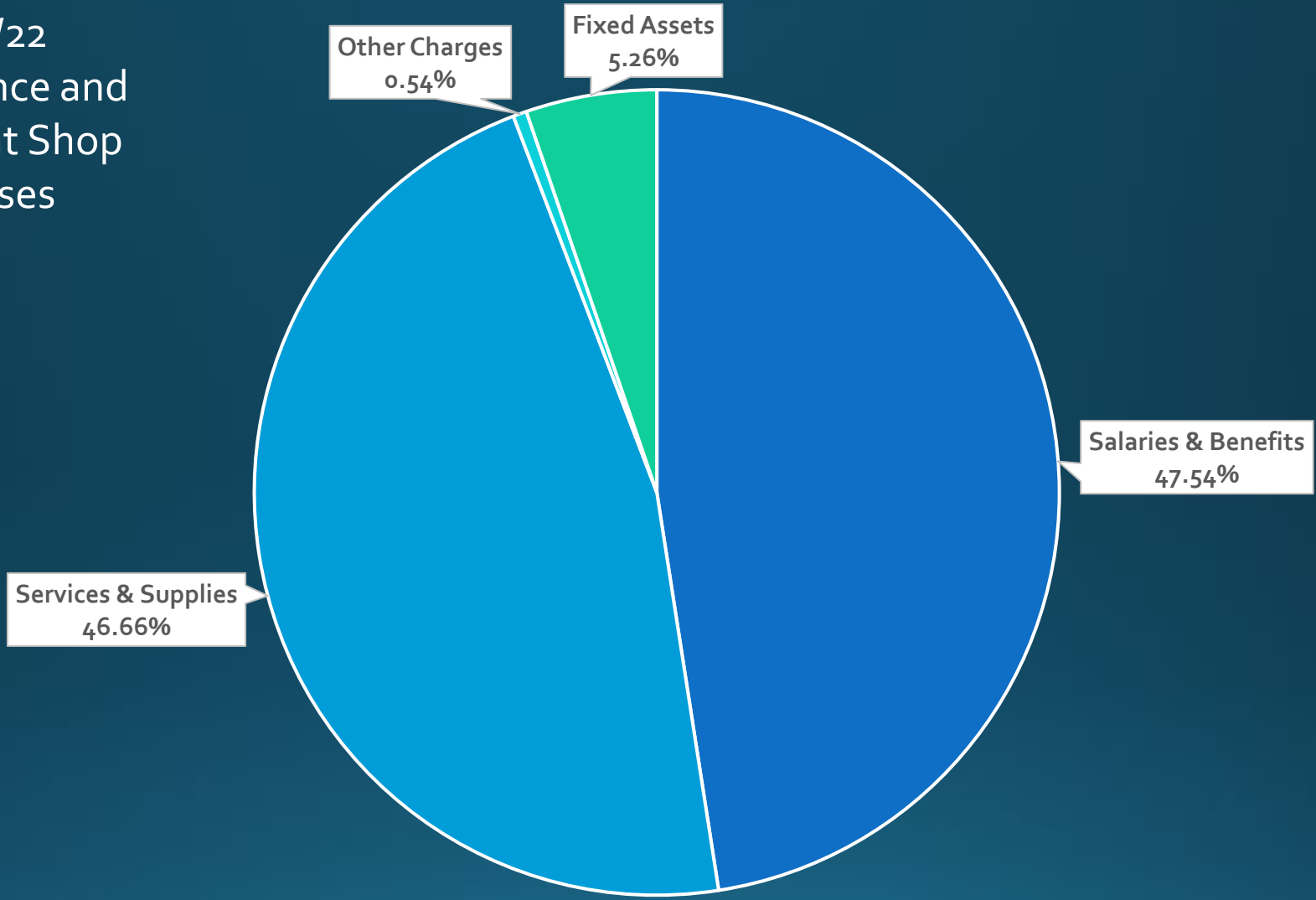
A 10% tax levied on specified short-term lodging (i.e., less than thirty days), including hotels, motels, vacation home rentals, and similar facilities within the entire County.

FY 19/20	FY 20/21	FY 21/22
-	-	\$1,438,204

23/24 County Department TOT Requests

- Treasurer-Tax Collector TOT Collection Costs-(\$446,500)
- Planning & Building VHR Sr. Development Technician—Ongoing Position Cost (\$85,500)
- Planning & Building VHR Code Enforcement Officer—Ongoing Position Cost (\$102,500)
- Sheriff 50% Cost of Helicopter Operations New TOT (\$10,875)
- Sheriff Search and Rescue(\$265,000)
- Designate funds for Tahoma Replacement(\$500,000)
- DOT Tahoe Area/Basin Road Maintenance (\$870,000)
- DOT Tahoe Area/Basin Equipment Rentals(\$250,000)
- DOT Tahoe Area/Basin Snow Removal &Equipment(\$1,130,000)
- DOT Countywide Road Maintenance (\$1,379,040)
- DOT Pioneer Trail Repair & Maintenance (\$1,300,000)
- DOT Bike Path Snow Removal (\$50,000)

FY 21/22
Maintenance and
Equipment Shop
Expenses

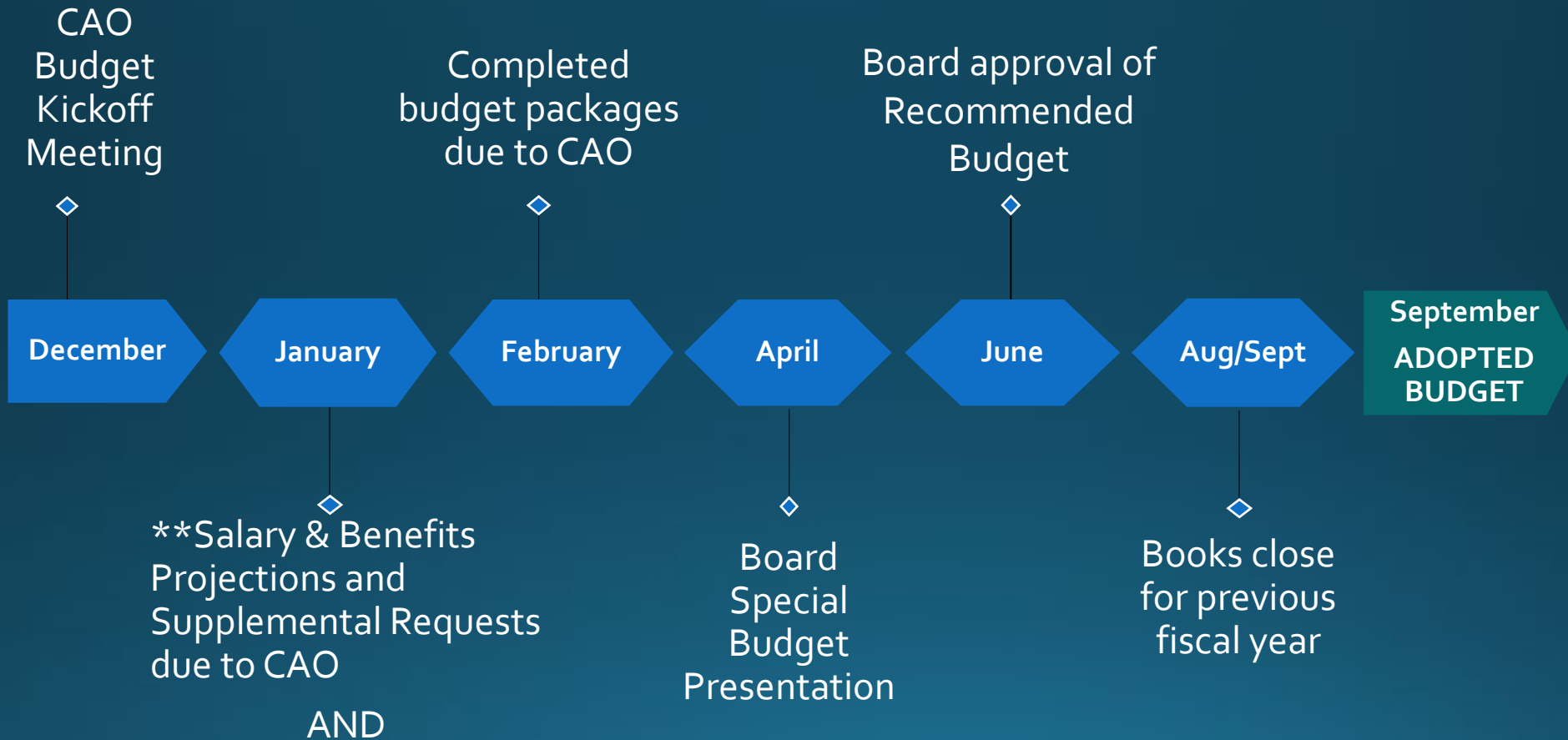


Maintenance
Equip Shop

Maintenance & Equipment Shop Road Fund Expenses by Slope

	FY 19/20	FY 20/21	FY 21/22	Average
Basin	28%	26%	22%	25%
WS	72%	74%	78%	75%

Budget Milestones

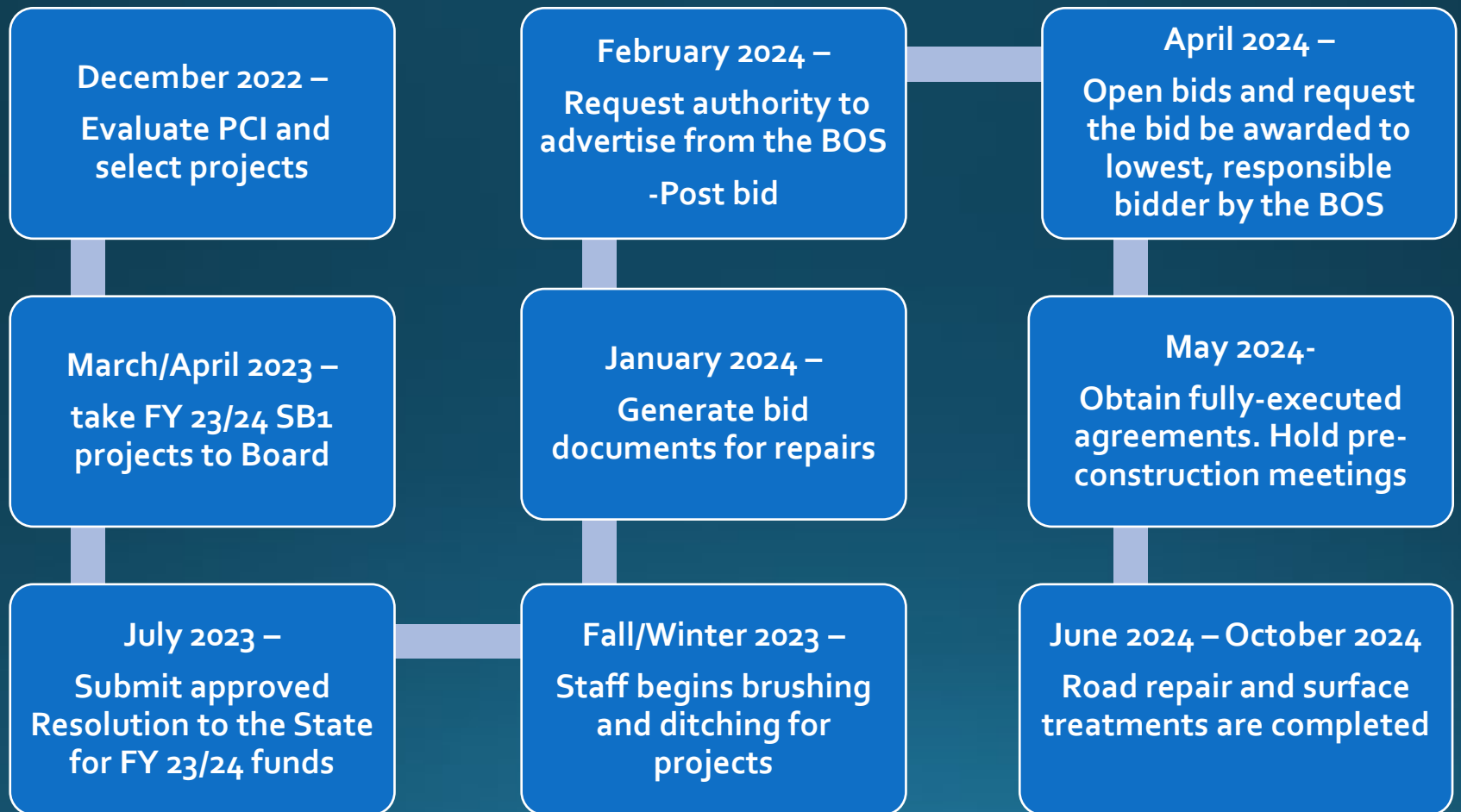


**Completed budget packages due to CDFA

DOT Maintenance Division



Road Repair Projects Timeline



23/24 Planned Projects & Equipment

- **South Upper Truckee**
 - Funding: SB1
 - Grind & Pave estimated to be completed by second week of July ~ \$425k
 - Surface Treatment & Striping estimated to start mid to end of July ~ \$660k
- **Pioneer Trail**
 - Funding: Measure S TOT and Discretionary TOT
 - Grind & Pave & temp striping estimated to be completed by third week of July ~ \$1,390,000
 - Surface Treatment & Striping estimated to start end of July ~ \$1,420,000
- **Equipment**
 - Two graders with plows & gates- \$250k TOT annual contribution and TOT discretionary for the remainder
- **Snow Equipment Rentals**
 - \$250k TOT annual contribution and \$100k CSA 3
- **In-house grind & pave**
 - DOT staff anticipates completing two weeks of paving in July/August

Maintained Mileage vs. Staff

	Centerline Miles	Centerline Percentage (total 1083)	Estimated Percentage of RF Budget	Road Staff	Mechanics	EH Help	Staff to Miles
Basin	153	14%	25%	19	5	10	9 miles per road staff
WS	930	86%	75%	42	11	2	22 miles per road staff

Excluded from the list above, DOT, Maintenance and Operations has the following staff servicing both the Basin and WS:

- 4 Bridge Crew Staff
- 12 Traffic Unit Staff (Traffic Workers, Engineering Technicians & Signals)
- 1 Administrative Technician
- 1 Senior Administrative Analyst



Citizens' Oversight Committee Roles & Responsibilities

Committee Responsibilities

- Ensure TOT Measure S funds are being spent to enhance, not supplement, the funding contributed to removing snow and maintaining existing roads in the Tahoe area.
- Meet on an annual basis prior to the Boards approval of the Recommended Budget to review revenue and expenditures generated by the tax.
- Participate in discussions of how funds would be best spent for road maintenance or snow removal
- Prepare a written report to the Board of Supervisors relating to the revenue and expenditure of Tax funds, with the understanding that the Committee is advisory only and shall not have the authority to approve or deny expenditure of Tax funds.

Committee Roles

Chair	Vice Chair	Secretary
<ul style="list-style-type: none">• Lead committee meetings• Confer with County staff regarding meeting agendas	<ul style="list-style-type: none">• If the Chair is absent, shall assume the Chair's responsibilities	<ul style="list-style-type: none">• Reviews agenda• Reviews meeting minutes

- Citizen's Oversight Committee is required to comply with the Brown Act.
- Each position is held for one year until the selection of their successor.
- All committee members are required to reside in the unincorporated area of Tahoe.