



**COUNTY OF EL DORADO  
COMMUNITY DEVELOPMENT AGENCY  
DEVELOPMENT SERVICES DIVISION**

2850 Fairlane Ct  
Placerville, CA  
530-621-5315

**JUNE 17, 2015  
Minutes**

**Building Industry Advisory Committee**

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Jeff Haberman, Chairman, Member at Large (*Colleen Malone, Alt*)  
Jerry Homme, EDC Builders Exchange (*Denny Kennedy, Alt*)  
Bill Carey, Member at Large (*Virgil Toothaker, Alt*)  
Earl McGuire, SAGE (*Charles Truax, Alt*)  
Scott Whyte, North State BIA (*William Fisher, Alt*)  
Tom Burnette, Building Official (Technical Advisor)  
Ray Combs, Fire Chief, (*Michael Lillienthal, Alt*)

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Wednesday, June 17, 2015

1:30 PM

TAC ROOM

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*The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)*

Members Present: Jeff Haberman, William Fisher, Bill Carey, Earl McGuire, Jerry Homme, Ray Combs

Members Absent: Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Coleen Malone

Staff Present: Tom Burnette, Don Knight, Michael Elliott, April Frace

**1. CALL TO ORDER**

The meeting was called to order by Jeff Haberman, Chairman, Member at Large at 1:38 pm

**2. ADOPTION OF AGENDA**

Jeff Haberman moved to adopt minutes, Earl McGuire seconded.

Ayes: Jeff Haberman, William Fisher, Bill Carey, Earl McGuire, Jerry Homme, Ray Combs

Noes: None

Abstain: None

Absent: Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Colleen Malone

**3. ADOPTION OF MINUTES, JUNE 17, 2015**

Jeff Haberman moved to adopt agenda. Earl McGuire seconded.

Ayes: Jeff Haberman, William Fisher, Earl McGuire, Jerry Homme, Ray Combs,  
Bill Carey  
Noes: None  
Abstain: None  
Absent: Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Colleen Malone

**4. PLAN CHECK SOFTWARE UPDATE**

Tom Burnette updated The Building Industry Advisory Committee (BIAC) on the Plan Check Software progress. Tom Burnette stated that the County of El Dorado has put off purchasing an electronic Plan Check Software program and concentrate on replacing the current Land Management Information System (LMIS).

Several members stated their concerns in replacing LMIS instead of purchasing a much needed Plan Check Software program that would benefit the County, and the public, long term. Although new software has an extensive learning curve—its benefits outweigh what LMIS offers. LMIS is seen as “antiquated”.

Tom Burnette explained numerous programs available on the market, listing all the pros and cons, as well as what other jurisdictions are currently using.

Jerry Homme stated that BIAC should write a letter supporting the purchase of a Plan Check Software package, and all its positive contributions, specifically to make the department and the entire process efficient, and to keep current alongside other local jurisdictions.

Earl McGuire moved to write a letter of support. Bill Fisher seconded.

Ayes: Jeff Haberman, William Fisher, Earl McGuire, Jerry Homme, Bill Carey,  
Ray Combs  
Noes: None  
Abstain: None  
Absent: Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte,  
Colleen Malone

**5. DEVELOPMENT SERVICES GROUP UPDATE**

Tom Burnette explained that the Building Department is a member of the Community Services Agency (CDA). The 2015-2016 proposed budget is posted on the County website. After the State makes its decision on how much of the County’s money is

coming back, usually in September 2015, will the budget be finalized.

The CDA is made up of Admin/Fiscal Division, Transportation Division, Environmental Management Division, Long Range Planning Division, Development Services Division (Planning Commission and Building).

In Development Services, we are trying to do things to improve our efficiencies. A year ago a consultant was hired to suggest recommendations to improve services. These are a few of a list of suggestions:

- Website needs updating
- New telephone systems
- Credit card payment implementation

Building Services set additional goals and objectives, in addition to what was recommended by the consultant, and came up with:

**More over-the-counter permit issuing.** We are cross training to consolidate work. Instead of having several employees work on a permit, through cross-training one employee can get the job completed. We have become very successful in completing more over-the-counter permits. Seventy percent of all permits are being issued over the counter, this includes all types of permits.

**Employee training** has resumed after the lack of training during the recession. We take advantage of local training opportunities that are close, and affordable, trying to catch up on training, including in-house training.

State mandates regulation for Building Services certifications which employees are required to complete 15 hours of training each year or 45 hours every 3 years, it is the law. This also insures our employees are on top of all code updates. July 1, 2015 is the mid-year code cycle update, which takes place every three years; all codes with double bars show changes or updates we need to be aware of.

**Solar Panel Update.** Effective September 30, 2015, by State law we are required to provide fees for solar panels that do not include valuations. The State wants funding based on kilowatt hour. Revision to fee schedules needs to be available September 30, 2015.

**New Plan Checking.** Building Services is going to re-establish a version of Third Party Plan Checking, and are looking to change the name. We are 4 months out from getting a third party plan check program implemented. Consistency is a priority in Building Services, and we will continue to seek consistency through all aspects of our work, in the field and in the office.

**District and Utility District for South Lake Tahoe.** We are doing the plan checking and inspections. The Fire District is transitioning and helping us out. If the permit was applied for before April 1, 2015, Lake Valley Fire District is completing the permit. We are trying to work together to make it a smooth transition. The customers in the Tahoe basin are ecstatic about us taking over.

**6. BIAC Regulation Working Document Discussion- Jeff Haberman/Tom Burnette**  
Tom Burnette brought in the minutes with the Working Document List, dated 2013.

Item #1. **Fire Flow/Hydrant:** Discussion- There has been no definite outcome on this topic after much discussion. Water agency-El Dorado Irrigation District (EID) never got us an answer regarding regulations.

Item#2. **Water Heater Permitting:** Should fees be removed – Discussion: The County does not collect enough money to offset the cost of water heater inspections. This may be considered a Public Safety; thus no fees, a general cost to the County. We want people to get a permit for safety reasons. We do not want fees to be the reason they do not get a permit.  
No decision.

Jeff Haberman and Earl McGuire asked each member to prioritize the importance of the BIAC Working Document. Haberman agreed to put out a new current working list, taking off items that are irrelevant.

**7. OPEN/PUBLIC FORUM**

No discussions.

**8. NEXT MEETING**

December 16, 2015

**9. ADJOURNMENT**

Meeting adjourned at 3:37 pm by executive order.

