

**COUNTY OF EL DORADO
PLANNING AND BUILDING DEPARTMENT**

**AGENDA
March 16, 2022
Building Industry Advisory Committee**

Jerry Homme, Chairman, El Dorado Co, Builders Exchange (*Matt Blessing, Alt*)
Jeff Haberman, At-Large Member (*James Bayless, Alt*)
Lori Burne, At-Large Member (*Marilyn Ross, Alt*)
Earl McGuire, SAGE (*Garry Gates, Alt*)
Jeff Short, North State BIA (*William Fisher, Alt*)
Tom Burnette, Building Official, (*Technical Advisor*)
Casey Ransdell, El Dorado Hills Fire Department, (*Technical Advisor*)

Wednesday, March 16, 2022

1:30 PM

El Dorado County
2850 Fairlane Ct.
Placerville, CA 95667

The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product reviews, new codes, revised fees and other items of industry concern (Resolution 164-2010)

Building Industry Advisory Committee Agenda, Supplemental Agenda Materials and Minutes are available on the internet at: https://www.edcgov.us/Government/building/pages/building_industry_advisory_committee.aspx

To observe the live stream of the Building Industry Advisory Committee meeting go to <https://zoom.us/j/99263337638>. The meeting ID is 992 6333 7638. Password 770937.

If you are joining the meeting via zoom and wish to make a comment on an item, press the “raise a hand” button. If you are joining the meeting by phone (646) 558-8656, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

CALL TO ORDER AND ROLL CALL

ADOPTION OF AGENDA AND APPROVAL OF THE CONSENT CALENDAR

CONSENT CALENDAR

1. Chair recommending the committee approve the Minutes held on December 15, 2021. Available on the [website](#)
2. Building Industry Advisory Committee recommending, as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Building Industry Advisory Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Building Industry Advisory Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic"

OPEN FORUM

Open Forum is an opportunity for members of the public to address BIAAC Members on subject matters that are not on the meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three (3) minutes per person. The Committee reserves the right to impose a reasonable limit of time afforded to any topic, individual speaker or the total amount of time reserved for Open Forum.

DISCUSSION ITEMS

- 1) **Chair recommending the Committee receive and file an update from Brett Sampson, Manager for the El Dorado County Planning Division on the Long Range Planning General Plan.**

- 2) **Chair recommending the Committee receive and file an update from Tom Burnette, Building Official, and Don Knight, El Dorado County Deputy Building Official on Standard Operating Procedures (SOPs) for the following:**
 - a. Building Department SOP (attachment is available on the [website](#))
 - i. Storm Water Management Plan site inspections for Waste Discharge Identification Number (WDID)

NEXT MEETING: June 15, 2022

FIRE PROTECTION DISTRICT UPDATES

BIAAC MEMBER UPDATES

ADJOURNMENT

STANDARD OPERATING PROCEDURE

BUILDING INSPECTORS

Subject Matter: Storm Water Management Plan on Projects with a Waste Discharge Identification Number WDID

In order to comply with County and State-mandated requirements, the way we administer, conduct and track our Stormwater Management Plan (SWMP) site inspections will be as follows:

Winter Months (Oct 15 - May 1)

Every site visit shall include the inspection of properties for compliance with the County's SWMP during on-call, routine inspections or complaint response. Sites with egregious violations shall have all requested inspections canceled. Within Trakit, sites with erosion and sediment control deficiencies shall have their Best Management Practice (BMP) inspection resulted with correction. In addition the follow the steps shall be taken:

- Pictures of the site shall be uploaded into Trakit
- A correction notice shall be issued stating the following:
 - The project's Qualified Stormwater Pollution Prevention Plan (SWPPP) Practitioner (SQP) QSP shall perform a site inspection within 24 hours to determine compliance with your SWMP state permit.
 - A County inspectors will conduct a site visit within 48 hours to verify the QSP has performed the required site review and that the site is in compliance.
 - Sites where no QSP compliance inspection takes place or the inspection shows noncompliance will be subject to a stop work notice and re-inspection fees.
- A Site BMP inspection shall be rescheduled by the field inspector within 48 hours.

48 or 24 hours later

Visual observation and QSP field report shows site is in compliance:

- New pictures of site shall be uploaded into Trakit.
- Picture of QSP's compliance report uploaded into Trakit
- BMP inspection resulted as approved, based upon visual observation and QSP's report.

QSP field report shows site is in noncompliance or no inspection performed:

- The BMP inspection resulted as correction
- A STOP WORK order shall be issued. The stop work order shall state work outside of bring the site into compliance with their State issued SWMP permit shall not take place.
- Request a compliance report from their QSP every day until report shows compliance.
- Re-inspection fee shall be added in Trakit
- Site BMP scheduled for 24 hour follow-up inspection

After STOP WORK order is posted, follow-up inspections shall be scheduled for the next day and a re-inspection fee charged daily until the site is in compliance. After three site visits, sites failing to comply shall be referred to our Stormwater Coordinator for referral to the Central Valley Regional Water Quality Control Board (CVRWQCB). Sites where a STOP WORK notice has been violated shall be referred to the Codes Enforcement unit. After compliance is gained, the stop work notice may be removed. Inspection services will not resume until all outstanding charges have been paid.

Summer Months (May 2 - Oct 14)

During the summer months, sites are not required to have in place erosion control measures, however; all sites shall have available items to control erosion if an occurrence or need arises. These items will be required to be installed one day prior to any predicted onset of

significant precipitation (40% or more chance) as forecasted by the National Weather Service. Every site visit shall confirm measures are available if the need arises.

Site in compliance:

- Pictures shall be uploaded in Trakit showing measures on site
- BMP inspection resulted with a pass.

Site in non-compliance:

- Correction notice issued noting erosion control measures need to be available at all times and installed one day prior to any predicted onset of significant precipitation (40% or more chance) as forecasted by the National Weather Service.
- Pictures taken showing non-compliance
- BMP inspection resulted with correction
- QSP shall perform a site inspection within 24 hours to determine compliance with your SWPPP.
- Site BMP inspection scheduled for not more than 48 hours

24/48 Hour re-inspection site in compliance:

- Pictures shall be uploaded in Trakit showing measures on site
- Picture of QSP's compliance report uploaded into Trakit
- BMP inspection resulted with a pass.

24/48 Hour re-inspection site in non-compliance:

- A STOP WORK order shall be issued. The stop work order shall state work outside of correcting the BMPs shall not take place.
- The BMP inspection resulted correction
- Pictures documenting violations uploaded into Trakit.
- QSP shall perform a site inspection within 24 hours to determine compliance with your SWPPP
- Re-inspection fee shall be added in Trakit
- Site BMP scheduled for 24 hour follow-up inspection

After a stop work order is posted, follow-up inspections shall be scheduled for the next day and a re-inspection fee charged daily until the site is in compliance. After compliance is gained the STOP WORK notice may be removed. Inspection services will not resume until all outstanding charges have been paid.

Sites failing to comply with erosion and sediment control requirements or violating a STOP WORK notices shall be referred to our Code Enforcement division and/or Stormwater Coordinator for referral to the CVRWQCB.

Year Round

Anytime you are in the field and you notice any sediment-laden discharge, off of a site, it is your responsibility to report this discharge. A correction notice shall be left on-site delineating the violation and then the illicit discharge reported to the appropriate unit upon your return to the office. Sites with active building permits shall be overseen by the Building department. Anytime you are in the field and activities are taking place, which cause fugitive dust, it is your responsibility to report this to Air Quality (530) 621-7501. Anytime a discharge or fugitive dust is referred to another department, the referral shall be entered into the "notes" section of Trakit.

Cell Service Available:	No Cell Service:
Open Trakit on your Ipad	Take picture of Correction Notice
Find site assessment number	Take picture(s) of site
Pull up assessment number in Trakit	When you have cell service
In attachments select Add	Open Trakit on your Ipad or desktop
Choose file	Find site assessment number
Take photo or video	Pull up assessment number in Trakit
Take picture of Correction Notice	In attachments select Add
Take picture(s) of site	Choose file
When done taking pictures select ok	Photo Library
	Select all desired pictures
	Add (blue top right corner)
	When done taking pictures select ok