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## Plan Review Submittal Requirements Swimming Pools

Two Complete Sets of Plans that include:

- Complete Site/Plot Plan (see checklist on reverse, please note that distances from pool should be measured from the back of bond beam, not water's edge, if applicable)
- Complete square foot summary of [impervious](#) surface (Ctrl + click for description)
- [STORM WATER POST CONSTRUCTION REQUIREMENTS](#)  
[Storm Water Management Info](#) (Ctrl+click to follow description link)
- Complete Gas Schematics: The size, location, "inlet" to "outlet" lengths of gas lines, and BTU input ratings of all affected appliances (Building Services has sample schematics).
- Pool Depths: Show depth of pool, depth below surrounding grade (elevation), and all the heights of the bond beam or freestanding wall(s).
- Engineer Specifications: Plan pages that include structural details and steel schedules wet-stamped and signed by a California licensed Engineer. Highlight those details and specific steel requirements to be used.
- Equipment Specification Sheet: Note any equipment details such as type of pool equipment, heaters, or pumps being used, any spa specifications and or any custom details.
- Fencing/Barrier: Plans to indicate barrier surrounding pool and a note stating height and type of fencing/barrier to be used.
- Safety Glazing: Show all windows as safety glazed within 5' of the edge of water.
- One extra pool plan for the Assessor's Office.

*Please note: An application missing any items will be deemed incomplete and the plan check will not be scheduled until all the items marked are received by Development Services. This may affect applicable fees and codes since the operative date of application will be the date on which a complete application is received. Thank you.*

# DEVELOPMENT SERVICES DEPARTMENT

## SITE/PLOT

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**The following items are required for the site/plot plan to be deemed complete.**

- Site/Plot Plan** - drawn at a conventional scale (i.e., 1" = 10', 1" = 20', etc.) showing the entire parcel with property lines dimensioned (if you have a very large parcel, you may use a reduced scale such as 1" = 50' or 1" = 100', as long as the *grading portion* of the site plan is *no smaller than 1" = 20'* (this method may require two or more drawings)).
  - Provide a North arrow on the site and/or plot plan.
  - Provide the scale being used for the site and/or plot plan.
  
- Show the location and dimension of all recorded easements on the parcel** - (i.e., road easements, public utility easements, drainage easements, etc.). Show distances from the proposed structure(s) to all property lines (or nearest edge of road easement(s)). Show to scale all existing or proposed structure(s) on the property (such as garage, well, shed, barn, swimming pool, propane tank, septic system, etc.) and building separation dimensioned.
  - Provide to scale and dimension all existing and proposed driveways and parking areas.
  
- Show how the California "Fire Safe/Defensible Space" Regulations will be met for driveway & property** - from the proposed structure to the addressed road, turnarounds, turnouts and fuel modification (CRC R327.1.5).
  - A summary is available from Building Services or on our website:  
[http://www.edcgov.us/Fire\\_Safe\\_Regulations\\_Title\\_14\\_Article\\_2\\_Menu.aspx](http://www.edcgov.us/Fire_Safe_Regulations_Title_14_Article_2_Menu.aspx)
  - Provide a fully dimensioned driveway profile that includes the following: *elevations* at road edge or top of curb, garage floor and at each grade break; *percentage of slope* between grade breaks; and *distance* between grade breaks. A sample profile is available at Building Services
  
- Show *existing site topography (prior to grading)*** - using contour lines at 1' or 2' vertical increments. The contour lines must extend a minimum of 20 feet beyond the building site, driveway or other area of disturbance. Use positive values only and state the source of the topography.
  
- Show the *proposed grading*** - This is generally done by using one of two methods: darker, thicker contour lines that overlay the (lighter) existing contour lines; or thicker lines that show cut and fill slopes to scale (the slopes are plotted using a scale). Also specify the yardage of cut and fill.
  - Provide the finish floor elevation of the proposed structure.
  - Provide any retaining wall calculations (if required).
  - Due to the technical nature of this aspect of the building plans, we recommend that you have a design professional (i.e. civil engineer, architect or landscape architect) assist with this portion of your plan preparation. **Depending on several factors, it may be required that a civil engineer prepares or supervises preparation of your plan.**
  
- Show how CALGreen site development requirements will be met** - More information may be found <http://www.bsc.ca.gov/Home/CALGreen.aspx> (see sections 4.106.2 & 4.106.3)
  
- Parcels within an area of special flood hazard (identified by FEMA)** - Planning Services may require a licensed civil engineer or surveyor to determine the proposed building is outside a flood zone. Flood insurance rate maps shall show the flood zone.