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September 3, 2004

Board of Supervisors
330 Fair Lane
Placerville CA 95667

Title: Proposed Interim Capital Improvement Program
Fiscal Years 03/04 through 07/08

Meeting Date: September 14, 2004
District/
Supervisor: All Districts

Dear Members of the Board:

Recommendations:

The Department of Transportation (Department) recommends the Board of Supervisors (Board):

1. Hear the Capital Improvement Program (CIP) presentation and provide direction to staff related to project priorities; and,
2. Receive the CIP as a multi-year programming document. No additional action by the Board is needed as part of this item. Funding for projects with activities shown in the 04/05 fiscal year have been included in the department's budget, which will be acted upon by the Board as part of the budget process.

Reasons for Recommendation(s):

In May of 2004, as part of the budget package, Board Members were provided copies of the Department of Transportation's Proposed Interim CIP. As explained at the time, the Capital Improvement Program budget is now being presented in a multi-year format that provides a more meaningful representation of the Department's capital program budget, specifically for the 04/05 fiscal year and anticipated for the following few years. The Department needs this multi-year programming document to plan for the delivery workload associated with the projects contained in the program.

As part of the CIP addenda process, we are providing an updated copy of the Interim CIP (Attachment II), which includes more current overview, cost and project delivery information than contained in the May version. It is a comprehensive package and replaces the prior May version in its entirety.

The CIP document as presented contains the following sections:

- ✓ Summary information including an overview and summary charts/tables
- ✓ Listing of projects and project summaries, including costs and revenue details, and
- ✓ Revenue and expenditure summaries for each traffic mitigation impact fee program

Also attached is a summary of the Department's capital project work program for the remainder of the fiscal year and the recommended priority of currently active and programmed projects. The Board should review the priority tier indicated for each project and provide staff direction as necessary with the priority presented.

As discussed in the Overview Section, the combination of an expanding capital delivery program and the current staffing situation, both within the DOT and within support departments, creates some challenges. We are currently unable to complete all project activities programmed in the CIP within the time-frame that funding and the typical project development process would allow. We continue to develop strategies to address these challenges.

Fiscal Impact:

None. Adoption of the Final FY 04/05 County Budget will appropriate the 04/05 CIP budget.

Net County Cost:

There is no net County cost associated with this agenda item.

Sincerely,



Elizabeth B. Diamond
Director of Transportation

Attachments: I) 04/05 Work Program and Prioritization of Projects
II) Proposed Interim CIP