



**El Dorado County  
In-Home Supportive Services  
Advisory Committee**

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**IHSS Public Authority Advisory Committee Minutes**

**DATE:** Monday, January 24, 2022  
**TIME:** 1:00 PM – 3:00 PM  
**PLACE:** Health and Human Services Agency, Sierra Room, 3057 Briw Road  
Placerville, CA 95667 as well as via ZOOM  
**ATTENDANCE:** Brian Lordson (Chair), Gerald Lillpop (Vice-Chair), Ellen Yevdakimov,  
Elizabeth Peters, Brittany Berridge, Laura Walny  
**GUESTS:** Karen Mulvany, William Reed (UDW)

1. **CALL TO ORDER** Time: 1:02 pm
  - A. **Flag Salute:** The meeting was called to order at 1:02 pm, the Salute to the Flag was completed, roll call was taken and a quorum was established.
  - B. **Introductions:** Introductions were made.
  - C. **Agenda Review (ACTION)** – The committee reviewed the agenda, a Motion was made to amend the agenda.  
Motioned to accept: Ellen Yevdakimov  
Seconded by: Gerald Lillpop
  - D. **Minutes (ACTION)** – The Minutes of October 2021 were reviewed, minor corrections noted and the motion was made to accept the minutes with correction.  
Motioned to accept: Ellen Yevdakimov  
Seconded by: Gerald Lillpop
2. **ORAL COMMUNICATIONS & ANNOUNCEMENTS:** None
3. **CHAIRPERSONS COMMENTS:** None
4. **GUEST SPEAKER:** Brittany Berridge, Administrative Analyst II – IHSS Historical Trends and Data Review

Brittany advised that each year the California Department of Social Services (CDSS) conducts a Site Review for all IHSS counties. El Dorado County's review is in December. With each site visit, various program data is reviewed including trend charts which were provided to members for today's discussion. EDC is on the small side of a medium county. In reviewing some of the data, she explained that EDC's trends have consistently included a higher % of severely impaired (as per IHSS Program definition) recipients who have higher paramedical (medication administration, feeding tubes, etc.) and protective supervision needs (protective supervision refers to being non-self-directing and requiring 24 hour supervision). EDC averages 145 hours/case/month versus 111.3 statewide average.

Reassessments are conducted annually, though there was greater flexibility

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regarding face to face visits due to COVID-19. As that has now shifted again and face to face visits are required, we are seeing more comprehensive assessments as it is typically easier to complete a thorough assessment in person. New applications took a hit from August to September and again in November as we experienced eligibility delays (From 93% compliance to 86%, but rebounded again). Our numbers remain historically high in processing of applications with only has 1 – 3 applications pending > 90 days compared to the statewide average of 7. Reassessment compliance is reviewed based on two primary types of reassessments – CFCO (averaging 97% compliance) and Reassessment (averaging 95% compliance).

EDC appreciates the CDSS's annual reviews as we use the review as an opportunity to really talk with staff from CDSS to ask questions or clarify things that have come up in the year. It's a terrific opportunity for us to dive into the details of regulatory issues or just share thoughts on process and procedure. EDC's review are and have historically been very positive experiences.

## 5. CONTINUED BUSINESS

### A. Committee membership

- Committee vacancies - 4 consumer vacancies, 2 provider vacancies
  - Nominations (ACTION):
  - Nomination made to accept Andrea pending her confirmation of interest with the Committee.
  - Community Representative  
Motioned to accept: Ellen Yevdakimov  
Seconded by: Gerald Lillpop
- Recruitment – discussion with recommendations to update/add posting in the Senior Times, Cameron Park Life/Village Life, post at community centers, congregate meal sites, State Council on Developmental Disabilities site including a link to the application; important to try to reach the younger population who may be interested in having a voice and sharing their experiences on the program. Challenges since some of the day programs closed, but with some more reopening staff can reconnect and share information.
- Ethics Training Information - <http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>

B. BYLAWS Subcommittee – No update – next meeting.

C. Speakers for Upcoming Meetings (fiscal presentation (next month), electronic visit verification update when we have info from CDSS, CDPH representation, regional center updates, also of note that the CICA - California In-Home Supportive Services Consumer Alliance Meetings are available for committee members to join, members supported a IHSS/PA 101 training for all new members and expressed a desire to hear from providers specifically re: how it is works/is working.)

D. Union: No update, but Laura to ensure they have current meeting information.

E. 2022 Meeting Schedule: (Note – Future in person meeting are scheduled for both the El Dorado Room and via ZOOM.)

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Monday, April 18, 2022 1 – 3pm

Monday, July 18, 2022 1 – 3pm

Monday, October 17, 2022 1 – 3pm

F. Additional Business – no additional business

6. IHSS Public Authority Report and IHSS Program Staff Update:
  - a. Staffing (Laura Walny) – Registry Training Specialist vacant and in recruitment; hope to have in place by next meeting.
  - b. Public Authority Report/Statistics (Elizabeth Peters) reviewed and discussed advising that our #'s went down due to decreased utilization, but now starting to look as though will rebound; employment verifications are high, did have a period of delays in the Dept. of Justice, but that cleared up some in December. Potentially seeing greater interest in PA again as more info/outreach in place.
  - c. COVID-19 Update
    - i. Orientations and County Status: The Public Authority continues to work largely online with regard to provider orientations and supports providers individually as needed, to include in person sessions. Working to maintain the individualized service.
    - ii. Emergency Back Up Provider List (Elizabeth Peters): 4 providers
    - iii. Vaccination Information: Continue to follow the protocols, vaccination information sent out to providers via email blasts, masking in building fluctuates with orders (county and state).
    - iv. Essential Protective Gear (Elizabeth Peters) – very limited requests for any EPG; state did not continue after first of the year
  - d. Provider Orientations/BOUNDS (Elizabeth Peters) BOUNDS – Liz wants to ensure all i's dotted and t's crossed with the goal of bringing the orientation to the providers at their own speed. System will be able to send messages to the providers
  - e. Additional Updates – no additional updates

7. ITEMS FOR NEXT AGENDA

- A. Recruitment
- B. By Laws
- C. EVV update, if received

8. NEXT MEETING: Monday, April 18, 2022 (El Dorado Room and via ZOOM)  
1:00 pm to 3:00 pm

9. ADJOURNMENT Time: