



County of El Dorado Veteran Affairs Commission

130 Placerville Drive
Placerville CA 95667

GENERAL MEETING MINUTES

October 13, 2016 @ 1200 hours

**South Lake Tahoe Airport, City Council Chambers
1901 Airport Road, South Lake Tahoe CA 96150**

PLEDGE OF ALLEGIANCE

CALL TO ORDER/ROLL CALL – (Present) (Absent) (Excused Absence)

- (P) I – Commissioner Todd Smith
- (EA) I - Alternate Jack Winhall
- (P) II – Commissioner Tim Thompson
- (EA) II – Alternate Edgar “Bud” Brown
- (P) III - Commissioner Kurt Raffetto
- (P) III - Alternate Richard Buchanan
- (P) IV – Commissioner Bill Scrivani
- (A) IV – Alternate Amanda Williams
- (P) V – Commissioner Robert Sweatt
- (EA) V – Alternate Phillip Houseworth
- (P) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- (P) Edward Swanson, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at www.edcgov.us/veterans subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

INTRODUCTION & WELCOME:

PUBLIC FORUM:

APPROVAL OF MINUTES: September 8, 2016, approved.

SECRETARY EX-OFFICIO REPORT:

- CAL-VET: Attended the CACVSO Conference and Training in Santa Rosa on October 3-7, 2016, distribution of the 2016 Annual Report and Directory from the CACVSO
- VA Regional Office: No data.
- County Department Veteran Affairs: My last day of work is Friday, October 28th, my retirement and birthday get-together will be held downstairs in the dining hall from 3:00-6:00 everyone is invited. Jack Winhall wished Ed all the best and thanks for your dedicated service, all commissioners agreed and thanked Ed.
- Commission Fund Balance: \$4,787.76
- Intern Update: Completed the Vet Rep Academy and passed with a 92%, he is now has accreditation through Cal-Vet.

“Representing the Interests of El Dorado County’s Veterans, their Dependents, and Survivors.”

COMMISSION MATTERS:

• **TOT (Transient Occupancy Tax) Committee**

Received seven (7) applications: El Dorado County Fire Safe Council; Friends of the Veterans Monument; Life Enriching Communication; Military Family Support Group; Only Kindness; Progress House; Windows To My Soul.

- **AD HOC** (Veteran Memorial Building – Veterans Building House Council): Building Manager Update: No report.
- David Zelinsky, American Legion Service Officer: Update
- Social Media Facebook page for the Commission: Scrivani – Legal Disclaimer for Facebook page, status report. Legal review still at County Counsel.

COMMISSION REPORTS: (Committees reminded to call Secretary ex-officio **two weeks** prior meeting to place items on Commission meeting calendar)

Rules Committee (C-Smith; VC-Winhall) – Continued review of draft by-laws, ready for final approval next month.

Legislative Committee (C-Raffetto; VC-Smith) – no report

Transportation Committee (C-Sweatt; VC-Thompson) – no report

Budget Committee (C-Buchanan; VC-Scrivani) – no report

Education and Employment Committee (C-Sweatt; VC-Houseworth) – no report

Real Property Committee (C-Buchanan; VC-Scrivani) – no report

PAYMENT OF BILLS:

- *Receive and approve travel claims for October 2016, approved. Jack Winhall October travel will be processed in November.*

<i>Kurt Raffetto</i>	<i>62.51</i>
<i>William Scrivani</i>	<i>68.49</i>
<i>Todd Smith</i>	<i>78.83</i>
<i>Tim Thompson</i>	<i>62.51</i>
<i>Total</i>	<i>272.34</i>

GOOD OF THE ORDER:

DATE-TIME AND LOCATION OF NEXT MEETING:

- 1200 hours on November 10, 2016; Veterans Memorial Building, 130 Placerville Drive, Placerville CA 95667

ADJOURNMENT: