



# County of El Dorado Veteran Affairs Commission

130 Placerville Drive  
Placerville CA 95667

## GENERAL MEETING AGENDA

**December 8, 2016 @ 1200 hours**  
Veterans Memorial Building  
130 Placerville Drive, Placerville CA 95667

### PLEDGE OF ALLEGIANCE

#### CALL TO ORDER/ROLL CALL – (Present) (Absent) (Excused Absence)

- ( ) I – Commissioner Todd Smith
- ( ) I - Alternate Jack Winhall
- ( ) II – Commissioner Tim Thompson
- ( ) II – Alternate Edgar “Bud” Brown
- ( ) III - Commissioner Kurt Raffetto
- ( ) III - Alternate Richard Buchanan
- ( ) IV – Commissioner Bill Scrivani
- ( ) IV – Alternate Amanda Williams
- ( ) V – Commissioner Robert Sweatt
- ( ) V – Alternate Phillip Houseworth
- ( ) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- ( ) Lance Poinsett, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at [www.edcgov.us/veterans](http://www.edcgov.us/veterans) subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

### INTRODUCTION & WELCOME:

### PUBLIC FORUM:

APPROVAL OF MINUTES: November 10, 2016.

### SECRETARY EX-OFFICIO REPORT:

- County Department Veteran Affairs:
  - Customer Service
  - Collaboration
  - County-wide services for our Veterans
  - Suicide Prevention
  - Outreach Program
  - Commission and Department working relations
- Commission Fund Balance:
- Intern Update:

*“Representing the Interests of El Dorado County’s Veterans, their Dependents, and Survivors.”*

**COMMISSION MATTERS:**

- **TOT (Transient Occupancy Tax) Committee**
  - Review and discussion on El Dorado Community Foundation request to fund an administrative cost and allow fund allotment or alternative administrative process.
  - Review program, process and allocation for FY1617 \$159,553.00
- **AD HOC** (Veteran Memorial Building – Veterans Building House Council): Building Manager Update
- David Zelinsky, American Legion Service Officer: Update
- Social Media Facebook page for the Commission: Scrivani – Legal Disclaimer for Facebook page, status report.

**COMMISSION REPORTS:** (Committees reminded to call Secretary ex-officio **two weeks** prior meeting to place items on Commission meeting calendar)

**Rules Committee** (C-Smith; VC-Winhall) – Continued review of draft by-laws.

**Legislative Committee** (C-Raffetto; VC-Smith) –

**Transportation Committee** (C-Sweatt; VC-Thompson) –

**Budget Committee** (C-Buchanan; VC-Scrivani) –

**Education and Employment Committee** (C-Sweatt; VC-Houseworth) –

**Real Property Committee** (C-Buchanan; VC-Scrivani) –

**PAYMENT OF BILLS:**

- *Receive and approve travel claims for December 2016*

**GOOD OF THE ORDER:**

- Next meeting: Election of the Chair, Vice Chair of the El Dorado County Veteran Affairs Commission for 2017

**DATE-TIME AND LOCATION OF NEXT MEETING:**

- 1200 hours on January 12, 2017; Veterans Memorial Building, 130 Placerville Drive, Placerville CA 95667

**ADJOURNMENT:**