



**County of El Dorado  
T.O.T. Committee  
Meeting Minutes**

**Veteran Affairs Commission**

Todd Smith, District I – Alternate Robert Fischer  
Roger Reynolds, District II – Alternate Donna Mullens-Becker  
Kurt Raffetto, District III – N/A  
Ken Welch, District IV – Alternate Tim Thompson  
Gary Norton, District V – N/A  
Jon Brown, VSO, Secretary Ex-Officio  
Courtney Frame, Recording Clerk of Veteran Affairs Commission

Department of Veteran Services  
130 Placerville Drive, Suite B  
Placerville CA 95667  
www.edcgov.us/veterans  
Telephone: 530-621-5892  
Fax: 530-621-2218

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**Thursday June 13, 2024 @ 1100 hours  
330 Fair Lane, BOS Chamber  
Placerville, CA 95667**

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**Veteran Affairs TOT Committee Agendas and Minutes are available online:**

[https://www.edcgov.us/Government/Veterans/Pages/transient\\_occupancy\\_tax\\_\(tot\)\\_committee.aspx](https://www.edcgov.us/Government/Veterans/Pages/transient_occupancy_tax_(tot)_committee.aspx)

**I. CALL TO ORDER – 11:04 AM**

**Roll Call Committee Members:**

Roger Reynolds - Present

Donna Mullens-Becker – Present                      Gary Norton - Present

**II. APPROVAL OF AGENDA and APPROVAL OF MINUTES – May 9, 2024, meeting motion made by Roger to approve agenda and minutes from the May 9th meeting; seconded by Gary. Donna abstained from vote since she was absent at the May 9<sup>th</sup> meeting. Motion passes 2-0.**

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

**A. Review 2024 VA TOT Grant Applications for recommendation to the El Dorado County Veteran Affairs Commission for approval.**

VA TOT reviewed the seven applications and approved 3 applications for full amount; 1 application is approved for partial amount with stipulations; and for 1 application the VA TOT needs additional information before approving or denying.

**B. Review recommendation to fund a permanent .50 FTE Office Assistant (OA) for the El Dorado County Veteran Services Office.** Last year, the TOT recommended allocating \$21,000 for an extra-help General Trainee to provide staff support to the Veteran Services office. The current proposal is to no longer fund the General Trainee, but to instead fund a .50 FTE (half time) OA at a cost of \$37,197. The difference between the two positions is \$16,197. (\$21,000 + \$16,197 = \$37,197). In reviewing the two positions, it was determined by Veteran Services staff that the OA would more comprehensively provide services than the General Trainee.

The VA TOT mentioned the other organizations they helped before discussing the OA position. Snowline Hospice receives a grant for \$2500 to help 7-10 veterans. Folsom Lake College South Lake Tahoe (FLC SLT) receives funds as well to help veterans going to college. Funds are used for a clean place to study, gas cards, and school supplies. Next the VA TOT stated that the Veteran Services Office would be getting rid of the Extra Help position with the county because it only offers 900 hours a year. Additionally, extra help does not qualify as a permanent employee. As a .50 FTE employee, the OA would be able to get additional training. The VA TOT mentioned that they would need to budget for next year due to grants, and Veteran Services Office positions,

they would be shy of \$60K left for mini grants. Once the .50 FTE OA position is in place, the VA TOT can look for additional funds for both the VA TOT and increasing the OA position hours. Will need to wait until the grants are approved by the Veteran Affairs Commission in July. VA TOT is recommending having the .50 FTE OA Position added to the VAC July Agenda for approval.

**VI. PUBLIC COMMENT**

Public comment is limited to three minutes per person.

*No Public Comment*

**VII. ADJOURNMENT - 11:48 AM**