



**County of El Dorado
T.O.T. Committee
Meeting Minutes
Veteran Affairs Commission**

Department of Veteran Services
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Todd Smith, District I – Alternate Robert Fischer
Roger Reynolds, District II – Alternate Donna Mullens-Becker
Christopher Vinton, District III – Alternate Seth Culver
Ken Welch, District IV – Alternate Tim Thompson
Gary Norton, District V – Alternate Tom Millham
Jon Brown, VSO, Secretary Ex-Officio
Courtney Frame, Recording Clerk of Veteran Affairs Commission

**Thursday November 13, 2025 @ 1100 hours
6289 Main St, Georgetown Veterans of Foreign War Post 9241
Georgetown, CA 95634**

Veteran Affairs TOT Committee Agendas and Minutes are available online:

[https://www.edcgov.us/Government/Veterans/Pages/transient_occupancy_tax_\(tot\)_committee.aspx](https://www.edcgov.us/Government/Veterans/Pages/transient_occupancy_tax_(tot)_committee.aspx)

I. CALL TO ORDER – 11:12 AM

Roll Call Committee Members:

Roger Reynolds - Present Gary Norton – Present
Donna Mullens-Becker- Present Seth Culver – Present

II. APPROVAL OF AGENDA and APPROVAL OF MINUTES – October 9, 2025, meeting

Commissioner Mullens-Becker made a motion to approve the November 13, 2025 VA TOT Agenda; seconded by Commissioner Culver.

Commissioner Culver made a motion to approve the October, 2025 VA TOT meeting minutes; seconded by Commissioner Mullens-Becker.

Motion passes 4-0.

III. AGENDA ITEMS

A. Veteran Affairs TOT Committee to discuss options for utilizing the fund balance at El Dorado Community Foundation.

Commissioner Mullens-Becker reported that she and Commissioner Roger met with Amy Pooley, Executive Director at the El Dorado Community Foundation (EDCF), to discuss the budget and the possibility of a one-time emergency donation that organizations could utilize. The donation would be used for emergency housing, medicine, bills, and families in crisis. Mullens-Becker noted that this would require a change to the EDCF contract to allow funding for one-time donations.

She also raised concerns about the timeline for distributing emergency funds to organizations, which could take up to three months. Mullens-Becker reported that Timalynn Jayes, Health and Human Services Agency (HHSA) Assistant Director of Human Services, also spoke with EDCF about revising the contract language. Any change would need approval from County Counsel, and a new application process would have to be created. EDCF expressed a preference to continue only with the TOT Annual Mini-Grant program.

Commissioner Norton voiced concern that one-time donation funds might not be used for their intended purpose. Mullens-Becker clarified that only organizations—not individuals—would be eligible to apply, and organizations could not apply for the same purpose they had already requested through the Annual Mini-Grants. Commissioner Culver pointed out that most Annual Mini-Grants are structured to support veterans in crisis. Mullens-Becker agreed, emphasizing that the importance of these grants to the veteran community should not be diminished.

Commissioner Roger reminded the TOT Committee that the Board of Supervisors (BOS) wants EDCF funds reduced. Mullens-Becker acknowledged this and noted that many steps would be required to spend one-time emergency funds without undermining the purpose of the Annual Mini-Grants.

Mullens-Becker stated she was not comfortable bringing this TOT Committee recommendation forward to the VAC. Amy Higdon, HHSA Program Manager, asked whether the TOT Committee could find a way to move funds from EDCF to Annual Grants. Mullens-Becker responded that the committee could not move funds at this time, though it might be possible in the future. Higdon reminded the committee that Annual Mini-Grants open in March/April and could be funded quickly. Mullens-Becker reiterated the immediate need to reduce EDCF funds and noted that there were many items to consider for one-time emergency donations.

Public Comment: L. Norton

A motion was made by Commissioner Culver to accept the contractual language from the El Dorado Community Foundation Executive Director Amy Pooley as written for the TOT Annual Mini-Grants language as written not tied to the Annual Mini-Grants but as a one-time donation; seconded by Commissioner Mullens-Becker. Motion passes 4-0.

IV. PUBLIC COMMENT

Public comment is limited to three minutes per person.

No public comment

V. ADJOURNMENT - 11: 45 AM