



County of El Dorado

T.O.T. Committee

Meeting Minutes

Veteran Affairs Commission

Todd Smith, District I – Alternate Robert Fischer
Roger Reynolds, District II – Alternate Donna Mullens-Becker
Peter Wolfe, District III – Alternate Seth Culver
Ken Welch, District IV – Alternate Tim Thompson
Gary Norton, District V – N/A
Jon Brown, VSO, Secretary Ex-Officio
Courtney Frame, Recording Clerk of Veteran Affairs Commission

Department of Veteran Services
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Thursday February 13, 2025 @ 1100 hours
330 Fair Lane, Building A, BOS Chamber
Placerville, CA 95667

Veteran Affairs TOT Committee Agendas and Minutes are available online:

[https://www.edcgov.us/Government/Veterans/Pages/transient_occupancy_tax_\(tot\)_committee.aspx](https://www.edcgov.us/Government/Veterans/Pages/transient_occupancy_tax_(tot)_committee.aspx)

I. CALL TO ORDER – 11:01 AM

Roll Call Committee Members:

Roger Reynolds – Present	Gary Norton - Present
Donna Mullens-Becker – Present	Seth Culver - Present

II. APPROVAL OF AGENDA and APPROVAL OF MINUTES – October 10, 2024, meeting

A motion was made by Gary to approve the February Agenda and the October minutes; seconded by Donna. Motion passes 4-0.

III. AGENDA ITEMS

A. Review and discuss VA TOT Annual Grants.

TOT Committee to discuss current funding limit for TOT Mini-Grants administered through the El Dorado Community Foundation. The current funding limit for each TOT Mini-Grant is \$10,000. The TOT Committee will discuss the possibility of raising the funding limit up to as much as \$20,000. Following this discussion, the recommendation from the TOT Committee will be provided to the Veteran Affairs Commission (VAC) at the VAC's meeting on February 13, 2025."

Kathey Haven, Community Impact Officer from the El Dorado Community Foundation, spoke about the mini-grant cycle for Spring 2025. Kathy encouraged the TOT Committee to review and have the applications approved by the Veteran Affairs Commission before the end of June so the funding can be sent out in July. Kathy also went through the application and suggested some changes the Committee could make. The Committee spoke about increasing the 2025 mini-grant cycle amount from \$10,000 to \$20,000 to help bring down the excess in their budget. Kathy suggested asking the organizations requesting additional funds to also note what percentage of their clients are veterans. This would give the TOT more information on how many veterans are being served in the community. Especially when the organizations are requesting funds for large appliances or building upgrades with the increased budget.

Donna made a motion for the TOT Committee to approve the following changes: the first change is to ensure that all grants are reviewed by the TOT committee and then brought to the VAC no later than June 30th, so the mini-grant process can begin July 1st. This date aligns with the start to the fiscal year for the county, making it easier for the El Dorado Community Foundation to process and distribute funds. The second change is to increase

only for the 2025 mini-grant funds from \$10,000 to \$20,000. The Committee believes this increase can support more veteran services in the community, considering the reserve the TOT currently has due to COVID. Lastly, the TOT Committee is requesting that applicants include the percentage of veterans served by non-profit within their application; seconded by Seth. Motion passes 4-0.

IV. PUBLIC COMMENT

Public comment is limited to three minutes per person.

No Public Comment

V. ADJOURNMENT – 11:34 AM