

EL DORADO COUNTY GRAND JURY REPORT RESPONSES

| YEAR | RECOMMENDATION NUMBER | RECOMMENDATION | RESPONSE AGENCY | RESPONSE DATE | RESPONSE | ALREADY IMPLEMENTED | WILL BE IMPLEMENTED | WILL NOT BE IMPLEMENTED | FURTHER ANALYSIS | REQUIRES FOLLOW-UP | NOTES | |
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| 2024/2025 | | | | | | | | | | | | |
| Case 25-01 Elections: A Deeper Dive into Voter Roles and Drop Box Security | R.1 | Within 180 days of the release of this report, the Board of Supervisors direct the Elections Department to license and use a more powerful voter registration database query and analytics software that will facilitate their ability to identify, research, and address any voter registration anomalies with reduced effort. Fiscal impact: approximately \$20,000 per year. | El Dorado County Board of Supervisors | 4/7/2025 | The recommendation will not be implemented because it is not warranted. This recommendation will not be implemented due to State and federal law dictating how the Secretary of State and county election officials maintain voter rolls, including the removal of voters. (See 52 U.S.C. §§20501 to 20511 and Elections Code, §§ 200-222.) The El Dorado County Elections office diligently maintains voter rolls using the most recent data available from various government agencies. The use of proprietary computerized data-matching programs using unknown methodologies and datasets is outdated and error-prone, in contrast to the daily VoteCal data updates that occur through the state. | | | X | | Follow-up is not needed | | |
| 25-01 | R.2 | Within 180 days of the release of this report, the Board of Supervisors direct the Elections Department to confirm whether place of birth is a required data field in a valid registration and request the State to either update Elections Code Section 2150(a)(6), or make the field required in online registration forms and resolve the inconsistency with Federal code. | El Dorado County Board of Supervisors | 4/7/2025 | The recommendation will not be implemented because it is not warranted. California Elections Code 2150(a)(6) makes reference to the field of the state or county of the affiant's birth being on the affidavit of registration but does not state the field must be completed. Elections Code 2154(d) states, "The affiant's failure to furnish his or her place of birth shall not preclude his or her affidavit of registration from being deemed complete." There doesn't appear to be an inconsistency within the Elections Code. | | | X | | Follow-up is not needed | | |
| 25-01 | R.3 | Within 180 days of the release of this report, the Board of Supervisors direct and enable the County Elections Department to implement a plan for increased drop box security and surveillance against physical attacks, including reimbursing the Sheriff's Office for any required support they need to provide. Fiscal impact: approximately \$80,000 per year. | El Dorado County Board of Supervisors | 4/7/2025 | The recommendation has been implemented. The Elections Department partnered with the Sheriff's Office to implement video surveillance at drop boxes without any surveillance, including those in remote areas. For drop boxes in outlying locations, solar-powered video surveillance was temporarily set up starting the day ballots were mailed for the November general election and remained active until polls closed on Election Day. The Elections Department will continue to collaborate with the Sheriff's Office to enhance the safety and security of future elections. | X | | | | | | |
| 25-01 | R.4 | Within 180 days of the release of this report, the Board of Supervisors direct the County Elections Department to address the small number of voter registrations with a single character first name and no middle name by requesting an update to their information or moving to remove them from the voter roll. | El Dorado County Board of Supervisors | 4/7/2025 | The recommendation will not be implemented because it is not warranted. Elections Code 2154(a) states, "If no middle name or initial is shown, it shall be presumed that none exists." There is no provision in the Elections Code to permit the Elections Department to contact voters to question the validity of their legal name. This may be perceived as voter harassment. | | | X | | Follow-up is not needed | | |
| 25-01 | R.5 | Within 180 days of the release of this report, the Board of Supervisors direct the Elections Department to periodically review out-of-state voter registrations as time allows to determine if any are eligible to be revised or removed from the voter roll. | El Dorado County Board of Supervisors | 4/7/2025 | The recommendation will not be implemented because it is not warranted. 25-0136 B - 4 of 5 The Board does not intend to "direct the Elections Department" to perform the periodic reviews noted. However, the Elections Department will complete a one-time review of out-of-state mailing addresses for voters and will perform outreach to those voters to give them an opportunity to make any necessary updates to their registration. Should this effort indicate additional reviews are warranted, the Department will conduct those reviews as deemed necessary by the Registrar of Voters. | | | X | | Follow-up is not needed | | |
| Case 25-02 Placerville and South Lake Tahoe Jail Inspections | R.1 | Develop and implement a plan to resume annual multi-hazard practice drills, including fire drills at each jail by September 1, 2025. | El Dorado County Board of Supervisors | | NO RESPONSE IS NEEDED, WE ASKED THE BOS TO RESPOND IN ERROR | | | | | Follow-up is not needed | | |
| 25-02 | R.1 | Develop and implement a plan to resume annual multi-hazard practice drills, including fire drills at each jail by September 1, 2025. | El Dorado County Sheriff's Office | 4/3/2025 | The Sheriff Office currently has policy (EDSO Custody Manual 4, Emergency Planning) which outlines requirements, roles, and responsibilities. The Sheriff's Office will implement the policy in compliance with the law. | X | | | | | | |
| Case 25-03 EDSO: Preventing Internet Crimes Against Children | R.1 | By the start of the 2025-2026 budget year, the HTOU should take advantage of additional training and industry conferences to stay abreast of the latest technologies and cybersecurity trends, including attending the Black Hat conference, and technology vendor user group meetings, such as the Cellebrite user summit. | El Dorado County Sheriff's Office | 4/3/2025 | We have reviewed the training for The High-Tech Unit and discussed the training proposed by the Grand Jury. Our detectives were aware of those training resources and have historically not sought to attend them for budgeting reasons and perceived training benefit. Both detectives concur that they can receive greater training value by attending the DefCon Conference and various Cellebrite user trainings. The detectives have expressed an interest in the Black Hat conference and plan to attend in the future. Ultimately, the detectives can attend the trainings that are most beneficial to them, within the financial limits of their budget. | X | | | | | | |
| 25-03 | R.2 | By the start of the 2025-2026 budget year, identify an EDSO resource that can coordinate with the Sacramento regional ICAC task force roughly two days per week and allow HTOU to become a "full member" of ICAC in order to leverage available grant money and additional regional resources. | El Dorado County Sheriff's Office | 4/3/2025 | Becoming a "full member" of the Sacramento regional ICAC task force is a misnomer. Any agency that participates in ICAC cases and has an MOU with the task force is considered an affiliate agency. There is no difference in affiliation between a dedicated person at the task force versus working remotely. In our discussions, we found that we can do a better job reporting our statistics to ICAC, which has a potential for allowing some funding sources from the task force for equipment and training. However, those funds are distributed through Sacramento County (managing agency) and are discretionary based on ICAC performance stats. Currently, we do not see a great value to our agency in dedicating a detective to physically work at the task force. In response to the need to expand the unit, we agree. We could use more people in the unit and more would be accomplished. Currently all cases are prioritized and the cases with active leads are worked. All cases that indicate a child is in danger, is investigated in a timely manner. The remaining low priority cases, we admit, remain in a backlog and are worked as time allows. Staffing in the High-Tech Unit is dependent on available budget, staffing levels of the sheriff's office and the needs of the agency. Having that in mind, we have discussed adding a retired annuitant to assist in the processing of the large backlog (low priority) of ICAC and general forensic investigations. This would allow investigators to devote more time to the ICAC cases. To work more effectively on ICAC cases, the High-Tech team has proposed that the detectives will bifurcate their daily work. One will focus primarily on ICAC and the other on forensic investigations. This move will allow one investigator to work full time on ICAC cases. The El Dorado County Sheriff's Office is committed to ensuring an appropriately staffed and trained High Tech Crimes Unit. A Unit that meets the needs of our community, aggressively investigates crimes, while also balancing operational feasibility. Thank you for taking the time and showing the interest in improving our High-Tech Crimes Unit. We appreciate the feedback you have given. | | X | | | | Reviewed by Continuity Committee on 7/23/25; concluded that no follow-up was required | |

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| <p>Case 25-04 DOT Maintenance: Where the Rubber Meets the Road</p> | <p>R.1</p> | <p>Adopt and deploy a software package that will assist staff in fully electronic processing of roadway complaints by January 1, 2026.</p> | <p>El Dorado County Board of Supervisors</p> | <p>5/4/2025</p> | <p>The recommendation has not yet been implemented but will be implemented in the future.</p> <p>As noted in the response to Finding 1, Department of Transportation staff has been actively researching alternate complaint systems and participating in demonstrations that will result in the implementation of a more reliable, efficient system. Timeframe for implementation is dependent on the system selected, but the Department of Transportation hopes to implement the new software system prior to January 1, 2026.</p> <p>FOLLOW-UP RESPONSE RECEIVED 2/12/26: The Department of Transportation launched the new complaint and service-request management system on January 12, 2026. The enhanced platform is designed to streamline how resident reports are received, distributed to area supervisors, and communicated back to the complainant, resulting in faster and more transparent responses. Residents are able to submit complaints or service requests through two convenient channels: GoAlert Mobile App County Department of Transportation Website The Road Maintenance phone line continues to be staffed and available for those who prefer to call. Residents may still report concerns by calling 530-642-4909.</p> | <p>X</p> | <p>x</p> | | | <p>Response received 2/12/26 (see response column)</p> |
| <p>25-04</p> | <p>R.2</p> | <p>Adopt a formal, written procedure to receive, track and respond to residents' requests for road repairs by July 31, 2025.</p> | <p>El Dorado County Board of Supervisors</p> | <p>5/4/2025</p> | <p>The recommendation has been implemented.</p> <p>The Department of Transportation updated the written procedure documenting how to manually receive, track and respond to residents' complaints. Once a new complaint software system is implemented, a new procedure for using that system will also be implemented.</p> | <p>X</p> | | | | |
| <p>25-04</p> | <p>R.3</p> | <p>Establish goals and performance metrics which measure the efforts of the Department of Transportation and report them to the Board of Supervisors quarterly to track the effectiveness of complaint-driven road repairs by July 31, 2025.</p> | <p>El Dorado County Board of Supervisors</p> | <p>5/4/2025</p> | <p>The recommendation will not be implemented because it is not warranted.</p> <p>As noted in the responses to Finding 1 and Recommendation 2, the Department of Transportation staff has been actively researching alternate complaint systems and participating in demonstrations that will result in the implementation of a more reliable, efficient system for tracking complaints.</p> | | | <p>X</p> | <p>Follow-up is not needed</p> | |
| <p>25-04</p> | <p>R.4</p> | <p>Submit a quarterly report on key metrics of County-wide road maintenance and repair requirements/efforts to the Board of Supervisors and to the public beginning by July 31, 2025.</p> | <p>El Dorado County Board of Supervisors</p> | <p>5/4/2025</p> | <p>The recommendation will not be implemented because it is not warranted.</p> <p>The Department of Transportation reviews road maintenance projects during Board of Supervisors meetings multiple times throughout the year, specifically during the annual Road Maintenance and Rehabilitation Act of 2017 reporting agenda items, budget hearings, and agenda items regarding competitively bid public works agreements. The Board recognizes that resources within the department are already strained, and would prefer those resources to be focused on implementing road repairs rather than preparing reports. The Board may ask the department for information from the tracking system at any time.</p> | | | <p>X</p> | <p>Follow-up is not needed</p> | |
| <p>25-04</p> | <p>R.5</p> | <p>Increase efforts to encourage and facilitate public input by various means (such as truck signage, flyers and social media) by July 31, 2025.</p> | <p>El Dorado County Board of Supervisors</p> | <p>5/4/2025</p> | <p>The recommendation will not be implemented because it is not warranted.</p> <p>As stated in the response to Finding F4 above, the Department of Transportation utilizes public-facing opportunities for public input that are aligned with current industry standards.</p> | | | <p>X</p> | <p>Follow-up is not needed</p> | |
| <p>Case 25-05 Time to Reboot County Technology Leadership with a Chief Info Officer</p> | <p>R.1</p> | <p>Instruct the Chief Administrative Officer (CAO) to deliver a Chief Information Officer (CIO) job description by September 1, 2025, ensure the job description includes measurable strategic responsibilities and specific authority for county-wide technology alignment. (Sample Job Description provided in appendix.)</p> | <p>El Dorado County Board of Supervisors</p> | <p>6/25/2025</p> | <p>The recommendation has been implemented. The CAO and Human Resources have been tasked with revising the IT Director job description and possibly the title to reflect a more strategically focused emphasis. The Board expects to receive the revised job description and initiate a new recruitment by September 1, 2025.</p> | <p>X</p> | | | | <p>Position approved 8/12/25 in BOS meeting</p> |
| <p>25-05</p> | <p>R.2</p> | <p>Direct the CAO to hire a Chief Information Officer (CIO) to lead Information Technology (IT) by January 1, 2026.</p> | <p>El Dorado County Board of Supervisors</p> | <p>6/25/2025</p> | <p>The recommendation has not yet been implemented, but will be implemented in the future. As referenced above, the title of the position has yet to be determined, based on the research and recommendations the Board will receive from the CAO and HR this Fall; however, the goal is to hire a permanent head of Information Technologies by January 1, 2026.</p> | | <p>X</p> | | <p>Follow-up 1/1/2026-</p> | <p>Position approved 8/12/25 in BOS meeting. Position is filled</p> |
| <p>25-05</p> | <p>R.3</p> | <p>Direct the future CIO to develop and present comprehensive storage and data center consolidation strategies by May 1, 2026.</p> | <p>El Dorado County Board of Supervisors</p> | <p>6/25/2025</p> | <p>The recommendation requires further analysis. As noted in the response to Recommendation #2, the Board hopes to find a permanent leader for the Information Technologies Department by January 1, 2026. The Board would then work with the new department head to identify any needed changes to the department's strategic plan and work to implement those. This will include encouraging discussions with the Sheriff and District Attorney regarding efficiencies.</p> | | | <p>X</p> | <p>Follow-up 5/1/2026 email sent 4/5/26 (forgot to include it with the original email)</p> | |
| <p>25-05</p> | <p>R.4</p> | <p>Instruct the future CIO and CAO to reconfigure the IT Steering Committee into a collaborative body to evaluate projects, consolidate infrastructure needs, coordinate County-wide IT purchases and report results regularly by May 1, 2026.</p> | <p>El Dorado County Board of Supervisors</p> | <p>6/25/2025</p> | <p>The recommendation has not yet been implemented, but will be implemented in the future. This recommendation is dependent on recommendations 1 and 2. The IT department has already begun drafting recommended changes to the ITSC structure, but a firm timeline for full implementation of this recommendation cannot be provided until a new head of the Information Technologies Department has been hired.</p> | | <p>X</p> | | <p>Follow-up 5/1/2026 email sent 3/31/26 she is OOO until 4/3</p> | |
| <p>25-05</p> | <p>R.5</p> | <p>Establish Key Performance Indicators (KPIs) to measure IT effectiveness and efficiency across county departments by July 1, 2026, and provide quarterly reports to the BOS.</p> | <p>El Dorado County Board of Supervisors</p> | <p>6/25/2025</p> | <p>The recommendation has not yet been implemented, but will be implemented in the future. This recommendation is dependent on recommendations 1 and 2. The IT Department has started drafting potential KPIs, but a firm timeline for full implementation of this recommendation cannot be provided until a new head of the Information Technologies Department has been hired.</p> | | <p>X</p> | | <p>Next GJ 26-27</p> | |
| <p>25-05</p> | <p>R.1</p> | <p>Instruct the Chief Administrative Officer (CAO) to deliver a Chief Information Officer (CIO) job description by September 1, 2025, ensure the job description includes measurable strategic responsibilities and specific authority for county-wide technology alignment. (Sample Job Description provided in appendix.)</p> | <p>El Dorado County Sheriff's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>DO NOT include with 25-05 response</p> |
| <p>25-05</p> | <p>R.2</p> | <p>Direct the CAO to hire a Chief Information Officer (CIO) to lead Information Technology (IT) by January 1, 2026.</p> | <p>El Dorado County Sheriff's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>DO NOT include with 25-05 response</p> |
| <p>25-05</p> | <p>R.3</p> | <p>Direct the future CIO to develop and present comprehensive storage and data center consolidation strategies by May 1, 2026.</p> | <p>El Dorado County Sheriff's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>DO NOT include with 25-05 response</p> |
| <p>25-05</p> | <p>R.4</p> | <p>Instruct the future CIO and CAO to reconfigure the IT Steering Committee into a collaborative body to evaluate projects, consolidate infrastructure needs, coordinate County-wide IT purchases and report results regularly by May 1, 2026.</p> | <p>El Dorado County Sheriff's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>DO NOT include with 25-05 response</p> |
| <p>25-05</p> | <p>R.1</p> | <p>Establish Key Performance Indicators (KPIs) to measure IT effectiveness and efficiency across county departments by July 1, 2026, and provide quarterly reports to the BOS.</p> | <p>El Dorado County District Attorney's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>No action needed</p> |
| <p>25-05</p> | <p>R.2</p> | <p>Instruct the Chief Administrative Officer (CAO) to deliver a Chief Information Officer (CIO) job description by September 1, 2025, ensure the job description includes measurable strategic responsibilities and specific authority for county-wide technology alignment. (Sample Job Description provided in appendix.)</p> | <p>El Dorado County District Attorney's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>No action needed</p> |
| <p>25-05</p> | <p>R.3</p> | <p>Direct the CAO to hire a Chief Information Officer (CIO) to lead Information Technology (IT) by January 1, 2026.</p> | <p>El Dorado County District Attorney's Office</p> | | <p>Request for response was optional, nothing was received</p> | | | | | <p>No action needed</p> |

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| 25-05 | R.4 | Direct the future CO to develop and present comprehensive storage and data center consolidation strategies by May 1, 2026. | El Dorado County District Attorney's Office | | Request for response was optional, nothing was received | | | | | | No action needed | |
| Case 25-06 9-1-1 Central Dispatch: Performance Under Fire | R.1 | EDSO direct Central Dispatch to develop and implement a strategy and action plan by July 16, 2025, to retain dispatchers, focusing on employees with less than seven years in the position. | El Dorado County Sheriff's Office | 4/3/2025 | This recommendation requires further analysis. While many elements of a retention strategy have already been informally implemented and are yielding measurable benefits, additional evaluation is needed to determine the feasibility, impact, and the staff time required for a formalized plan. Increased training sessions, improved communication, and greater consistency in operations have contributed to enhanced morale and job satisfaction among dispatchers. A more structured plan is under consideration, and an internal review may assess its viability by July 2025. | | | | X | | Send follow-up email to EDSO as progress made | I don't think there is anything else that needs to be done with this recommendation |
| 25-06 | R.2 | The Board of Supervisors direct Human Resources to assess the wage disparities, pay differentials, and benefits from a wider range of local cities and counties, primarily Folsom, Roseville, and Placer County, to make an interim adjustment to Central Dispatch wages by October 1, 2025. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. Salaries and benefits are subject to collective bargaining, and the County is currently engaged in labor negotiations with the Trades & Crafts (OES) union that represents Dispatchers. These topics, as well as others, are currently the subject of negotiations. | | | | X | | | |
| 25-06 | R.3 | The Board of Supervisors direct Human Resources to include training incentives, including salary increases for Peace Officer Safety Training (POST) education and degrees by July 1, 2026. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. Salaries and benefits are subject to collective bargaining and the County is currently engaged in labor negotiations with the Trades & Crafts (OES) union that represents Dispatchers. These topics, as well as others, are currently the subject of negotiations. | | | | X | | | |
| 25-06 | R.4 | EDSO direct Central Dispatch and their payroll department to produce an annual report by January 1, 2026 including the amount of overtime salary paid, as well as EDSO deputy pay differential for Central Dispatch staffing to determine the additional cost of keeping Central Dispatch 9-1-1 lines answered. | El Dorado County Sheriff's Office | 4/3/2025 | Has not yet been implemented but will be implemented in the future. EDSO accepts this recommendation and will establish a reporting process to track the financial impact of dispatch staffing shortages. This report will be prepared for internal review and will be submitted to county leadership upon request. The El Dorado County Sheriff's Office is committed to addressing the challenges identified in the Grand Jury report. We will continue to work with the Board of Supervisors and County Human Resources to advocate for necessary improvements in compensation, working conditions, and staff resource allocation. Our goal is to ensure a fully staffed and effective dispatch center that meets the needs of our community while supporting the well-being of our dedicated dispatchers, and balancing operational feasibility and staff time considerations. | | | X | | | | Follow-up in January 2026 and ask for the report - DEB - Email sent to Undersheriff Eric Palmberg 1/22/26 - DJE 2/27/26; follow up email sent 3/3/26 palmberg@eladoradoheriff.gov ; report received 3/3; he also indicated that they would be sending it to the BoS |
| Case 25-07 HHSa Staffing Challenges Impact Medi-Cal Clients | R.1 | Direct Human Resources to conduct a compensation study for the Eligibility Specialist classification and ensure that total compensation is competitive with neighboring counties by August 30, 2025. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. Salaries and benefits are subject to collective bargaining and the County recently concluded negotiations with the union that represents the Eligibility Specialist classification. The newly executed memorandum of understanding includes pay increases of 4% in April, 2025 and 2% in July, 2025. | | | | X | | Follow-up is not needed | |
| 25-07 | R.2 | Direct HHSa to implement a process, such as utilizing a software system, to track and evaluate eligibility specialist staff performance and productivity by end of 2025. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. EDCHSA already began the process of exploring a software system that will provide appropriate data to track and evaluate eligibility specialist staff performance and productivity and has identified a vendor that will meet this need. It is anticipated this process will be implemented by the end of 2025. | | | | X | | Follow-up is not needed | |
| 25-07 | R.3 | Direct Human Resources to investigate software systems that can track employee turnover and reasons for resignations/terminations by end of 2025. This information should be employed to determine future efforts to address staffing issues and shared periodically with the Board of Supervisors. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. The gathering of any such information is dependent on the departing employee's willingness to share their reasons for leaving. HR already provides this opportunity through the exit survey. | | | | X | | Follow-up is not needed | |
| 25-07 | R.4 | Direct HHSa to develop a plan by end of 2025 to review the costs and benefits of a call center approach to complement eligibility specialty staff. | El Dorado County Board of Supervisors | 5/25/2025 | The recommendation will not be implemented because it is not warranted. EDCHSA had already begun reviewing the cost and benefits associated with a call center approach and hopes to complete their review by the end of 2025. | | | | X | | Follow-up is not needed | |
| Case #25-08 Juvenile Treatment Center Inspection | R.1 | Continue to create an environment that supports rehabilitation. | El Dorado County Board of Supervisors | No response required | | | | | | | Follow-up is not needed | |
| Case #25-09 El Dorado Irrigation District Bridge Over Troubled Water | R.1 | Direct the Auditor of the 2024 ACFR to verify by September 30, 2025, and publicly report that all significant deficiencies noted in the 2023 Auditor's Memorandum of Internal Control have been rectified and not repeated through actions documented and taken in Management's Response to the Auditor's Recommendations. | ED Board of Directors | 6/23/2025 | This recommendation requires further analysis. As part of the annual financial audit, the 2024 ACFR is expected to be presented to the Board of Directors at the July 28, 2025 Board meeting. The auditor will also provide a report on their findings and provide an opinion on the financial statements. While the auditor noted certain deficiencies in internal controls as part of the 2023 audit, they provided an "unqualified" opinion that the financial statements "... present fairly, in all material respects, the financial positions of the business-type activities and each major fund of the District, as of and for the years ended December 31, 2023 and 2022..." If any remaining significant deficiencies in internal controls are identified as part of the audit of the 2024 ACFR, District management will present proposed corrective actions during a subsequent Board of Directors meeting. | | | | X | | Follow up is not needed | |
| 25-09 | R.2 | Direct staff to create and make publicly available a separate report on the District's Facility Capacity Charge (FCC) account within 180 days of each fiscal year end, which includes all the information in California Government Code Section 66013(d), and as generally shown in the example reports provided from other water districts herein. | ED Board of Directors | 6/23/2025 | This recommendation has not yet been implemented but will be implemented in the future. Beginning with the 2024 report, the District has prepared a separate FCC report, which will be reviewed and approved by the Board of Directors at its June 23, 2025 meeting. | | | X | | | It was approved as noted in June 2025 minutes. Checked 8/13/25. | Follow-up is not needed |
| 25-09 | R.3 | Direct staff to create policies by September 30, 2025, that establish a finance committee with the responsibility to act as a crucial resource to the Board, providing analyses and recommendations critical to the organization's financial decision-making process. | ED Board of Directors | 6/23/2025 | This recommendation will not be implemented because it is not warranted. The Board of Directors has displayed consistent engagement and competency while providing financial oversight, and participates actively in discussions related to the District's finances. Rather than delegating its responsibility for financial oversight to a committee, it is more effective and efficient for the board to provide such oversight as the governing body. In addition, the District engages qualified external financial experts such as independent municipal advisors, rate consultants, and auditors as needed to provide advice and recommendations, support complex financial analyses and help ensure sound financial planning and decision-making. | | | | X | | Follow-up is not needed | |

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| 25-09 | R.4 | Direct staff to implement a revised Capital Improvement Plan (CIP) project tracking page that offers a more realistic total cost estimate, including construction cost estimates, for each project throughout its duration in the CIP by August 31, 2025. | EI Board of Directors | 6/23/2025 | <p>This recommendation will not be implemented because it is not warranted.</p> <p>Total project costs for major capital projects are disclosed to the Board of Directors and the public during annual CIP workshops and again at the time the CIP is adopted. Additionally, any capital project cost exceeding \$100,000 is brought to the Board for funding approval, with associated costs detailed in the staff report.</p> <p>The CIP is aligned with the District's five-year financial plan and is updated annually to ensure adequate cash flow for project funding and District operations. It also incorporates the assumptions and projections from the five-year COS Rate Study to maintain consistency across all major planning documents.</p> <p>To further plan for long-term costs, in 2024, staff completed a Water Treatment Asset Management Plan and is proceeding with additional plans for wastewater treatment plants and water storage facilities in 2025. These planning forecasts carry uncertainty when evaluating beyond the industry practice of a five-year timeline since it is difficult to capture total cost estimates considering variables such as inflation, interest rates, and labor escalation. Cost estimates are known to significantly change beyond the five-year timeline based on detailed design, and economic, regulatory and emergency variables that are factored in when a project occurs within the five-year timeline. The plans are re-assessed periodically to ensure estimates are updated for use when the COS rate study is engaged. These efforts improve the District's ability to forecast costs and support long-term planning for aging infrastructure over a 10- to 20-year horizon.</p> | | | | X | | Follow-up is not needed | |
| 25-09 | R.5 | Direct staff to extend its Capital Improvement Plan (CIP) from a 5-year to a 10-year planning horizon by September 30, 2025, which will provide more flexibility in managing budgets and allow for more stable rate adjustments over time. | EI Board of Directors | 6/23/2025 | <p>This will not be implemented because it is not warranted.</p> <p>The District's five-year CIP is consistent with industry practice and aligns with the five-year financial plan and COS Rate Study. Rates and charges are based on the expenditures over the five-year planning period, consistent with Proposition 218.</p> | | | | X | | | |
| 2023/2024 | | | | | | | | | | | | |
| Case 24-01 Georgetown Airport: A Disaster Waiting to Happen | R.1 | The County needs to have a funded plan to address all tree hazards at the Georgetown Airport by the end of March 2024, completing removal of the tree and pole hazards by September 2024, to the satisfaction of Caltrans and meeting FAA regulations. | EI Dorado County Board of Supervisors | 4/30/2024 | The recommendation has not been implemented but will be implemented in the future. The County has executed a contract with a licensed limber operator to remove the three acres of trees that pose the most imminent threat. This work is estimated to be completed by June 30, 2024. Relocation of the obstruction pole is estimated to take place in early 2025. | X | | X | | | As of 9/2024 additional funds were provided for tree removal. Inspection indicates that the trees in question have been removed. CalTrans has authorized night operations. | The trees have been removed in 2024/2025. The FAA does not require the pole to come down. Per Laura Schwartz, assistant CAO, response 4/12/25 |
| 24-01 | R.2 | The Board of Supervisors should immediately identify a champion (or team) to lead this effort, considering local pilot volunteers with aviation experience as well as County employees. The champion will provide monthly reports to the Board of Supervisors as to progress against the specific and funded action plan towards removing the hazards. | EI Dorado County Board of Supervisors | 4/30/2024 | The recommendation will not be implemented because it is not warranted. As stated in the response to Recommendation 1, a plan is in place to address the hazards. | | | | X | | | |
| 24-01 | R.3 | Management of the two County-operated airports should be moved out of the Planning and Building Department by the end of 2024 to a department/agency that is better suited to managing a business of this nature and ensuring better visibility to issues at all levels of County government. | EI Dorado County Board of Supervisors | 4/30/2024 | The recommendation has been implemented. On January 23, 2024, the Board of Supervisors conceptually approved the reassignment of the Airports and Cemeteries functions from the Planning and Building Department to the Chief Administrative Office. This change will be effective July 1, 2024. | X | | | | | | |
| 24-01 | R.4 | Prioritization must be focused on airport safety over economic growth. Although \$50,000 was spent on the economic development plan, no funding for any of the suggested improvements coming out of that plan should be allocated until the airport hazards are completely addressed. | EI Dorado County Board of Supervisors | 4/30/2024 | The recommendation will not be implemented because it is not warranted. The Board is committed to mitigating the hazards at the airport. The Board approved a budget transfer for the tree removal in the amount of \$50,000 on March 19, 2024. There is no need to preclude the possibility of funding other improvements concurrently with the hazard mitigation. | | | | X | | | |
| 24-01 | R.5 | Conduct annual safety inspections of both airports starting in 2025 and report the findings to the Board of Supervisors. Consider adding inspections of the airports to the required Grand Jury inspection of at least one detention facility annually by the 2024-2025 Grand Jury term. | EI Dorado County Board of Supervisors | 4/30/2024 | The recommendation will not be implemented because it is not warranted. Caltrans staff inspect both airports annually. The Board of Supervisors has no authority to require the Grand Jury to inspect airports. | | | | X | | | |
| 24-01 | R.6 | County leadership should continue using the Growlersburg Conservation Camp crew to clear the trees when and where applicable subject to their availability. | EI Dorado County Board of Supervisors | 4/30/2024 | Recommendation has been implemented. At the time of this writing, the County is in the process of finalizing a new contract with the State of California, Department of Forestry and Fire Protection for the use of the Growlersburg Conservation Camp crew. This contract will be used for work on County property when appropriate and allowed by law. | X | | | | | | |
| Case 24-04 Transient Occupancy Tax: Transparency Matters | R.1 | The BOS should develop and implement a plan by January 1, 2025, to improve the transparency of the TOT funds request and allocation process, such as a TOT page on their website or a media campaign to alleviate public perception of misuse of funds. | EI Dorado County Board of Supervisors | 7/16/1905 | The recommendation will not be implemented because it is not warranted. As noted in the response to Finding 2, all decisions on which entities may request funding and which entities will receive funding are made by the Board at public meetings. | | | | X | | | |
| 24-04 | R.2 | To clarify that the funds are discretionary, Board Policy B-16 (see Appendix) should be updated in the latest CAO Budget Book, and everywhere else relevant, to properly set public expectations and reduce controversy. | EI Dorado County Board of Supervisors | 7/16/1905 | The recommendation will not be implemented because it is not warranted. Policy B-16 already refers to the TOT exclusive of the voter-approved Tahoe-area specific revenue as "Discretionary Transient Occupancy Tax." The Board reviews Policy B-16 annually as part of the Recommended Budget process and may recommend changes at any time; however, Policy B-16 as currently written reflects the Board's current intent for the allocation of the Discretionary TOT. | | | | X | | | |
| 24-04 | R.3 | The County Tax Collector should implement a compliance plan to ensure that all TOT taxes are identified and collected. | Treasurer-Tax Collector | 4/16/2024 | The recommendation has been implemented in part and will be fully implemented by October 31, 2024 SEE "ADDITIONAL INFO" TAB | | | X | | | Follow-up is not needed | |
| Case 24-05 El Dorado Hills CSD | R.1 | Within 90 days of this report, as mandated by the District Attorney's Office, all CSD Board members and management level employees should be required to complete Brown Act training and renew such training not less than every two years. In addition, all Board members and management level employees should be designated and required to complete AB 1234 Chapter 700 (link) Ethics training every two years. | EI Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented. At a Special Meeting on May 2, 2024, District Counsel provided detailed Brown Act training to four of the five Board of Directors, General Manager, District Management Staff and four members of the public. One Board member was unable to attend and has subsequently viewed the recorded session as well as the materials handed out by Counsel. A video recording of this training session is available on the Districts Website; Special Board of Directors Meeting - May 02, 2024 - Zoo | X | | | | | | |

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| 24-05 | R.2 | CSD should keep records of all Brown Act and AB 1234 Ethics training completed by the Board of Directors and designated staff members for a minimum period of 10 years | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented: The District already tracks and retains records of Board of Director and General Manager's Brown Act and AB 1234 Ethics trainings. For AB 1234, the District complies with Gov. Code §53235.2, which requires local agencies to maintain records that indicate both the dates of training and the entity that provided the training for five years after the training. Training regarding the Brown Act is required by statute; however, the retention of related records is not statutorily required; therefore, the District relies upon its internal record retention policy (#3090) (See Attachment Q), to maintain the documents. Proof of completed training is placed into the employee's personnel file, which is maintained for ten (10) years after separation for full-time employees and three (3) years after separation for part-time/seasonal employees. | X | | | | | | | |
| 24-05 | R.3 | Within 90 days, the County District Attorney's office should continue to investigate Brown Act or CA Government Code Section 53262 violations by the CSD Board unless and until the CSD Board gets appropriate Brown Act and Ethics training. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented: After the Interim District Counsel completed the Brown Act training to the Board of Directors and District Management Staff, the office of the County District Attorney was notified of the EDHCSD Response El Dorado County Grand Jury Report #24-05 Page 12 of 16 training. | X | | | | | | | |
| 24-05 | R.4 | By December 31, 2024, the County District Attorney's office should complete the investigation of any potential ethics or conflicts of interest violations, including required FFPC Form 700 disclosures, raised by the former GMs consulting arrangement with DTA. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has not been implemented but will be implemented in the future: The District will cooperate with the County District Attorney's office in its investigation of any potential ethics or conflicts of interest violations by the former GMs consulting arrangement with DTA. | | X | | | | Reviewed by Mike O. and Steve B. 7/25/25. Recommend follow up with DA office regarding investigation results. Note this is same issue as RA (line 68) below - will follow up with DA. | Charges have been filed and the GM has been indicted. No follow-up is needed | |
| 24-05 | R.5 | Within 90 days, CSD should implement the intent of the Carson Creek LLAD #39 second ballot initiative to perpetually repeal LLAD assessments. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented: Pursuant to CA Elections Code 9310, the obligations of the Board of Directors when a ballot initiative is received are as follows: 1. Adopt the ordinance [the initiative], without alteration, either at the regular meeting at which the certification of the petition is presented or within 10 days after it is presented; or 2. Submit the ordinance [the initiative], without alteration, to the voters pursuant to Elections Code §1405.2 During the Board of Directors meeting on November 20, 2023, the Board approved to submit the latest proposed ballot initiative for LLAD #39 by a four (4) to one (1) vote. (See Attachments R and S) The District and Board of Directors acknowledge previous initiative, designated Measure H (See Attachment T), was approved by the LLAD voters of LLAD #39 for FY20 and FY21. The District effectively refunded those assessments to the homeowners within LLAD #39 prior to the approved vote. | X | | | | | | | |
| 24-05 | R.6 | Within 90 days of this report, CSD should establish and document clearer guidelines for the CSD Board of Directors or GM certification of the assessment levy to the County Controller/Auditor and publish that procedure in the CSD Policies and Procedures documents. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation requires further analysis: To the extent the District can resolve its pending lawsuit with the County Auditor, there may be changes in the guidelines and procedure the District follows to provide the necessary certification of the assessment levies to the County Controller/Auditor. Only if a resolution is reached, short of court resolution, could the District create the appropriate documentation. FOLLOW-UP RESPONSE 10/15/25 S. Jantzen: As indicated in our initial response, the District's ability to make changes involving the certification of the assessment levy is intertwined with ongoing and pending litigation with the Auditor-Controller. The District possesses no power to unilaterally modify the certification process outside of County cooperation and agreement. This is precisely why we did not represent and did not agree to perform these actions within 90 days. FOLLOW-UP RESPONSE 2/13/26 N. Mattock: Refuses to answer FOLLOW-UP RESPONSE 3/24/26 In-person Meeting: Resolved in the last month or two. Settlement (public) outlines the process. Need to document the guidelines. Will take it as an action item. Board needs to determine if they will write a guideline or not. | | | X | | | | Reviewed by Mike O. and Steve B. 7/25/25. Recommend that this GJ follow up to confirm completion of changes to guidelines and procedure, IF lawsuit with Auditor is resolved; EMAIL SENT TO MATTOCK 2/12/26; Mattock response received 2/13/26, she refused to answer. Subpoena was issued for appearance on 3/24/26 | |
| 24-05 | R.7 | Upon certification that the Promontory and Blackstone LLAD initiative petitions have been signed by the requisite number of voters, CSD must enact the Promontory and Blackstone LLAD initiatives without alteration, or submit the initiatives unmodified to the voters, as RECOMMENDATIONS Page 33 Case #24-05 EDH CSD required by California Elections Code Section 9310. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented: At the April 11, 2024, Board of Directors meeting, the proposed ballot initiative for LLAD #22 approved by unanimous vote (See Attachments U, V, and W). This Recommendation has been implemented: At the May 09, 2024, Board of Directors meeting, the proposed ballot initiative for LLAD #33 was approved by a four (4) to one (1) vote (See Attachments X, Y and Z). | X | | | | | | | |
| 24-05 | R.8 | Within 90 days, CSD should document the projected use for all Treasury fund assets, clarify which fund accounts are earmarked for what purposes and open the spending plan for public comment and approval. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has been implemented: As part of the District's FY25 budgeting process, Treasury Fund assets were defined by account with a description of what the funds would be available for. The preliminary budget was presented at the May 29th Special Meeting open to the public, and the final budget was presented and approved during the June 13th Regular Board of Directors meeting. | X | | | | | | | |
| 24-05 | R.9 | By September 30, 2024, CSD should review, revise, and publicize its Master Plan from 2021 with realistic timelines for all new park development, as well as accurate and realistic cost estimates that can be funded and executed within a 10-year planning period. | El Dorado Hills Community Services District | 7/3/2024 | This Recommendation has not been implemented but will be implemented in the future: The District has planned and budgeted for a complete review and revision of the 2021 Master Plan beginning in FY25, which starts on July 01, 2024, in accordance to our policy for a five (5) year review. The outcome of the EDHCSD Response El Dorado County Grand Jury Report #24-05 Page 14 of 16 revised Master Plan will have an influence on the District's ten-year Capital Improvement Plan. This is a very comprehensive review process and plan revision that includes community input on several occasions, which cannot be completed in the timeframe recommended. FOLLOW-UP RESPONSE 10/15/25 S. Jantzen: As indicated in our initial response, the District stated it could not implement the recommendation within the allotted timeframe but estimated it would start a review and possible revised or updated Master Plan beginning FY25. During the October 09, 2025, Regular Meeting, the District Board of Directors approved and awarded a contract to a consultant to prepare a comprehensive Master Plan for the District. As part of the Master Planning process, a development plan will be formulated. FOLLOW-UP RESPONSE 2/13/26 N. Mattock: Refuses to answer FOLLOW-UP RESPONSE 3/24/26 In-person Meeting: Master Plan is underway – ETA end of year (2026) | | X | | | Next GJ 26-27 | Reviewed by Mike O. and Steve B. 7/25/25. Recommend that this GJ follow up to confirm revised master plan was completed. EMAIL SENT TO MATTOCK 2/12/26; Mattock response received 2/13/26, she refused to answer. Subpoena was issued for appearance on 3/24/26; SEE Response column for EDH CSD response | | |

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| 24-05 | R.10 | Within 90 days, CSD should employ or retain a full-time licensed CPA professional to be Treasurer/CFO-equivalent. | El Dorado Hills Community Services District | 7/3/2024 | <p>This Recommendation has not been implemented but will be implemented in the future: As stated in the Findings, the concerns of the Grand Jury are a function of District Policy and not due to the lack of having a CPA on staff or retained. However, the District recognizes that government accounting is unique and complicated, and reporting is always changing with Governmental Accounting Standards Board (GASB) regulations having new requirements that the District must adhere to each year. District staff understand that education is a priority and will work towards having at least one member of the finance department receive a certification in government accounting through a reputable government entity, including GFOA and/or California Society of Municipal Officers (CSMO). The goal will be to have this completed by December 2025. Additionally, the District will look at incorporating an appropriate accounting certification requirement for future recruitments.</p> <p>FOLLOW-UP RESPONSE 10/15/25: S. Jantzen: As indicated in our initial response, the District did not agree to employ or retain a full-time licensed CPA professional for the various reasons stated therein. However, the District did express its goal to endeavor to have a finance team member receive further certifications by December 2025, which is currently underway.</p> <p>FOLLOW-UP RESPONSE 2/13/26: N. Mattock: Refuses to answer</p> <p>FOLLOW-UP RESPONSE 3/24/26 In-person Meeting: REACH OUT TO GM (Stephanie Jantzen - email sent 3/31)</p> | X | | | | Reviewed by Mike O. and Steve B. 7/25/25. Recommend that this GJ follow up to learn how CPA hiring process is going. EMAIL SENT TO MATTOCK 2/12/26; Mattock response received 2/13/26, she refused to answer. Subpoena was issued for appearance on 3/24/26 |
| 24-05 | R.11 | Within 90 days, CSD should get public input on its latest 10-year development plan, including any updates to the Master Plan from 2021, and how they plan to use PIF funds over an extended period. This development needs to include a contingency plan for new park development in a reasonable time frame if additional funds do not become available that are required for the current Master Plan. | El Dorado Hills Community Services District | 7/3/2024 | <p>This Recommendation has not been implemented but will be implemented in the future: As noted in our response to R9, the District has planned and budgeted for a complete review and revision of its 2021 Master Plan in FY 24/25. As part of that process, the District solicits input from the community on the Master Plan and the 10-year development plan. Additionally, the significant amount of community input the District is currently receiving as a result of the Central EDH Park outreach project will be taken into consideration.</p> <p>FOLLOW-UP RESPONSE 10/15/25: S. Jantzen: As indicated in our initial response, the District stated it could not implement the recommendation within the allotted timeframe but estimated it would start a review and possible revised or updated Master Plan beginning in FY25. The District has just approved a consultant to prepare a comprehensive Master Plan. As part of the Master Planning process, a development plan will be formulated, and robust public outreach and input will be solicited.</p> <p>FOLLOW-UP RESPONSE 2/13/26: N. Mattock: Refused to answer</p> <p>FOLLOW-UP RESPONSE 3/24/26 In-person Meeting: Master Plan is underway - ETA end of year. Public workshops are in progress.</p> | X | | Next GJ 26-27 | Reviewed by Mike O. and Steve B. 7/25/25. Recommend that this GJ follow up to confirm that public input was solicited and received regarding revised master plan. EMAIL SENT TO MATTOCK 2/12/26; Mattock response received 2/13/26, she refused to answer. Subpoena was issued for appearance on 3/24/26 | |
| 24-05 | R.12 | Within 90 days, CSD should document its plans for Bass Lake Park and justify why CSD took on the obligation to build a turnkey park in Village J7, and how development of Bass Lake Park will now proceed up through park completion proposed by CSD in FY 31. | El Dorado Hills Community Services District | 7/3/2024 | <p>This Recommendation requires further analysis: With the District's acquisition of 55 acres of the old executive golf course and the option to acquire the remaining 41.5 acres, the Bass Lake Park design may be subject to change depending on the community input for the Central EDH Park and what amenities that park will have. The community outreach project for Central EDH Park will run through summer at which time the District will be in a better position to define and document its plans for Bass Lake park. With regard to the turnkey park in Village J, the District participated in a settlement which was negotiated between Parker Development, the District, and El Dorado County that provided the 12.5 acres and \$3.5M in funding identified from the County's Serrano CFD 1969-1 that had been slated for the development of the parkland. Given the years of delay in the construction of the turnkey park, and that the District had recently acquired acreage from Rescue Unified School District that was adjacent to the Village J lot, it was envisioned that the Village J lot could be incorporated into a larger park project. With that newer vision, the District elected to accept the land and funding and construct the park itself. To assist the community in understanding the history of this decision, the District will be seeking to create a public review of the information and series of events that led up to the settlement agreement between the three parties whereby the District accepted the 12.5 acres and \$3.5M in funding in order to incorporate the J Lot H parkland into the larger Bass Lake Park project.</p> <p>FOLLOW-UP RESPONSE 10/15/25: S. Jantzen: As indicated in our initial response, this recommendation requires further analysis, and we did not agree to provide the requested information within 90 days. That being said, development of Bass Lake Park is still ongoing, and the current project description is being analyzed and studied through an Environmental Impact Report (EIR). At this time, it is unclear when the EIR will be completed. At that point, we should have more clarity in terms of any modifications to the current project based on the ongoing Master Planning process that has just commenced.</p> <p>FOLLOW-UP RESPONSE 2/13/26: N. Mattock: Refuses to answer</p> <p>FOLLOW-UP RESPONSE 3/24/26 In-person Meeting: REACH OUT TO GM (Stephanie Jantzen - email sent 3/31)</p> | | | X | Reviewed by Mike O. and Steve B. 7/25/25. Recommend that this GJ follow up to confirm revised Bass Lake Park plan was completed. EMAIL SENT TO MATTOCK 2/12/26; Mattock response received 2/13/26, she refused to answer. Subpoena was issued for appearance on 3/24/26 | |
| 24-05 | R.3 | Within 90 days, the County District Attorney's office should continue to investigate Brown Act or CA Government Code Section 53262 violations by the CSD Board unless and until the CSD Board gets appropriate Brown Act and Ethics training. | El Dorado County District Attorney's Office | | Agree. This investigation is ongoing and our office will look into what trainings CSD receives in response to the Grand Jury Report. | X | | | Reviewed by Mike O. and Steve B. 7/25/25. Appears to be completed - see R2 above (line 56). | |
| 24-05 | R.4 | By December 31, 2024, the County District Attorney's office should complete the investigation of any potential ethics or conflicts of interest violations, including required FPPC Form 700 disclosures, raised by the former GM's consulting arrangement with DTA. | El Dorado County District Attorney's Office | | Agree. This investigation is ongoing. | X | | | 11/15/26: Follow up with GA - DEB - Charges have been brought against former GM - no further follow up is required. | |
| Case 24-06 Voter Initiative Petitions: The People Need to be Heard | R.1 | By December 2024, the Elections Department should develop and publish online documentation for sponsors of initiative petitions that provides a summary of the County initiative petition procedure and the requirements for preparing and qualifying County initiative petitions. | El Dorado County Board of Supervisors | 8/7/2024 | The recommendation has been partially implemented. The Elections Department has a guidebook developed but it needs to be updated and published online and this will be implemented by December 2024. | X | | | No follow-up will be done at this time. | |
| 24-06 | R.2 | By December 2024, the Elections Department should offer training to County Boards and Commissions that provides training on the requirements and their responsibilities in the County initiative petition process | El Dorado County Board of Supervisors | 8/7/2024 | The recommendation will not be implemented because it is not warranted. There is no justification for providing such training to the County of El Dorado's subsidiary commissions as they have no role to play in the elections process. To the extent the recommendation refers to boards and commissions associated with independent special districts located within the County of El Dorado, those independent special districts whose elections are consolidated with the County's elections have access to their own legal counsel or other advisors that can provide them with guidance and direction on the elections process. | | X | | | |

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| 24-06 | R.1 | By December 2024, the Elections Department should develop and publish online documentation for sponsors of initiative petitions that provides a summary of the County initiative petition procedure and the requirements for preparing and qualifying County initiative petitions. | EI Dorado County Elections Department | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-06 | R.2 | By December 2024, the Elections Department should offer training to County Boards and Commissions that provides training on the requirements and their responsibilities in the County initiative petition process | EI Dorado County Elections Department | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-06 | R.3 | Within 90 days of the release of this report, CSD should implement the intent of the Carson Creek LLAD #39 second ballot initiative to perpetually repeal LLAD assessments. (Note that this recommendation also appeared in the Grand Jury report Case #24-05). | EI Dorado Hills Community Services District | 8/13/2024 | Has Been Implemented: At the Board of Directors Special Meeting held on November 20, 2023, the proposed ballot initiative for LLAD #39 was approved by a four (4) to one (1) vote (See Attachment C). | x | | | | | |
| Case 24-07 County Office of Education: Are Schools Doing Enough to Address Sexual Harassment? | R.1 | EDCOE should implement enhanced and more stringent background check processes, including character checks for all applicants who might, or do work around, or with students to prevent sexual predators from being hired. This should begin by January 1, 2025. | EI Dorado County Office of Education | 7/12/2024 | We are unsure what the report is referring to by "enhanced and more stringent background check processes." EDCOE follows all state and federal laws regarding background checks. EDCOE requires all applicants to be fingerprinted and submits those records to the Department of Justice to conduct a criminal background check for all potential certified and classified positions as well as for all volunteers. Applicants are not eligible for any position within EDCOE until the Department of Justice provides a clear background report which comports with the mandates under state and federal law. EDCOE also complies with all background laws and requirements under the California Education Code and the California Labor Code. EDCOE also conducts reference checks for applicants as a part of its hiring processes. There are also background matters that Employers are not allowed to consider under California law. EDCOE continues to review and refine its hiring processes to ensure alignment with state and federal law. | | x | | | | |
| 24-07 | R.2 | EDCOE should ensure all employees complete state required sexual harassment prevention training by September 30, 2024. Local school districts should ensure the training is completed by all employees every two years and records are tracked. | EI Dorado County Office of Education | 7/12/2024 | This recommendation is already in place. In accordance with California Government Code section 12950.1, EDCOE provides the required sexual harassment prevention training to all employees. It also provides all sexual harassment prevention training required under federal law. | x | | | | | |
| 24-07 | R.3 | EDCOE should work with the employee unions to revise their bargaining agreements to permit schools to automate tracking on all buses and monitor bus drivers' locations during transportation of students. This should be completed by March 31, 2025. | EI Dorado County Office of Education | 7/12/2024 | This recommendation is already underway. EDCOE buses are equipped with radios with GPS tracking for EDCOE employees. EDCOE will further address this issue with the applicable bargaining units during the 2024-2025 school year. Updated EDCOE Response: EDCOE buses and vans are equipped with GPS devices that permit real-time tracking. | x | | | | | |
| 24-07 | R.4 | EDCOE should work with the employee unions to revise their bargaining agreements to permit schools to install cameras that have monitoring capability on all buses. A designated staff person or automation should monitor the locations of buses during transportation of students. | EI Dorado County Office of Education | 7/12/2024 | We have implemented and plan to further implement this recommendation. After collective bargaining negotiations, in February 2023, EDCOE installed cameras on some vehicles as part of a pilot program. Currently all vehicles transporting Special Services students, home-to-school and school-to-home, are equipped with video cameras. EDCOE will further address this issue with the applicable bargaining units during the 2024-2025 school year. Updated EDCOE Response: EDCOE has installed cameras in all EDCOE vans and busses that transport students. Designated employees in EDCOE's Transportation Department can access a bus or vans location using GPS. | x | | | | | |
| 24-07 | R.5 | EDCOE should develop and implement policies and procedures that require supervisors and managers to closely monitor classified staff while working around students. If necessary, they should hire additional staff to achieve this goal. This should be done by March 31, 2025. | EI Dorado County Office of Education | 7/12/2024 | We require further analysis of this recommendation. EDCOE will further address this issue with the applicable bargaining units during the 2024-2025 school year. Updated EDCOE Response: EDCOE administrators and supervisors work closely with classified and certificated staff to ensure proper supervision of both students and staff. | x | | | | | |
| 24-07 | R.6 | EDCOE should implement sexual harassment prevention training for all students, including how to recognize and report it. This training should begin in kindergarten. EDCOE should offer parents the option to opt out. This should begin by March 31, 2025. | EI Dorado County Office of Education | 7/12/2024 | We require further analysis of this recommendation. Generally, a student in grades K-3 cannot be suspended or expelled for sexual harassment. (See Cal. Educ. Code § 49000.2). Students in grades 7-12 receive instruction regarding "sexual harassment, sexual assault, sexual abuse, and human trafficking." (See Cal. Educ. Code § 51934). EDCOE Superintendent Policy 5145.7 provides that all EDCOE students receive age appropriate information on sexual harassment. Updated EDCOE Response: EDCOE provides education regarding sexual health commensurate with the student's grade level, academic ability, and applicable law. | x | | | | | |
| 24-07 | R.7 | EDCOE should implement a 'buddy system', or other means, for all students when traveling on school campus during class times. | EI Dorado County Office of Education | 7/12/2024 | We are unable to implement this recommendation. The diverse range of students served by EDCOE would make implementing such a system impractical and likely impossible. | | | x | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | EI Dorado County Office of Education | 7/12/2024 | We have already implemented this recommendation for EDCOE. EDCOE does not have any authority to require independently operated school districts to undertake any specific actions regarding their website content. | x | | | | | |
| 24-07 | R.9 | EDCOE should provide all classified staff with radio transmitters to enable contact with their supervisor while working on campus. EDCOE should also provide all classified staff with body cameras and make their use a condition of employment. | EI Dorado County Office of Education | 7/12/2024 | We are unable to implement this recommendation and are unclear as to the scope of what is being proposed. EDCOE staff working on campuses currently have many different means of communicating with their supervisors. This recommended requirement would implicate several different legal concerns under state and federal laws including but not limited to student, parent and staff privacy rights under the California Education Code and the California Labor Code. Particularly in relation to our special education student community and their right to medical privacy, it is not clear how such a program could feasibly be implemented and EDCOE is unable to implement it at this time. All staff are trained on how to recognize signs of sexual harassment and potential abuse under all state and federal laws including California's Child Abuse and Neglect Reporting Act and Title IX. | | | x | | | |
| 24-07 | R.10 | EDCOE should work with their MOU Law Enforcement partners to expand the MOU to address sexual misconduct by both students and school employees. | EI Dorado County Office of Education | 7/12/2024 | We plan to implement this recommendation. EDCOE will discuss the possibility of expanding the MOU with the various signatories to the agreement. | | | x | | | No follow-up will be done at this time. |
| 24-07 | R.11 | EDCOE should consider installing cameras in school hallways and classrooms so that no student or child is alone. | EI Dorado County Office of Education | 7/12/2024 | We require further analysis of this recommendation. | | | | x | | No follow-up will be done at this time. |

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| 24-07 | R.12 | EDCOE should abolish the practice of allowing employees to resign and enter into a settlement agreement or enter into a non-disclosure agreement to avoid prosecution or public awareness of their inappropriate/illegal behavior. | El Dorado County Office of Education | 7/12/2024 | We will not implement this recommendation. Settlement agreements with employees subject to dismissal who are entitled to an evidentiary hearing may be the only guaranteed method of ensuring that the employee leaves the organization. Disciplining employees, including dismissal, is a significant public, and therefore, tax-payer expense. Removing EDCOE's ability to enter into settlement agreements to separate employees would increase expenses, require potentially unnecessary evidentiary hearings, and worsen student outcomes. However, EDCOE works closely with law enforcement to report Page 6 evidence of illegal behavior. Under California law, a public entity cannot enter into a non-disclosure agreement. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Black Oak Mine Unified School District | 7/12/2024 | We will comply with this recommendation by December 31, 2024 | | | X | | | No follow-up will be done at this time. | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Buckeye Union School District | 7/30/2024 | The Buckeye Union School District's website is Title IX compliant, with one exception namely 34 CFR Part 106.45(b)(10) which requires all Title IX training materials to be made publicly available by posting on the school district's website due to the fact that the training materials are proprietary and are copyrighted. BUSD is working with the publisher of the materials to address this requirement and is proposing that Public School Works authorize the District to post the training materials with the statement set forth below: It is important to understand that the materials posted to this website are proprietary and are copyrighted. Your right is a right of inspection and review of the materials on this site only. No other right is granted beyond viewing. You are not authorized to copy, use, adapt, save, repost, share publicly, or alter any contents from this site. You are not permitted to use the materials on this site for training, or for any commercial purpose. Proceeding to use and access the content on this page demonstrates your acceptance and understanding of these terms and conditions. Buckeye Union School District's training materials used to train the school's Title IX personnel can be found at: [Insert Link] If the District is unable to secure consent to publicly post these materials, then the District will make the materials available for inspection upon request. In addition, the District will create and/or obtain alternative materials that contain the same general concepts, that can be posted on the District's website. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Camino Union School District | 7/12/2024 | The Camino School District Does not disagree with Finding Nine and as recommended on page 24 of the Grand Jury Report (R8), the Camino School District will ensure that its website is in compliance with Title IX requirements no later than December 31, 2024. Specifically, the District will: ensure that the contact information for the Title IX Coordinator is prominently displayed on the district website, post on the district website the number of players on each team roster on or before the official first day of competition, post the total enrollment of the school, classified by gender, post the number of pupils enrolled at the school who participate in competitive athletics, classified by gender, and post the number of male and female teams, classified by sport and by competition level. | | | X | | | No follow-up will be done at this time. | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | El Dorado Union High School District | 8/14/2024 | The EDUHSD website is currently up to date with Title IX requirements, but EDUHSD will review and make any changes needed to ensure compliance with any changes to the Title IX regulations effective August 1, 2024. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Gold Oak Union School District | 8/6/2024 | District disagrees with this finding. District has its Title IX conveniently located on its "Gold Oak Unified School District" website under both the "Parents" and "Students" tab. Upon clicking on either tab, a student or a parent can easily find Title IX information to include the Title IX rights, how to report a violation, and to whom a violation can be reported to. Additionally, Title IX is available to the public under the "Department" and "Human Resources" Tab on said website. The District appreciates the grand jury's recommendation. As stated in District's response to Finding No. 9, the District is complying, making Recommendation 8 moot. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Gold Trail Union School District | 9/10/2024 | We disagree with this finding. GTUSD's website complies with Title IX requirements. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Indian Diggings Elementary School District | 7/16/2024 | IDESD's website complies with Title IX requirements we will require further analysis of the addition of information regarding supportive services. | | | | X | | Website appears to be current as of February 2025 | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Lake Tahoe Unified School District | 7/25/2024 | This recommendation has been implemented by Lake Tahoe Unified School District. | | | X | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Latrobe School District | 7/11/2024 | The Latrobe School District Does not disagree with Finding Nine and as recommended on page 24 of the Grand Jury Report (R8), the Camino School District will ensure that its website is in compliance with Title IX requirements no later than December 31, 2024. Specifically, the District will: ensure that the contact information for the Title IX Coordinator is prominently displayed on the district website, post on the district website the number of players on each team roster on or before the official first day of competition, post the total enrollment of the school, classified by gender, post the number of pupils enrolled at the school who participate in competitive athletics, classified by gender, and post the number of male and female teams, classified by sport and by competition level. | | | X | | | No follow-up will be done at this time. | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Mother Lode Union School District | 7/26/2024 | Training will take place for all required Mother Lode Union School District staff during the fall of 2024 in the updated Title IX regulations. Following this training all required documents will be placed on an easy to find menu at the Mother Lode Union School District Website. This will take place prior to the end of the 2024 calendar year as recommended. | | | X | | | No follow-up will be done at this time. | |

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| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Pioneer Union School District | 2025 Non-responsive | Letter sent 9/3 No response as of 11/6. Do we want to follow up on this? Decision was made to not follow up at last continuity meeting | 2/11 | | | | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Placerville Union School District | 7/15/2024 | Training will be taken place for all required Placerville Union School District staff during the fall of 2024 in the updated Title IX regulations. Following this training all required documents will be placed in an easy to locate menu at the Placerville Union School District Website. This will take place prior to the end of the 2024 calendar year as recommended. | | X | | | | | No follow-up will be done at this time. | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Pollock Pines Elementary School District | 7/15/2024 | The Pollock Pines Elementary School District will bring its Title IX website requirements up to date as stipulated in California Education Code 221.61 by the end of the current calendar year | | X | | | | | No follow-up will be done at this time. | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Rescue Union School District | 5/31/2024 | Rescue Union School District has implemented this recommendation. Rescue Union School District has updated the Title IX website as of May 22, 2024. | | X | | | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | Silver Fork School District | 7/15/2024 | Silver Fork Elementary School District will bring its Title IX website requirements up to date as stipulated in California Education Code 221.61 by the end of the current calendar year | | X | | | | | No follow-up will be done at this time. | |
| 24-07 | R.1 | EDCOE should implement enhanced and more stringent background check processes, including character checks for all applicants who might, or do work around, or with students to prevent sexual predators from being hired. This should begin by January 1, 2025. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.2 | EDCOE should ensure all employees complete state required sexual harassment prevention training by September 30, 2024. Local school districts should ensure the training is completed by all employees every two years and records are tracked. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.3 | EDCOE should work with the employee unions to revise their bargaining agreements to permit schools to automate tracking on all buses and monitor bus drivers' locations during transportation of students. This should be completed by March 31, 2025. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.4 | EDCOE should work with the employee unions to revise their bargaining agreements to permit schools to install cameras that have monitoring capability on all buses. A designated staff person or automation should monitor the locations of buses during transportation of students. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.5 | EDCOE should develop and implement policies and procedures that require supervisors and managers to closely monitor classified staff while working around students. If necessary, they should hire additional staff to achieve this goal. This should be done by March 31, 2025. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.6 | EDCOE should implement sexual harassment prevention training for all students, including how to recognize and report it. This training should begin in kindergarten. EDCOE should offer parents the option to optout. This should begin by March 31, 2025. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.7 | EDCOE should implement a 'buddy system', or other means, for all students when traveling on school campus during class times. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.8 | EDCOE and County school districts should bring their Title IX website requirements up to date by December 31, 2024. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |
| 24-07 | R.9 | EDCOE should provide all classified staff with radio transmitters to enable contact with their supervisor while working on campus. EDCOE should also provide all classified staff with body cameras and make their use a condition of employment. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | | |

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| 24-07 | R.10 | EDCOE should work with their MOU Law Enforcement partners to expand the MOU to address sexual misconduct by both students and school employees. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | |
| 24-07 | R.11 | EDCOE should consider installing cameras in school hallways and classrooms so that no student or child is alone. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | |
| 24-07 | R.12 | EDCOE should abolish the practice of allowing employees to resign and enter into a settlement agreement or enter into a non-disclosure agreement to avoid prosecution or public awareness of their inappropriate/illegal behavior. | El Dorado County Board of Supervisors | | NOTE: 2024/2025 Continuity Committee determined that the EDC BOS did NOT need to respond to this report's recommendation. | | | | | | | |
| Case 24-08 Emergency Services Authority: Who Provides Oversight? | R.1 | By December 31, 2024, the JPA Board should create a policy and ensure compensation is properly listed on employment contracts. | El Dorado County Emergency Services Authority | 8/6/2024 | Agree UPDATE: The JPA Board has not created a policy on this topic. Staff is working on an Authorized Positions document that would list all positions authorized by the JPA and associated pay ranges for each. | | X | | | | Updated by Cristy Jorgensen 5/27/25 | |
| 24-08 | R.2 | By December 31, 2024, the JPA Board should revise all employment contracts to align the performance review and compensation timing to remove the retroactive pay cycle. | El Dorado County Emergency Services Authority | 8/6/2024 | Agree. This has already been corrected. All employment contracts performance review and compensation timing are now aligned. | X | | | | | | |
| 24-08 | R.3 | By December 31, 2024, the JPA Board should ensure all Board documentation is reviewed, updated, and visible on their website for transparency purposes. This should include the Semiannual Actual Cost report after it is released to the County. | El Dorado County Emergency Services Authority | 8/6/2024 | Partially Agree. This is in process, but the timeline for completion may not be feasible with staffing. The JPA will adhere to all reporting requirements as stipulated in our Master Contract with the County of El Dorado. UPDATE: Staff have uploaded agenda and minutes for JPA Board meetings and EMSOC meetings. Staff is still working on completing documentation for Finance Committee meeting minutes. With recent updates to ADA Compliance Laws, staff is actively reviewing the website to ensure compliance and transparency. | X | | | | | Updated by Cristy Jorgensen 5/27/25 | |
| 24-08 | R.4 | By December 31, 2024, the JPA Board should obtain Brown Act and Ethics training, retrain every two years and track for compliance | El Dorado County Emergency Services Authority | 8/6/2024 | Agree. The JPA offered and completed Brown Act Training in the month of June 2024. All Board Members currently comply with this request by receiving this training from their own agencies. The Board Members will provide copies of training certificates to the JPA for tracking and compliance. | X | | | | | | |
| 24-08 | R.5 | By December 31, 2024, the JPA Board should proceed hiring new General Counsel with Brown Act and local government law experience. | El Dorado County Emergency Services Authority | 8/6/2024 | Disagree. The current General Counsel does have experience with the Brown Act and local government law experience. The JPA Board is open to recommendations but will ultimately decide who the General Counsel of the JPA will be. UPDATE: While the JPA disagreed with this recommendation, the JPA did conduct an Informal RFP process for Legal Representation and entered into an agreement with a new firm in December of 2024. | X | | | | | Updated by Cristy Jorgensen 5/27/25 | |
| 24-08 | R.6 | By December 31, 2024, the JPA Board should require their transporting agencies to follow the Monthly Appropriation Invoicing Policy and hold them accountable. | El Dorado County Emergency Services Authority | 8/6/2024 | Disagree. The JPA Board and Staff intend to review the current invoicing policy and adjust it to the option that can best facilitate compliance. Refer to F9. F9: There is a JPA Monthly Appropriation Invoicing policy that is not followed. The three agencies contracted to provide emergency ambulance transport services to the JPA are not providing accurate or timely fiscal reports. F9 Response: Disagree. Georgetown Fire Protection District adheres to the current invoicing policy. El Dorado County Fire Protection District and El Dorado Hills Fire Department had established a verbal agreement with the past Executive Director(s) to invoice JPA in a manner that better aligned with their billing cycles. UPDATE: The JPA Board has assigned a Working Group to review the JPA Agreement and By-Laws which will include options on membership and voting structure for the Board to consider. | | | X | | | Updated by Cristy Jorgensen 5/27/25 | |
| 24-08 | R.7 | By December 31, 2024, the JPA Board should ensure that their Semiannual Actual Cost reports to the County are in alignment with Generally Acceptable Accounting Principles (GAAP) | El Dorado County Emergency Services Authority | 8/6/2024 | Disagree. The JPA will adhere to all reporting requirements as agreed to within our Master Contract with the County of El Dorado. Refer to R3. | | | X | | | | |
| 24-08 | R.9 | By December 31, 2024, the JPA Board should task their new General Counsel to provide a restructuring model for this Board. Counsel should base this new structure on how best to remove any inherent conflict of interest with a clearly defined code of conduct policy for conflicts of interest. | El Dorado County Emergency Services Authority | 8/6/2024 | Disagree. Refer to F12, F14 and R5 F12: There is no code of conduct policy document regarding conflict of interest and refusal. F12 Response: Partially Disagree. The JPA's Board is subject to the same laws that apply to any legislative body of a California local public agency, but the JPA does not have its own code of conduct. The JPA is currently performing a policy review. F14: There has been discussion about changing the JPA Board structure, but no efforts have received the super majority vote, making change unlikely with this Board. F14 Response: Disagree The JPA Board of Directors has previously reviewed the JPA Board structure but has not identified a more effective arrangement at this time. The Board will continue to assess the structure and implement changes as needed. | | | X | | | | |
| 24-08 | R.8 | By December 31, 2024, the County CAO should provide a status update of JPA compliance with County Contract #2296 for Pre-hospital Advanced Life Support, Ambulance and Dispatch Services to the County Board of Supervisors. | El Dorado County Board of Supervisors | 8/7/2024 | The recommendation will be implemented by December 31, 2024. | | X | | | | No follow-up will be done at this time. | |

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| Case 24-09 Election Integrity: Separating Fact from Fiction | R.1 | By the November 2024 election, the Dominion vote tabulation systems should be electronically isolated (e.g., a Faraday cage surrounding the tabulation system) to improve security and remove the possibility of any cellular or internet communication. Fiscal impact: \$25,000-\$50,000 (See Appendix 1) | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation will not be implemented because it is not warranted and is not reasonable. The system is being used in accordance with the Secretary of State's certified use procedures. This is a costly solution which will not provide additional security outside of the mitigating procedures currently approved by election security experts and the Secretary of State's Office. | | | X | | | |
| 24-09 | R.2 | By the November 2024 election, the Elections Department should look into the feasibility of streaming drop box video surveillance cameras online for ad hoc public monitoring. In addition, all drop boxes should have signs that indicate they are under surveillance and illegal tampering will be prosecuted, which should be a further deterrent. | El Dorado County Board of Supervisors | 8/14/2024 | The first part of the recommendation will not be implemented because it is unreasonable. The second part of the recommendation will be fully implemented by the 2024 General Election. As the Grand Jury mentioned in its report, the controversial movie "2000 Mules" has created an environment of hostility toward the use of ballot drop boxes and could create a vigilante response from the public if an untrained livestream viewer believes there is a violation of law. Additionally, providing a livestream of such camera feeds could potentially run afoul of Constitutional guarantees of privacy concerning voting. (See Cal. Const., Art. II, § 7 ["Voting shall be secret"]; see also Elections Code § 18541(a)(3) [prohibiting one from photographing or recording a voter entering or exiting a polling place]). As such, it would be unreasonable for the Elections Department to livestream the ballot drop box camera feeds. The Elections Department already places signage on the ballot drop boxes specifying the Federal criminal statutes for tampering with a drop box. In accordance with the Grand Jury's recommendation, the Elections Department will add signage denoting that drop boxes are under 24-hour video surveillance. | | X | X | | | Follow-up is not needed |
| 24-09 | R.3 | By the November 2024 election, the Elections Department should evaluate the feasibility of receiving non-citizen responses to jury summonses from the Superior Court of El Dorado County or Federal district court records to cross-check County voter rolls and continue such periodic checks annually thereafter. | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation has been implemented. This has always been the process in the Elections Department and will continue. | X | | | | | |
| 24-09 | R.4 | By January 1, 2025, the Elections Department should change security procedures to require a minimum of two people present when accessing the vote tabulation rooms and systems. | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation will not be implemented because it is not warranted and is not reasonable. Election Staff are trusted employees and perform their work with high integrity as noted by the Grand Jury above. The three staff members with access to the tabulation room are the Registrar, Assistant Registrar, and the Department Systems Analyst. Requiring two people at all times would limit their ability to perform their work in a room already monitored by cameras, which are livestreamed during the election. | | | X | | | |
| 24-09 | R.5 | By November 2024, the Registrar of Voters should begin publishing a periodic newsletter (e.g., online blog or social media) designed to acknowledge and address public concerns. Questions should be solicited and screened to avoid the social media free-for-all of the past. | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation will be implemented. The Elections Department has a Voter Integrity page which addresses public concerns regarding the mis/d/s information. The Department will add a quarterly newsletter in 2025 | | X | | | | It has been published and completed |
| 24-09 | R.6 | The Elections Department should conduct a public poll of election integrity concerns by the end of 2024 and 2025 to measure any improvements in public perception and the success of the public outreach. | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation will be implemented, in part. The Elections Department will poll the voters after the 2024 General Election; however, the next poll will not occur until after the next major election cycle in 2026. | | X | | | | GJ Term 26/27 |
| 24-09 | R.7 | By January 1, 2025, the Registrar of Voters should establish a volunteer public advisory board to help monitor election processes, make improvements, and coordinate public outreach/communication. | El Dorado County Board of Supervisors | 8/14/2024 | The recommendation requires further analysis. The Elections Department tried to establish a Voter Advisory Committee in 2022 and reached out to the Republican and Democratic Central Committees as well as members of the public. None of the groups or the public responded with any interest. In accordance with the Grand Jury's recommendation, the Elections Department will try again to establish a Voter Advisory Committee by December 31, 2025. | | | | X | | 1/15/26: Continuity team concluded no follow up required |
| 24-09 | R.1 | By the November 2024 election, the Dominion vote tabulation systems should be electronically isolated (e.g., a Faraday cage surrounding the tabulation system) to improve security and remove the possibility of any cellular or internet communication. Fiscal impact: \$25,000-\$50,000 (See Appendix 1) | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.2 | By the November 2024 election, the Elections Department should look into the feasibility of streaming drop box video surveillance cameras online for ad hoc public monitoring. In addition, all drop boxes should have signs that indicate they are under surveillance and illegal tampering will be prosecuted, which should be a further deterrent. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.3 | By the November 2024 election, the Elections Department should evaluate the feasibility of receiving non-citizen responses to jury summonses from the Superior Court of El Dorado County or Federal district court records to cross-check County voter rolls and continue such periodic checks annually thereafter. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.4 | By January 1, 2025, the Elections Department should change security procedures to require a minimum of two people present when accessing the vote tabulation rooms and systems. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.5 | By January 1, 2025, the Elections Department should change security procedures to require a minimum of two people present when accessing the vote tabulation rooms and systems. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.6 | The Elections Department should conduct a public poll of election integrity concerns by the end of 2024 and 2025 to measure any improvements in public perception and the success of the public outreach. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |
| 24-09 | R.7 | By January 1, 2025, the Registrar of Voters should establish a volunteer public advisory board to help monitor election processes, make improvements, and coordinate public outreach/communication. | El Dorado County Registrar of Voters | | No response will be provided as it is included with BOS per Janeth San Pedro | | | | | | |

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| Case 24-10 Continuity Report | Case 22-23 GJ03 - Can You Help Me ...PLEASE? R.2 | Building Services should expand the current simple permit program to allow homeowners to request and pay for simple permits online. This recommendation should be implemented by December 31, 2023. | El Dorado County Board of Supervisors | <p>The recommendation requires further analysis that may be completed in 2024.</p> <p>Any licensed contractor can apply and pay online for simple permits (referred to as "trade permits" and include permits such as water heaters, residential solar and EV chargers). Due to California Health and Safety Code sections 19625-19629, non-contractors are currently unable to procure permits online. This is because of the required verification requirements of these code sections.</p> <p>Contractors provide verification with a contractor's license number. Homeowners who are acting as owner/builder on a project typically provide verification and proof of identification with a copy of their driver's license and must do so in person. Currently, there is no way for homeowners to submit the required verification securely online. Please note that a notice is sent to the owner informing them that a contractor has applied for a permit on their property.</p> <p>Staff has identified expanding electronic plan submittals as a high priority and is currently working with IT and the TRAKIT program vendor, CentralSquare, to develop solutions and identify costs for the expanded service. This would include exploring if TRAKIT can provide the required security necessary to intake owner/builders proof of identification. Although it is a high priority, staff does not yet have a timeline for implementation or costs. It would likely not be by December 31, 2023, but rather sometime in 2024.</p> <p>FOLLOW-UP RESPONSE This has not yet been implemented, but is still on our "to do" list and will be discussed as part of our current contract with CentralSquare to assist with our outstanding needs. Due to very stringent security requirements related to credit card, driver's license and other sensitive personal information, it is not a "simple" solution and requires coordination with both CentralSquare and our IT staff to determine the best system based on compatibility, functionality and cost.</p> | X | | | | | |
| 24-10 | Case 22-23 GJ03 - Can You Help Me ...PLEASE? R.4 | Building Services should create tools, such as a dashboard to provide transparency of permits in its system and document the approvals and inspections (by date) requested and the current status. Criteria should be established for triggering alerts when approvals or inspections stall. Update the system to require an inspection completion date. This recommendation should be implemented by December 31, 2023. | El Dorado County Board of Supervisors | <p>The recommendation requires further analysis from the TRAKIT vendor which will be complete in 2024.</p> <p>The County's TRAKIT system does not currently provide a dashboard that summarizes permit data. However, information within TRAKIT is available for anyone to view. Contractors, homeowners, or community members may create an account in TRAKIT and view permit information. This includes key dates such as plan approvals and inspections. On the list for potential modifications or upgrades to TRAKIT is exploring TRAKIT's ability to automatically send emails based on certain criteria, such as prolonged periods of inaction. Currently, it is not known if TRAKIT has that capability or, if it does, the cost of adding such a feature.</p> <p>Staff is also exploring alternatives and has already put in place a manual method for notifying applicants of expiring applications and permits. These written notifications are sent 30 days prior to Building Permit expiration and after issuance of a permit. These notifications remind applicants to either obtain a final inspection or renew or withdraw the permit. The letter includes information so applicants can easily renew or withdraw their application via email if they so choose.</p> <p>FOLLOW-UP RESPONSE This has been partially implemented. Reports can be run with permit status information, however, TRAKIT does not currently have a "Dashboard" interface. It will be discussed as part of our current contract with CentralSquare to assist with our outstanding needs. Staff is running reports for some permit types to note those that are "stale." Staff has determined how to send automatic email notifications for certain actions and is currently testing to ensure accuracy and consistency. This will be expanded to more permit actions in the future. A dashboard outside of TRAKIT that provides valued information may be a possible solution. Staff is beginning the engagement of the development community to determine what information they find of value.</p> <p>Staff is beginning to analyze this information for the purpose of setting up benchmarks and informing staff where permits tend to become stalled. From there, staff will develop solutions to minimize any stalls or delays due to County issues.</p> <p>An update was provided to the Board and is attached. (See Attachment 1) (SEE 2023/24 Continuity Report)</p> | X | | | | | |
| 24-10 | Case 22-23 GJ03 - Can You Help Me ...PLEASE? R.8 | The Planning and Building Department should establish a set of benchmarks by permit type for the time expected to get through planning and building projects. A quarterly report should be created detailing the overall activity of and status of timelines for processing permits for project types against established benchmarks. This recommendation is to be implemented by December 31, 2023. | El Dorado County Board of Supervisors | <p>The recommendation requires further analysis. Planning and Building staff are working with IT staff towards that goal.</p> <p>Staff is currently working on extracting data from TRAKIT to determine the number of days to process a permit by permit type. There are several variables that need to be considered when extracting such data including the number of days waiting for action by the County (i.e., plan check), the number of days waiting for action by the applicant (i.e., revising plans based on plan check comments) or applicant pauses or delays (no action by applicant Page 1 23 due to other reasons). Staff will likely initially focus on those permit types that have the highest number of applications in both the Planning and Building divisions and eventually add other permit types. A timeframe for completion of this project will not be known until Planning and Building and IT staff have the opportunity to define and extract the data; however, the Planning and Building Department will provide an update to the Board, via memo, no later than December 31, 2023.</p> <p>FOLLOW-UP RESPONSE Because of the wide variety of factors, tracking the length of time from submittal date to date of issuance may take a significant amount of time to analyze and have limited value. More value may be gained by identifying the timeframes plans and permits are "in-house" and common "sticking points" within the process (those areas more likely to cause delays). Tracking this information will better help staff to develop and implement tools or modify processes to address the problem areas. Staff will work with IT to determine if needed data can be extracted from TRAKIT in a meaningful way. Once data is extracted, metrics can be developed to track progress as processes are modified and new tools are added. (For complete response see Attachment 1) (SEE 2023/24 Continuity Report)</p> | | X | | | | |
| 2022/2023 | | | | | | | | | | |
| \$28K Sick Leave Oversight | R.1 | Policies and procedures should be established that are specific to payouts for unrepresented management staff by the HR Department by December 31, 2023. | El Dorado County Board of Supervisors | <p>The recommendation has been implemented.</p> <p>There are already policies and procedures in place that are specific regarding payouts for unrepresented management staff. The Salary and Benefits Resolution (SBR) for unrepresented employees, adopted by the Board of Supervisors on January 3, 2023, and the County of El Dorado Personnel Rules, adopted by the Board of Supervisors on November 15, 2022, specify which employees are eligible for the various leave accrual payouts when exiting county service. Specifically, Section 9 of the SBR describes the eligibility requirements to receive sick leave upon separation, while Section 8 describes "annual vacation rates, maximum accumulation, payout and usage by covered employees." In addition, the Personnel Rules address the payout of vacation accruals upon separation. Notwithstanding the above formal guidance documentation, each department also has an HR Liaison. These Liaisons are tasked with determining eligibility as it relates to unused sick leave as described by the applicable section of Personnel Rules or various Labor Agreements, which includes the SBR for unrepresented employees. Furthermore, HR Liaisons are aware that they can contact HR if any questions arise when processing a final payout in their particular department.</p> | X | | | | | |
| | R.1 | Policies and procedures should be established that are specific to payouts for unrepresented management staff by the HR Department by December 31, 2023. | El Dorado County Auditor-Controller | <p>The Auditor-Controller disagrees partially with this finding.</p> <p>The SBR does require that a Director be employed for 5 years or more in order to receive payment for unused sick leave in certain instances, however appointed department heads who retire prior to completion of 5 years of service are entitled to receive payout at 100% of their unused sick leave.</p> | | X | | | | |

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| | | | | | <p>The recommendation will not be implemented because it is not warranted.</p> <p>The HR Department respectfully offers that adding its confirmation of each exiting employee's terms of separation is unwarranted. Currently, the information regarding the terms of separation, including the determination of payment eligibility for unused leaves, is available and accessible for every County employee through the County's intranet, EDCNET, as well as the County's public-facing webpage. An employee's bargaining unit determines which labor agreement, resolution, and/or Personnel Rules define their terms of employment, including specifically the terms of eligibility related to payment for unused sick leave and/or vacation. The HR Department posts these guiding documents which are approved by the Board of Supervisors for all bargaining units publicly and are easily accessible to all County staff. The HR Department does not have the authority to create terms different or contrary to those already outlined in these policies. Because the terms of eligibility are so readily available and accessible to all staff, including those involved with executing leave payouts, and because the expertise to understand and execute those actions already exists in departments, including the CAO Fiscal Division and Auditor/Controller's Payroll Division, there would be no added value to the process if the above recommendation were to be implemented. The error in this case was not a result of unclear or misunderstood eligibility criteria. County departments, the CAO Fiscal Division, and the Auditor-Controller's Payroll Division have a clear understanding of the eligibility requirements and payout process as evidenced by a track record of performing these payout transactions countless times with phenomenal accuracy and consistency for years. Per the Grand Jury's report, it appears there was some variance or oversight in the normal accounting process that led to the payout error in this case, not a question of eligibility.</p> | | | | | | | |
| | R.2 | Prior to computation of final wages due, HR should take the initial step to confirm the terms of each employee's specific agreement as it relates to unused sick leave and vacation pay due. Once eligibility is determined by HR, the information should then be forwarded to the affected departments as well as the Payroll Division. This should be implemented by December 31, 2023. | EI Dorado County Board of Supervisors | | | | | | X | | | |
| | R.3 | The HR Department should perform annual audits of past payout exit documents for benefits entitled to unrepresented employees beginning in 2023. | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not reasonable.</p> <p>The Human Resources (HR) Department does not currently have any fiscal, accounting, or auditing staff allocated to it. Those fiscal functions have historically been performed by either the CAO Fiscal Division or the Auditor-Controller for central service departments, such as County Counsel, Human Resources, and Information Technologies. Therefore, it is unreasonable to assign this fiscal auditing responsibility to the HR Department. That is not to say that the Board of Supervisors disagrees with the recommendation that such annual audits occur. The HR Department suggests that if audits to ensure the integrity of such fiscal transactions are to occur, they would be best performed by a department staffed with trained experts in fiscal auditing. Notwithstanding the above, the HR Department is always available if questions arise when processing payouts for separating employees.</p> | | | X | | | | |
| | R.4 | The Auditor Controller should establish policies and procedures which outline the chain of custody for the accuracy of the KRONOS database prior to CFWD form sign-off. These standardized procedures should be used by all County Departments. This should be implemented by December 31, 2023. | EI Dorado County Auditor-Controller | | <p>The Auditor-Controller partially disagrees with this finding.</p> <p>The CFWD was completed in error. The Auditor-Controller's Office did not review the CFWD because we relied on the review of the managers in Human Resources and CAO's Office.</p> | | | X | | | | |
| | R.5 | CAO should establish policies and procedures to prohibit any employee from approving their own final payout. In the case of a resigning department head, the approval should be made by the CAO or BOS. This should be implemented by December 31, 2023. | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not warranted.</p> <p>The Board of Supervisors does not believe this recommendation is warranted since staff, regardless of level, do not have the ability to approve their own final payout. In the case of a resigning department head, any final payout is computed by the CAO Fiscal Division and then forwarded to the Auditor-Controller's Payroll Division for processing.</p> | | | X | | | | |
| | R.5 | CAO should establish policies and procedures to prohibit any employee from approving their own final payout. In the case of a resigning department head, the approval should be made by the CAO or BOS. This should be implemented by December 31, 2023. | EI Dorado County Auditor-Controller | | <p>The Auditor-Controller agrees partially with the finding.</p> <p>The then Assistant Human Resources Director approved the sick leave hours on the timecard. The Auditor-Controller does not know what review and approval process took place in Building A.</p> | | | X | | | | |
| | R.6 | The Auditor Controller should modify the CFWD form to include safeguards and/or a field designating the eligibility of an employee for specific benefits. There should be a roadblock prohibiting the continuation with the payout computation, unless the employee is, in fact, eligible for a specific payout. For example, if the bargaining unit field indicates "UD" and the years of service field is less than 5 years, the ability to continue the payout for sick leave will be blocked. This should be implemented by December 31, 2023. | EI Dorado County Auditor-Controller | | <p>The Auditor-Controller disagrees with this finding.</p> <p>The lack of due professional care in Building A caused this erroneous calculation.</p> | | | X | | | | |
| | R.7 | The Auditor Controller should establish Policies and Procedures to ensure that when a County employee is erroneously overpaid, a standardized repayment process is initiated immediately. This should be implemented by December 31, 2023. | EI Dorado County Auditor-Controller | | <p>The Auditor-Controller disagrees with this finding.</p> <p>The managers in Building A are ultimately responsible for the transactions that they request the Auditor-Controller to execute.</p> | | | X | | | | |
| | F8 (there was no associated Recommendation) | CAO Managers and the Auditor Controller's Office relied solely on the accuracy of employees who independently generated the CFWD form based on erroneous information in the KRONOS database. | EI Dorado County Auditor-Controller | | <p>The Auditor-Controller's Office disagrees with the finding.</p> <p>In this case, the Auditor-Controller relied upon the approval of the then Assistant Human Resources Director of the sick leave hours that were paid in error.</p> | | | X | | | | |
| Procurement And Contracts | R.1 | The P&C Division should develop and implement a procedure to ensure the P&C web page is up to date with accurate and complete information regarding all bids and the final award amounts for full transparency by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation has been implemented.</p> <p>The website is updated directly by P&C staff on a regular basis as bids are awarded</p> | | X | | | | | |
| | R.2 | The P&C Division should integrate the appropriate public information on their internal tracker (spreadsheet) with their web page to better provide complete and up to date information to the public by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not warranted or reasonable.</p> <p>The P&C items in progress database is an internal tool used by departments to track the progress of contracts and requests for proposals (RFPs). This information changes frequently as items move through the process</p> | | | X | | | | |
| | R.3 | Although there is a stated September 20, 2026, sunset review date of the current policy, the P&C Division should develop a process to formally review and update Procurement Policy C-17 and division procedures. The review process should be developed and implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation has been implemented.</p> <p>The current policy has a sunset date of September 20, 2026. The P&C Division is keeping notes of any changes that could be made to clarify procedures and will bring back any policy changes as needed prior to the official review date of September 20, 2026.</p> | | X | | | | | |
| | R.4 | Develop a process to review and address minor changes to procedures in compliance with the Procurement Policy without BOS approval by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation has been implemented.</p> <p>The current policy has a sunset date of September 20, 2026. The P&C Division is keeping notes of any changes that could be made to clarify procedures and will bring back any policy changes as needed prior to the official review date of September 20, 2026. The goal is to bring the first set of policy changes to the Board by December 2023. The Department Page 13 is in the process of soliciting feedback from all departments regarding any pain points in the policy to help determine any recommendations for changes.</p> | | X | | | | | |
| | R.5 | As a part of future policy and procedure updates, the P&C Division should seek input from internal customers and incorporate, as applicable, division-specific contract requirements | EI Dorado County Board of Supervisors | | <p>The recommendation has been implemented.</p> <p>The P&C Division held numerous trainings on the new policy and solicited department feedback. The Procurement Policy and Procedures must be consistent county-wide, so division-specific requirements are not applicable. The goal is to bring the first set of policy changes to the Board by December 2023. The department is in the process of soliciting feedback from all departments regarding any pain points in the policy to help determine any recommendations for changes.</p> | | X | | | | | |

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| R.6 | Finalize the update to the P&C procedural manual to reflect the changes made to the current Procurement Policy C-17, effective October 20, 2022, to be completed by October 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has not been implemented but will be implemented as staff resources allow with a goal of December 31, 2023. | | X | | | | | |
| R.7 | For future policy updates, the P&C Division should incorporate changes to their procedural manual within 90 days of BOS policy approval. | El Dorado County Board of Supervisors | | The recommendation has not been implemented but will be when a future policy update occurs. | | X | | | | | |
| R.8 | Review and update the New Contract Development Process Document (dated October 30, 2019) by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation will not be implemented because it is not warranted or reasonable. The New Contract Development Process Document was an internal tool that was used during a quality assurance/quality control (QA/QC) process improvement analysis. This is not a tool that is provided to new staff or to the public. | | | X | | | | |
| R.9 | The P&C Division should develop a customer survey program for internal EDC customers and external vendors, to determine if they are meeting the needs of their customers. There should be survey questions focused on the communication of P&C staff with all customers and vendors. Surveys should be June 2023 Procurement & Contracts El Dorado County 2022-2023 Grand Jury Report Page 9 reviewed by CAO and P&C management and results posted on the P&C Division web page as well as incorporated into policy and procedures updates. A customer survey program should be developed and implemented by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented in accordance with the requirements of the Achievement of Excellence application. A survey was sent out to 100 vendors in April 2022. The division received 4 responses. The survey and survey results were reviewed by the Deputy CAO. Survey results were included in the application for the Achievement of Excellence application. A second survey is scheduled for April 2024. The best practice in the industry is to conduct an external customer survey every two years. | X | | | | | | |
| R.10 | The P&C Division should identify a solution to provide timely updates throughout the contract approval process for its customers by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. The division has implemented a database available to all departments that includes daily contract updates. | X | | | | | | |
| R.11 | The P&C Division should continue to develop and make available P&C training modules for EDC customers and outside vendors, focusing on how to best navigate the P&C process. An annual schedule for training should be developed by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. Currently, there are two recorded trainings that are available on the P&C website. Forms training was provided to all staff on November 4, 2022, and training on the new Policy and Ordinance was provided on October 13, 2022. Both of these are available to any County staff via the P&C website. Vendor training "Doing Business in El Dorado County" was provided in April 2022 for external vendors but was not recorded. P&C and County Counsel teamed up to provide AB 5 training to all County staff in December 2021. Additional training for Request for Proposals will be scheduled in the Fall of 2023. The division would also like to provide more individual department training as resources allow. | X | | | | | | |
| R.12 | Develop and implement an internal training program to cross train P&C staff to perform both the procurement and contract functions of the division by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. Analyst staff are cross trained on contracts and RFP/RFQ processes. Buyers are cross trained on procurement. | X | | | | | | |
| R.13 | The P&C Division should review the JOC concept and determine its application to appropriate EDC departments, by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. The original Job Order Contracting (JOC) award was March 4, 2014, and has been awarded every year since. | X | | | | | | |
| R.14 | Risk Management should develop and implement a "Risk Assessments" class for EDC contract staff to better understand risk requirements for EDC. Changes should be adopted to help avoid lengthy delays in contract approval by December 31, 2023. | El Dorado County Board of Supervisors | | This recommendation has not been implemented but will be implemented by December 31, 2023. During the time this Grand Jury report was drafted, Risk Management was already in the process of preparing a class to train contract staff on different insurance coverages and special endorsements which is now nearly completed. Risk Management will coordinate with Procurement and Contracts and other County contract staff to ensure as many attendees as possible. | | X | | | | | |
| R.15 | Review the EBX contract and ensure that EBX is providing services based on their contractual obligations by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. Risk Management has reviewed the contract and has determined EBX has been providing their services according to their contractual obligations. It is not a perfect system, as many insurance providers and documents process their Certificates differently and at different levels of clarity and continuity with multi-year contracts. The County believes this vendor currently offers the best service at the best price for tracking insurance documents. Risk will continue to monitor EBX to ensure they are meeting their contractual obligations. | X | | | | | | |
| Building Projects - Can You Help Me, ... PLEASE? | R.1 | The P&B Department should develop a mission statement and refine the mission statements for both Building Services and Planning Services to more accurately reflect their respective missions. This recommendation should be completed by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation has been implemented. The mission statement noted on the Building Services and Planning Services web pages is the Planning and Building Department's Mission Statement. The Planning and Building Department believes it accurately reflects its mission. Page 19 "Guide land use and development consistent with the General Plan, Building Codes, and related regulations, by providing accurate, timely, and courteous professional and technical services to our customers, to maintain the County's unique quality of life, protect public safety and the environment and to promote economic vitality for current and future generations." Although the Building and Planning Divisions do have many distinct functions, many are closely integrated. Generally, each County Department develops a Mission Statement, not individual divisions within the Department. This helps to unify the divisions and reduce "silo" mentalities. | X | | | | | |
| R.2 | Building Services should expand the current simple permit program to allow homeowners to request and pay for simple permits online. This recommendation should be implemented by December 31, 2023. | El Dorado County Board of Supervisors | | The recommendation requires further analysis that may be completed in 2024. Any licensed contractor can apply and pay online for simple permits (referred to as "trade permits" and include permits such as water heaters, residential solar and EV chargers). Due to California Health and Safety Code sections 19025-19029, non-contractors are currently unable to procure permits online. This is because of the required verification requirements of these code sections. Contractors provide verification with a contractor's license number. Homeowners who are acting as owner/builder on a project typically provide verification and proof of identification with a copy of their driver's license and must do so in person. Currently, there is no way for homeowners to submit the required verification securely online. Please note that a notice is sent to the owner informing them that a contractor has applied for a permit on their property. Staff has identified expanding electronic plan submittals as a high priority and is currently working with IIF and the TRAKIT program vendor, CentralSquare, to develop solutions and identify costs for the expanded service. This would include exploring if TRAKIT can provide the required security necessary to intake owner/builders proof of identification. Although it is a high priority, staff does not yet have a timeline for implementation or costs. It would likely not be by December 31, 2023, but rather sometime in 2024. | | | | X | | | |

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| R.3 | The P&B Department should assign a single point of contact to act as the advocate for each complex permit request to champion the project through the permit and building process. This recommendation should be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not reasonable.</p> <p>Contractors and owners/builders follow the same process. There is not one point of contact from the beginning to the end of the building permit process due to the various stages of the process requiring differing professional skill sets (i.e., permit intake, plan check, inspection). Permit Technicians are available to assist with answering questions on any permit. The Planning and Building Department Ombudsman is available for any projects that need assistance. It is recognized that the planning and building permit process can be complex. In addition, larger projects often require review by outside agencies. Although the Planning and Building Department coordinates and communicates regularly with outside agencies, we do not have oversight of their processes or timelines. Planning and Building staff plan to update and create new flow charts as well as short "how to" videos for some processes starting with those that are most used. As noted, the Ombudsman is currently available as needed for complex projects where applicants are having difficulty navigating through the process. Some flow charts will be updated prior to December 31, 2023, with new flow charts and "how to" videos scheduled for Summer 2024.</p> | | | | X | | |
| R.4 | Building Services should create tools, such as a dashboard to provide transparency of permits in its system and document the approvals and inspections (by date) requested and the current status. Criteria should be established for triggering alerts when approvals or inspections stall. Update the system to require an inspection completion date. This recommendation should be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation requires further analysis from the TRAKIT vendor which will be complete in 2024.</p> <p>The County's TRAKIT system does not currently provide a dashboard that summarizes permit data. However, information within TRAKIT is available for anyone to view. Contractors, homeowners, or community members may create an account in TRAKIT and view permit information. This includes key dates such as plan approvals and inspections. On the list for potential modifications or upgrades to TRAKIT is exploring TRAKIT's ability to automatically send emails based on certain criteria, such as prolonged periods of inaction. Currently, it is not known if TRAKIT has that capability or, if it does, the cost of adding such a feature. Page 21 Staff is also exploring alternatives and has already put in place a manual method for notifying applicants of expiring applications and permits. These written notifications are sent 30 days prior to Building Permit expiration and after issuance of a permit. These notifications remind applicants to either obtain a final inspection or renew or withdraw the permit. The letter includes information so applicants can easily renew or withdraw their application via email if they so choose</p> | | | | | X | |
| R.5 | The P&B department should work with Human Resources to create a job description for the Ombudsman position commensurate with the actual duties. This would include empowering the Ombudsman to be responsible for addressing and spearheading the resolution of issues and complaints. This recommendation should be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not warranted.</p> <p>"Ombudsman" has been the working title for this function, which is staffed by an Administrative Analyst II. The role and duties of the Ombudsman, as currently defined, are appropriate for that classification. As a result, there is no need to work with Human Resources on a new job description; however, the term "Ombudsman," as defined and understood by the public, may not be an accurate working title for the position. The Planning and Building Department will revisit the working title for this position and ensure that the description of the function on the website is accurate, and that all staff within the department understand the role of the position. Using the Administrative Analyst classification for this role also provides flexibility when filling this position or covering with another Administrative Analyst if the incumbent is out. Creating a new, stand-alone job spec for an Ombudsman would limit flexibility to staff the position and would be overly specific to justify. The position would likely be more difficult to fill as there would be no clear path for job advancement.</p> | | | | X | | |
| R.6 | When possible, Building Services should strive to send the same inspector to conduct the follow-up inspection. If a different inspector is assigned to follow-up on corrections, the initial inspector should review the file with them. This recommendation should be implemented by December 31, 2023. | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not reasonable.</p> <p>The Building Services Division strives to maintain consistent inspectors for a project when possible, however, due to staff vacations, illness, and the location of inspections requested on a given day, that's not always possible. Inspections are scheduled on a first-come, first-serve basis. Page 22 serve basis. Any one day may have a higher number of inspections in a particular area or more complex and timely inspections. Staff is generally assigned to the same area to conduct inspections but may be shifted to accommodate the needs on a particular day. In addition, depending on the type of inspections requested, a different inspector may be assigned who has specific certifications or expertise in that inspection type. Inspectors have access to TRAKIT in the field and can view any notes or comments from previous inspectors or other staff as needed.</p> | | | | X | | |
| R.7 | Building Services should review the home fire sprinkler inspection process for efficiency purposes and revisit returning the responsibility for all home fire sprinkler inspections to Building Services. Recommendation to be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation will not be implemented because it is not warranted.</p> <p>The California Health and Safety Code, Division 12, Part 2, Chapter 1, Article 12, Section 13346, assigns responsibility for enforcement of safety regulations to the local level and grants authority to delegate enforcement to the chief building official, or his or her authorized representative, or the chief of the fire protection district, or his or her representative. Current County policy allows the individual fire districts to decide if they would like to enforce the Fire code including fire sprinkler inspections or have the County do so. For those that take on the responsibility, the Fire District and County enter into a Memorandum of Understanding (MOU) that describes the roles and responsibilities pertaining to the inspection of certain building standards found in the Fire Code. Each fire district and its governing board are responsible for setting and maintaining their own fees.</p> | | | | X | | |
| R.8 | The P&B Department should establish a set of benchmarks by permit type for the time expected to get through planning and building projects. A quarterly report should be created detailing the overall activity of and status of timelines for processing permits for project types against established benchmarks. This recommendation is to be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation requires further analysis.</p> <p>Planning and Building staff are working with IT staff towards that goal. Staff is currently working on extracting data from TRAKIT to determine the number of days to process a permit by permit type. There are several variables that need to be considered when extracting such data including the number of days waiting for action by the County (i.e., plan check), the number of days waiting for action by the applicant (i.e., revising plans based on plan check comments) or applicant pauses or delays (no action by applicant Page 23 due to other reasons). Staff will likely initially focus on those permit types that have the highest number of applications in both the Planning and Building divisions and eventually add other permit types. A timeframe for completion of this project will not be known until Planning and Building and IT staff have the opportunity to define and extract the data; however, the Planning and Building Department will provide an update to the Board, via memo, no later than December 31, 2023</p> | | | | | X | |
| R.9 | The P&B Department should develop a customer satisfaction survey program to include customer surveys. A customer survey would be sent directly to the homeowner when the building permit is approved and again, when the building project is finalized. Summarize the responses and take action as needed. This recommendation should be implemented by December 31, 2023 | EI Dorado County Board of Supervisors | | <p>The recommendation has been implemented.</p> <p>In the past, a customer service questionnaire was sent to every person who came into the Planning and Building Department through the department's electronic scheduling system. This included contractors and owners/builders. That scheduling system became obsolete and was discontinued approximately one year ago. Since that time, a paper copy has been made available to all those conducting business in person and is also available as an online questionnaire that customers can find on the Building and Planning websites under Contact Us. A new electronic scheduling system is currently being implemented and the questionnaire will be incorporated into that once it's successfully launched. Surveys are not sent to homeowners unless they are the owner/builder or unless they voluntarily choose to fill one out in our lobby or online. Homeowners aren't typically involved in the management and processing of permits and may not ever come in contact with County Planning and Building staff. The Ombudsman tracks and keeps records of all Customer Service questionnaires. Copies are shared with the managers of any staff specifically named, both positive and negative. For complaints regarding an individual, managers determine appropriate corrective action. This will vary depending on the specific circumstances and is a personnel matter. For general or "system-wide" complaints, the management team discusses and determines appropriate actions to address the issue. Compliments are shared at quarterly "All Hands" meetings so that positive customer service interactions are modeled for all staff. Recommendation 9 is currently being implemented, so this deadline has been met.</p> | | | X | | | |

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| How Will Grizzly Flats Water District Survive? | R.1 | The GFCSO Board should develop a post CalFire contingency plan to facilitate coordination and communication with the EDC Board of Supervisors, the El Dorado Water Agency, FEMA, CalOES and other agencies, as needed. This should be accomplished by December 31, 2023 | Grizzly Flats Community Services District | 4/24/2023 | Recommendation has not been implemented but will be implemented within the suggested timeframe. | | X | | | | |
| | R.2 | GFCSO Board should request the Assessor's office provide an update on sales of Grizzly Flats parcels to GFCSO quarterly. This should be accomplished by December 31, 2023 | Grizzly Flats Community Services District | | Recommendation has been implemented | X | | | | | |
| | R.3 | In order to avoid insolvency, the GFCSO should pursue a new rate structure and approve it pursuant to the Proposition 218 process. This should be accomplished by June 30, 2024 | Grizzly Flats Community Services District | | Recommendation has been implemented | X | | | | | |
| | R.4 | Once the Proposition 218 process is complete and a new rate structure is in place, the GFCSO should hire a licensed civil engineering firm to create an accurate water service infrastructure map. This should be accomplished by June 30, 2024 | Grizzly Flats Community Services District | | Recommendation has been implemented | X | | | | | |
| | R.5 | The EDC Board of Supervisors should assign a dedicated resource for a six-month period to seek out and apply for grants from local, State and Federal sources, in assistance to the GFCSO. This should be accomplished by June 30, 2024 | El Dorado County Board of Supervisors | | The recommendation will not be implemented because it is not reasonable. As stated above, Grizzly Flats CSO is an independent special district. It would not be appropriate for the County to employ resources in aid of the district unless requested to do so by the district's governing body. | | | X | | | |
| | R.6 | The EDC BOS should develop, in conjunction with the GFCSO, a contingency plan should the GFCSO become insolvent. This should be accomplished by December 31, 2023 | El Dorado County Board of Supervisors | | The recommendation will not be implemented because it is not reasonable. Contingency planning is the responsibility of, and should be led by, the Grizzly Flats CSO's governing body. The Board of Supervisors recommends that any such discussions also include the El Dorado Local Agency Formation Commission (LAFCO), as LAFCO is tasked with Page 125 reviewing the provision of municipal services by special districts and coordinating any reorganizations of special districts. If requested by Grizzly Flats CSO's governing body to assist with planning efforts, the Board of Supervisors would consider the request in the context of the County's many other competing priorities and whether other agencies within the County would be better suited to assist with such efforts. | | | X | | | |
| Compliance And Continuity | R.1 | | | | | | | | | | |
| | R.2 | | | | | | | | | | |
| 2021/2022 | | | | | | | | | | | |
| Grand Jury Continuity and Compliance | N/A | | | | | | | | | | |
| Analysis of County Employee Timekeeping 21-03 | R.1 | The Grand Jury recommends that the Board of Supervisors reaffirm their commitment to the policy regarding daily time entry. The Board of Supervisors should also communicate this requirement to the Chief Administrative Officer (CAO) and the elected heads of the departments within 90 days of the date of this report. | El Dorado County Board of Supervisors | 9/13/2022 | Recommendation has not been implemented but will be implemented no later than October 15, 2022. The Board agrees with the importance of daily time entry, while also recognizing there are some cases in which daily time entry is not feasible. The Chief Administrative Officer will send written direction to all County department heads that Board Policy E-1 should be followed to the maximum extent practicable. | | | xx | | | 10/15/2022 |
| | R.2 | In collaboration with the department heads, the County Auditor-Controller should provide written procedures for the daily time entry requirements within 120 days of the date of this report. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation will not be implemented because it is not warranted. | | | xx | | | |
| | R.3 | The County Auditor-Controller should pursue modifications to Kronos that would enable time entry to be "locked" to employees after a 24-hour window following their workday to ensure timeliness of entry within 180 days of the date of this report. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation requires further analysis. | | | | xx | | 6 months as required by Penal Code 933.05 |
| | R.4 | The County Auditor-Controller should implement internal semi-annual audits of time entry, confirming that time entered matches time worked and determining the accuracy of project coding within 120 days of the date of this report. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation requires further analysis. | | | | xx | | 6 months as required by Penal Code 933.05 |
| | R.5 | The County Auditor-Controller should provide a written list of appropriate proxy classifications who are eligible to approve departmental payroll in the absence of the department head within 120 days of the date of this report. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation requires further analysis. | | | | xx | | 6 months as required by Penal Code 933.05 |
| | R.6 | The Grand Jury recommends that the CAO and Auditor-Controller co-sponsor a committee to improve communication between the Auditor-Controller Payroll Department and their counterparts in the other County departments within 90 days of the date of this report. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation requires further analysis. | | | | xx | | 6 months as required by Penal Code 933.05 |
| | R.6 | The Grand Jury recommends that the CAO and Auditor-Controller co-sponsor a committee to improve communication between the Auditor-Controller Payroll Department and their counterparts in the other County departments within 90 days of the date of this report. | Chief Administrator Officer | 9/13/2022 | The recommendation will not be implemented because it is not warranted. Working relationships between County departments can always be improved. Pursuant to the El Dorado County Charter Article III, Section 304(a), the Chief Administrative Officer continually strives to coordinate the work of all departments, thus improving communication and relationships. The Chief Administrative Officer and Auditor-Controller meet regularly and will continue to work together to improve the communication between Payroll and their counterparts in other County departments. | | | xx | | | |
| Inspection of County Jails and Juvenile Treatment Center | R.1 | South Lake Tahoe Jail should enlist or hire an instructor or implement a temporary alternative to resume the Parenting Class by December 31, 2022. | El Dorado County Sheriff's Department | 7/22/2022 | Parenting Class at the South Lake Tahoe Jail was temporarily suspended due to not having an instructor. The Sheriff's Office recognizes how vital this class is for our inmates and was able to resume it on July 13, 2022 | xx | | | | | |
| | R.2 | Placerville Jail should enlist or hire an instructor or implement a temporary alternative to resume the Moral Recognition Therapy classes by December 31, 2022. | El Dorado County Sheriff's Department | 7/22/2022 | The Sheriff's office has consistently offered Moral Recognition Therapy Classes until COVID-19 pandemic, and which time, the instructor was not available, and the class could no longer be offer at the Placerville Jail. The Sheriff's office is currently working with our partners at el dorado county probation and ed dorado education and projects to resume classes in August 2022. | | | xx | | | 8/31/2022 |
| Election Oversight of Governorial Recall Elections | N/A | | | | | | | | | | |
| | R.1 | The Board of Supervisors should direct the Chief Administrative Officer to provide an annual recommendation to maintain, at a minimum, pay levels in the County at the calculated median total compensation, based on comparative analysis. | El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer | 9/13/2022 | The recommendation should not be implemented because it is not warranted or is not reasonable. The Chief Administrative Officer regularly provides recommendations to the Board of Supervisors relative to compensation for all employees during labor negotiations with each of the bargaining units in order to achieve the Board's stated compensation philosophy. As a result, in 2022, the County was successful in reaching the median for most job classifications. | | | xx | | | |
| County Staffing Challenges 21-05 | R.2 | The Board of Supervisors should ensure that future compensation studies include pay levels only from Sacramento and Placer Counties and, where appropriate, similar classifications in local private industries. | El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer | 9/13/2022 | The recommendation requires further analysis and staff should make a recommendation to the Board of Supervisors no later than December 2022. The County's Labor Management Committee is currently discussing changes to the compensation philosophy, one of which is to include pay levels only from Sacramento and Placer counties. Upon completing their analysis, a recommendation will be made to the Board of Supervisors for approval prior to December 2022. | | | | xx | | 12/30/2022 |

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| | R.3 | The Board of Supervisors should direct staff to develop and implement policies that focus on employee retention as a priority within one year of the date of issue of this report. | El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer | 9/13/2022 | This recommendation should not be implemented because it is not warranted or is not reasonable. The County regularly reviews various policies and practices that focus on employee retention, and topics such as these are discussed with the Labor Management Committee. One such example of a policy to improve retention is the County's telework program. | | | | xx | | |
| | R.4 | The Board of Supervisors should commission a study into the true cost of recruiting and training new hires within one year of the date of issue of this report. | El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer | 9/13/2022 | This recommendation should not be implemented because it is not warranted or is not reasonable. The Board of Supervisors agrees there is a cost associated with recruiting and training new staff and should do everything reasonable to reduce turnover. However, those costs will be different depending on the job classification and duties and using taxpayer dollars to pay for this study is not a wise use of funds that could be better spent in other areas | | | | xx | | |
| | R.5 | The Human Resources Department should maintain ongoing lists of potential candidates for all positions to decrease time to bring in new employees and keep the application process for lower-level positions open on a continuous basis, within 90 days of the date of issue of this report. | El Dorado County Human Resources Director | 9/13/2022 | This recommendation should not be implemented because it is not warranted or is not reasonable. The County currently has just over 450 job classifications. Of those, 425 are currently allocated for use in Fiscal Year 2022-23. The Human Resources Department is not adequately resourced to run recruitments for all positions within 90 days and then maintain that many eligibility lists on an ongoing basis. Further, it is unclear what is intended by the term "lower-level position" or how it is defined. The County's Personnel Rules currently allow difficult-to-fill positions to be recruited on a continuous basis, and Human Resources does that as necessary. Not every position is difficult-to-fill and running continuous recruitments for those that are not provides no benefit or advantage for the County or the applicants. While continuous recruitments may offer flexibility in referring qualified applicants to hiring departments as they come in, continuous recruitments can also have a detrimental impact on internet advertising. Most job searches occur via the internet. The County currently advertises its open job postings on one of the largest government job websites, GovernmentJobs.com. Whenever a new job is posted, not only does it appear on Government Jobs, but several other web crawlers, such as Monster, Indeed and LinkedIn, pick up those new postings as well, exponentially increasing the number of views. Jobs that are posted continuously tend to drop off those web crawlers in favor of newer, fresher postings, thereby decreasing the views on continuous, or "stale," postings and negatively impacting the number of potential applicants. The County's Personnel Rules currently allow an eligibility list to be used for 3 months, with an opportunity to extend the life of (he list upon request by an appointing authority for up to one year. Human Resources strives to have a current list available for those job classifications that are used broadly across all departments and frequently recruited, such as the Office Assistant series, Administrative Technician, and Administrative Analyst, to name a few. This is done so hiring departments will have a list of candidates at the ready as unanticipated vacancies arise in these commonly used classifications. The promulgation and expiration of these lists are managed according to the County's Personnel Rules. | | | | xx | | |
| | R.6 | The Human Resources Department, in conjunction with County departments, should review that job descriptions are written to the lowest possible level for the position (especially recurring) to ensure the largest selection for that role, completed within 180 days of the date of issue of this report. | El Dorado County Human Resources Director | 9/13/2022 | The recommendation has been implemented. Human Resources already performs this function on an ongoing basis. There is currently a process in place that triggers a subsequent review and analysis of the entire job specification, including the Minimum Qualifications. The Minimum Qualifications are just that, the minimum qualifications based on the knowledge, skills and abilities required to perform the work. Human Resources regularly solicits input from department heads and hiring managers to ensure the job specifications align with the actual work performed, including the appropriate combination of education and experience delineated in the Minimum Qualifications section of the job specification. Human Resources recognizes that in some circumstances it is appropriate to utilize substitution patterns when determining whether a candidate possesses the education and experience to be minimally qualified, which is referenced on our job specifications. When submitting a recruitment requisition to Human Resources, the hiring manager is proactively asked to confirm that the current job specification is accurate. If not, Human Resources works with the manager to update and make any necessary changes before ultimately going to the Board for approval of any revisions. Further, it should be noted that the compensation structure of classifications is directly aligned with the knowledge, skills and abilities required to perform the job, which are obtained through combinations of education and experience identified in the Minimum Qualifications, in combination with several other factors. | | | | xx | | |
| | R.7 | The Chief Administrative Officer, in conjunction with the Human Resources Department, should expand the option of the hybrid telework model to as many positions as are practical within 180 days of the date of issue of this report. | El Dorado County Chief Administrative Officer | 9/13/2022 | This recommendation should not be implemented because it is not warranted or is not reasonable. Telework opportunities are encouraged and available to all staff based on the determination of the Department Head. It is the responsibility of the Department Head, upon consideration of a number of factors associated with each position and employee, to determine if telework opportunities should be expanded or reduced in order to best meet the customer service needs of the department. | | | | xx | | |
| | R.8 | The Board of Supervisors should direct the Human Resources Department and elected department heads to implement a program to foster teamwork and morale-building throughout the organization within 180 days of the date of issue of this report. | El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer | 9/13/2022 | This recommendation should not be implemented because it is not warranted or is not reasonable. Asking the Human Resources Department to convene a meeting only with elected departments heads fails to receive input from more than half of the department heads who manage the majority of county employees. The County, through the executive leadership team of all department heads, will discuss and identify ways to foster teamwork and morale-building through the organization while recognizing it is ultimately the responsibility of each department head, both elected and appointed, to ensure their staff work in a manner consistent with the County's Core Value of collaboration. | | | | xx | | |
| | R.1 | The CAO should direct County departments to coordinate housing stays and work to use an expanded list of hotels, as appropriate, for emergency housing of their clients on the Western Slope. This directive should be given by September 30, 2022. | El Dorado County Chief Administrative Officer/Health and Human Services Agency | 9/13/2022 | The recommendation will not be implemented because it is not warranted or is not reasonable. HHSA has verified that for HHSA programs that allow hotels to be utilized on a temporary basis, clients, not staff select the locations, therefore, there is no need for County departments to coordinate housing stays. However, Probation will contact other hotels in El Dorado County to assess their interest in serving their clients in an effort to establish an expanded list of hotels for emergency housing for their clients on the Western Slope and report back to the CAO no later than January 31, 2023. | | | | xx | | |
| Hotel Emergency Housing for Homeless Western Slope | R.1 | The CAO should direct County departments to coordinate housing stays and work to use an expanded list of hotels, as appropriate, for emergency housing of their clients on the Western Slope. This directive should be given by September 30, 2022. | El Dorado County Probation Department | 9/13/2022 | However, Probation will contact other hotels in El Dorado County to assess their interest in serving their clientele in an effort to establish an expanded list of hotels for emergency housing for their clients on the Western Slope and report back to the CAO no later than January 31, 2023. | | xx | | | 1/31/2023 | |
| | R.2 | The Auditor-Controller's Office should establish written procedures for processing credit card payments for emergency homeless hotel stays, including the process and procedures to be followed if there is hotel damage or unauthorized charges from the stay, and distribute throughout County departments. These written procedures should be distributed by September 30, 2022. | El Dorado County Auditor-Controller | 9/27/2022 | The recommendation requires further analysis. This recommendation is not necessary if HHSA and Probation enter into contracts with the hotels that are utilized for emergency housing. | | | | xx | | 6 months per penal code 933.05 |

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| | R.3 | Probation and HHSa management should send a monthly report to the CAO demonstrating they are consistently following their internal written procedures for processing hotel vendor invoices, from receipt through fiscal oversight, until it is sent to the Auditor-Controller's Office. This monthly reporting process should begin by September 30, 2022. | EI Dorado County Probation Department/EI Dorado County Chief Administrative Officer/Health and Human Services Agency | 9/13/2022 | The recommendation will not be implemented because it is not warranted or is not reasonable. This recommendation would create an increased and unreasonable workload. If it is determined the departments are not following their internal written procedures, the appropriate staff should be held accountable by their supervisor | | | | xx | | |
| | R.4 | The Auditor-Controller's Office should provide the CAO, HHSa, and Probation with a quarterly report of approved hotel vendors or whenever the list is changed. This quarterly reporting should begin by September 30, 2022. | EI Dorado County Auditor-Controller | 9/13/2022 | The recommendation will not be implemented because it is not warranted. A list of all approved vendors (including hotel vendors) is on the Auditor-Controller's website. This list is used for departments to request approval for specific vendors (including hotel vendors). The Auditor Controller's Office reviews and approves vendors daily. The only vendors not approved are vendors that may require withholdings due to liens, non-resident withholding due to being an out of state vendor, or an out-of-state vendor requiring use tax. Every local hotel vendor requested by a department has been approved to date. | | | | xx | | |
| | R.5 | The CAO should direct County Counsel to determine whether contracts should be in place with hotels that are used by the County departments for emergency housing hotel stays. The County Counsel should respond to the CAO by November 30, 2022. | EI Dorado County Chief Administrative Officer/EI Dorado County Counsel | 9/13/2022 | The recommendation requires further analysis. County Counsel reports directly to the Board of Supervisors and, as such, is not subject to the direction of the CAO. Moreover, whether contracts should be in place with hotels that are used by County departments for emergency housing hotel stays is a policy matter beyond the purview of the County Counsel. Nevertheless, in response to this recommendation, the CAO will confer with the County Counsel prior to November 30, 2022, to assess whether there are any legal requirements impacting how the County secures emergency housing hotel stays on the western slope | | | | | xx | 11/30/2022 |
| Growlersburg Conservation Camp Inspection Report | | | | | | | | | | | |
| | None | | | | | | | | | | |
| | R.1 | The Board of Directors should require the ERs for each LLAD to include: <ul style="list-style-type: none"> -The defined calculation for the special and general benefit using each LLAD's unique boundaries; -An itemized list of improvements; -Readable boundary maps (for each LLAD) that easily determine the boundaries; -Deferred maintenance projects for the next year; -Usage surveys for LLADs to review/adjust the public-at-large component of the general benefit calculation; and -Recalculation of the Benefit to Property Outside the Assessment amount to eliminate the 50% reductions. These updates are to be completed with the FY 2023-2024 Final Engineer's Report. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | xx | xx | xx | | | |
| | R.2 | The EDH CSD should utilize the Carson Creek LLAD #39 deferred maintenance reserve to fund the approved assessment refund for FY 2021-2022. This should be completed by December 31, 2022. | EI Dorado Hills Community Services District | 9/14/2022 | This Recommendation Has Been Implemented. This Recommendation is a moot point, as the refund has already occurred. The Grand Jury was informed and aware of the fact the District Board of Directors had already made the recommendation and approved refunding the assessment due to the continued delay in bringing this park asset online, yet for some unknown reason, a Recommendation is still provided within this Grand Jury Report? | xx | | | | | |
| | R.3 | The EDH CSD should recalculate the maximum assessment for Carson Creek LLAD #39 using the current number of benefit units. This recalculation should be completed by June 1, 2023. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | | | | | xx | |
| | R.4 | The EDH CSD should contract with an outside consulting firm to develop and implement a quality control process to ensure the annual assessment file sent to the County Auditor-Controller's Office is correct. This quality control process should be in place by June 1, 2023. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | | | | | xx | |
| | R.5 | The EDH CSD should transfer the general benefit amount as calculated in the ER to the underlying LLAD. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | xx | | | | | |
| | R.6 | The EDH CSD should change its internal processes and begin crediting rental income to the LLAD that generated the income. This should be completed by December 31, 2022. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | | | xx | | | 12/31/2022 |
| | R.7 | The EDH CSD should provide the LLADs with more details on the financial effect the Zur Alliance Consolidated Services agreement will have on their LLAD assessments. This should be completed by December 31, 2022. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | | | xx | | | 23/24 LLAD process |
| | R.8 | The EDH CSD should create and publicize policies and procedures, including timeframes and record-keeping requirements, in one accessible online location, to address assessment complaints and appeals. These policies and procedures should be completed and publicized by June 1, 2023. | EI Dorado Hills Community Services District | 9/14/2022 | Response too long to be reprinted here - see Grand Jury report for details | | | | | xx | |
| | R.9 | The EDH CSD should form an LLAD Advisory Committee with LLAD parcel owners to foster a productive environment between the EDH CSD and the LLADs. This LLAD Advisory Committee would provide input to park plans, financial plans, and ERs and be established by December 31, 2022. | EI Dorado Hills Community Services District | 9/14/2022 | This Recommendation Has Not Yet Been Implemented. But Will Be Implemented by December 31, 2022. The District attempted to form an LLAD Advisory Committee in response to the 2016 Grand Jury Report, Recommendation #7, and will again solicit interest for this with the same parameters for a Committee of the Board of Directors, as per District Policy(ies). | | | xx | | | 12/31/2022 |
| | R.1 | The BOS should provide the new Wildfire Resiliency Office with appropriate staffing, resources, and funding, to meet its goals by December 31, 2022. | EI Dorado County Board of Supervisors | 9/13/2022 | The recommendation has been implemented. When the Board approved the concept of the Office of Wildfire Preparedness and Resilience, it was understood that the Office would begin with limited staff which would likely need to be augmented depending upon the determination of the full work plan and needs of the Office. The Board remains committed to hearing the recommendations of the CAO with regards to the needs of the office and prioritizing those needs. | xx | | | | | |
| | R.2 | The BOS should follow up with the newly formed Wildfire Resiliency Office and receive updates on a quarterly basis from the CAO by December 31, 2022. | EI Dorado County Board of Supervisors | 9/13/2022 | The recommendation requires further analysis. The CAO will direct the Office of Wildfire Preparedness and Resilience to provide another update to the Board before December 31, 2022. At that point the Board will determine how often it would like to receive reports from the Office and whether a regular reporting schedule is necessary. | | | | | xx | 12/31/2022 |
| | R.3 | The BOS should direct appropriate County departments to comply with Ordinance 5101 by clearing County properties that violate the Ordinance by June 30, 2023. | EI Dorado County Board of Supervisors | 9/13/2022 | The recommendation has not been implemented but will be implemented in the future. The CAO has already begun the process of identifying the barriers that have prevented some County properties from becoming compliant with the ordinance. A plan for ensuring compliance of County properties will be developed no later than June 30, 2023 | | | | | xx | 6/30/2023 |
| | R.4 | The BOS should decide whether the enforcement component of Ordinance 5101 needs to be amended by December 31, 2022. | EI Dorado County Board of Supervisors | 9/13/2022 | The recommendation will not be implemented because it is not feasible. The Board of Supervisors looks forward to considering any recommendations from the Office of Wildfire Preparedness and Resilience with regard to the Vegetation Management Program; however, it is not feasible at this point for the Board to set a time frame for one specific aspect of the program | | | | | xx | |
| | R.5 | The BOS should send a letter by December 31, 2022, to the State Insurance Commissioner advocating that insurance companies provide or continue to provide insurance for rural areas. | EI Dorado County Board of Supervisors | 9/13/2022 | The recommendation has not been implemented but will be implemented by December 31, 2022. Additionally, the Board of Supervisors have been, and will continue, advocating that insurance companies provide or continue to provide insurance for rural areas with the State Insurance Commissioner and other appropriate venues | | | xx | | | Completed Letter sent 10/11/22 |

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| | R.1 | The County should continue to contact counties who have been successful in spending MHSA funds in a timely manner to determine if there are best practices that might be used here to better utilize MHSA funds. | El Dorado County Board of Supervisors | 8/31/2021 | The recommendation has been implemented. The MHSA Team continues to participate in statewide calls with other counties to discuss the latest developments in MHSA, including receipt and use of MHSA revenues and reversion. Through these calls, contacts are established with all counties so that staff may communicate with outside leaders to ask questions or make comments specific to how those other counties are able to spend down funding in a timely manner while still achieving successful outcomes. Calls have been helpful in providing up-to-date examples of strategies utilized by other counties to spend down MHSA funds while improving or enhancing services, locally. | X | | | | | N/A | | |
| Following up on Mental Health Services Act Fund Spending | R.2 | The Chief Administrative Officer, the Director of Health and Human Services, and the County Auditor-Controller should review County budgeting and personnel philosophies, strategies, and procedures to ensure that these administrative functions fully support a) the best available opportunities to hire and retain MHSA program staff and b) the timely expenditure of MHSA funds. | El Dorado County Board of Supervisors | 8/31/2020 | The recommendation will not be implemented because it is not warranted or reasonable. HHSA, the Chief Administrative Office, and Human Resources continuously review County budgeting and personnel philosophies, strategies, and procedures for efficiencies that will aid in accomplishing the MHSA Plan. El Dorado County Behavioral Health, as well as other counties throughout California, continues to struggle with hiring Clinicians. There is a shortage of Clinicians nationwide (especially licensed Clinicians), and this has been exacerbated by the COVID-19 Public Health Emergency. El Dorado County has a compensation philosophy with the goal of compensating all employees at the median of the total compensation paid to employees in Butte, Napa, Nevada, Placer, Sacramento, Solano, Sutter and Yolo counties and the State of California. As the County gets closer the compensation goal, the County will be better able to hire and retain MHSA program staff. HHSA has and will continue to participate in statewide calls with other counties to discuss the latest developments in MHSA, including budgeting and compensation practices. | | | X | | | | N/A | |
| | R.3 | The Director of Health and Human Services and the County Auditor-Controller should use all available options to implement an over-budgeting strategy or the use of recruitment allowance positions to maximize staffing of the MHSA program. | El Dorado County Board of Supervisors | 8/31/2021 | This recommendation requires further analysis. By December 2021, the HHSA will research recruitment allowance positions as a budgeting strategy. In addition, they will consult with County Human Resources and the Chief Administrator's Office to ensure such a strategy is also consistent with El Dorado County Personnel Rules and the potentially impacted labor agreements to ensure that administrative functions support the best available opportunities to hire and retain MHSA program staff and the timely expenditure of MHSA funds. | | | | X | | | January 2022 | |
| West Slope Emergency Services, Joint Powers Authority and Ambulance Service | R.1 | The County should consider changing the contract with the JPA from fixed price to direct cost reimbursement for the next contract period. | El Dorado County Board of Supervisors | 8/31/2021 | The recommendation requires further analysis. The current contract expires June 30, 2023. If the Board authorizes a successor agreement with the JPA, the compensation structure would be a topic of negotiations noting that the JPA originally requested a flat rate contract and entered into similar flat rate contracts with each of the fire districts that provide ambulance services. | | | | X | | | Potential Future Grand Jury | |
| | R.2 | The County and JPA should explore ways to use the CSA 7 fund surplus to increase ambulance and medical services. Maintaining or improving ALS fire engine services should be a priority. | El Dorado County Board of Supervisors/JPA Board | 8/31/2021 8/25/2021 JPA Board | Board of Supervisors - The recommendation will not be implemented because it is not warranted. As noted in the Grand Jury's report, the service currently being provided by the JPA is a "professional and excellent operation" and the JPA is "providing enhanced service to the public." Additionally, the JPA is currently meeting response time requirements based on the level of service defined and agreed upon in the contract, so it is not clear that ambulance services need to be "increased." The level of service would be discussed during negotiations for a successor agreement; however, the JPA has indicated that it believes an increase in compensation would be necessary to maintain the current level of service in a successor agreement. The full costs of the current level of service and the CSA's ability to support those costs must be analyzed before any increase in the level of service is contemplated. CSA 7 funding may only legally be used to support ambulance transport services. Each independent district within the County that provides fire service is responsible for determining the level of medical services to be provided by engine staff within its district, and funding that service. JPA Response - Recommendation has not been implemented but will be implemented, noting a timeframe. The JPA is currently in discussions with the County to implement this recommendation. With the Covid-19 pandemic and advances in technology, Emergency Medical Services are changing drastically. Patient care and treatment is shifting away from the "Transport to Hospital Emergency Departments" to a "Treatment in place" model when appropriate. The CSA-7 EMS system needs to adapt to these changes. We are currently locked into a fixed rate contract with the County but meeting jointly to explore ways to enhance our services to meet the increasing system demands including inter-facility transports, community paramedicine and enhanced first response. The emphasis needs to be on initial response, triage, treatment, and transport if necessary to the right facility based on patient needs. We anticipate this to take roughly the next 18 months to implement these changes, contingent upon County collaboration and cooperation. | | | | X | | | N/A | |
| | R.3 | The JPA should explore ways to reconstitute the Board of Directors to make the Board more effective. | JPA Board | 8/25/2021 | Recommendation has not been implemented but will be implemented noting a timeframe. Response to Finding 4 captures this response. We have implemented measures to increase effectiveness and efficiencies. We will continue to analyze and explore ways to streamline the Governance of the JPA through Strategic Planning and updating Goals and Objectives. Over the past two years, 9 out of the 11 members of the Board have changed and discussions are currently occurring on the composition of the Board. | | | | X | | | Potential Future Grand Jury | |
| Investigation of El Dorado County Probation Department | None | N/A | N/A | NA | N/A | | | | X | | | N/A | |
| 2019/2020 | | | | | | | | | | | | | |
| Placerville City Police Facility Citizens Deserve Better | R.1 | Placerville should have a professional space and facilities needs study completed with cost estimated for a new or renovated police facility. | City of Placerville | 10/13/2020 | In February of 2020, the City Council approved a Memorandum of Understanding (MOU) with El Dorado County Fire District to complete a joint facility needs study for a new police/fire facility in the City. Not only is the current police facility inadequate, but the current fire facility is also. Shortly after we approved the MOU, the Covid-19 virus affected the City and required additional work for staff of both the City and El Dorado County Fire District. The study has been delayed due to these events. The study is currently funded and it is the intention of the City and the El Dorado County Fire District to pursue the study in the fall/winter of 2020/2021. | | | X | | | | Completed Spring 2021 | |
| | R.2 | Placerville should explore funding options for the renovation or replacement of the current police facility. | City of Placerville | 10/14/2020 | As part of the study approved in February 2020 we will look at potential funding options. | | | X | | | | Completed Spring 2021 | |
| | R.3 | Placerville should move expeditiously to renovate or replace their current police facility. | City of Placerville | 10/15/2020 | Agreed. This is why we have funded the study. | | | X | | | | | |
| South Lake Tahoe City Police Facility Citizens Deserve Better | R.1 | The City should have a professional space and facilities needs study completed with cost estimates for a new or renovated police facility. | South Lake Tahoe City Council | 7/14/2020 | This recommendation has not been implemented but will be implemented by July 2021. On January 14, 2020, the City Council adopted Resolution No. 2020-006 Outlining Proposed Terms for a New Agreement Between El Dorado County and the City of South Lake Tahoe for the Development, Operation, and Maintenance of Recreation and Government Facilities on the "56-Acres." That resolution includes terms for an agreement to develop and use the El Dorado County-owned property centrally located within the City for purposes including "a new City government/Police Station facility generally located along US 50 on the southern edge of the '56-Acres' in the future." The El Dorado County Board of Supervisors adopted a similar resolution the same day. Since then, City staff have issued a Request for Qualifications for firms to update the 56-Acres Master Plan to incorporate the recreation and government facilities set forth in Resolution No. 2020-006. The City awarded the contract to Design Workshop on July 14, 2020. The scope of work for that project will include a high-level needs assessment for the proposed City government facilities including a new police station, to determine how much space is needed for those facilities. Rough cost estimates for a new police station can be generated once the high-level needs assessment is complete. An agreement with El Dorado County will be negotiated based on the terms in Resolution No. 2020-006 and is anticipated to be executed after the 56-Acres Master Plan is complete. | | | X | | | | | July 2021 Followed up October 2021 (probable cost expected end of 2021) Follow up in 2022 |
| | R.2 | The City should explore funding options for the renovation or replacement of the current police facility. | South Lake Tahoe City Council | 7/14/2020 | This recommendation has not been implemented but will be implemented in 2021. Once the City has implemented Recommendation R1 by July 2021, the City will be in a better position to explore funding options. Typically, the identification of fund sources occurs upon 30 percent completion of design, at which point a more accurate cost estimate can be produced. Also by that time, the long-term fiscal impacts of COVID-19 on the City's budget will be better known. The City would be interested in pursuing low-interest loans and grants for this project. The City is not aware, however, of grant funding available at this time for police stations, and understands that the new El Dorado County Sheriff's facility referenced in the Grand Jury Report did not receive any grant funding. | | | X | | | | Completed December 2020 | |

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| | R.3 | The City should move expeditiously to renovate their current police facility. | South Lake Tahoe City Council | 7/14/2020 | This recommendation has not been implemented but will be implemented by November 2020. On January 14, 2020, City Council approved a construction contract for \$816,000 with CNW Construction, Inc. for the Police Station Renovation Project. This renovation project includes the following scope of work: • Removal of asbestos-containing materials (ACM) in areas of work including flooring, flooring mastic, sheetrock, sheetrock joint compound, vinyl cove base, and cove base mastic. • Installation of new flooring throughout (except armory and evidence area). • Installation of new ceiling tile throughout (except armory and evidence area). • Installation of new ceiling grid and tile in corridors including records room, lobby, conference rooms, and Chief's office. • New paint throughout (except armory and evidence area). • Expansion of interview room. • Expansion of kitchen/break area. • Expansion of public lobby including target-hardening all walls and customer service windows and doors, and installation of overhead security camera. • Renovation of public restrooms to comply with Americans with Disability Act (ADA) standards • Replacement of existing personnel lockers with new lockers which have a lower drawer and seat space and are equipped with 110v electric outlets for charging devices. • Installation of corner guards on all wall corners. • Installation of interior card reader access to secure areas. In addition to the work being performed by CNW Construction, Inc., City staff is completing the following scope of work: • Removal of all excess and outdated communications wiring within the ceiling cavity. • Installation of new CAT6 cabling serving internet/voice/data to all offices. • Replacement of all outlets, switch cover plates, and outlet cover plates. • Boulder installation to deter vehicle threat. • New workspace furniture and fixtures in some areas. This project commenced on April 15, 2020, and is expected to be complete by November 2020. | X | | | Completed December 2020 | |
| County Credit Cards | R.1 | The CAO's office, with the cooperation of the Auditor/Controller's office, should revise the County Credit Card policy to better reflect current practices. | Board of Supervisors (R1 and R2) Auditor-Controller (R1 and R3) | 7/20/2020 Board of Supervisors 6/30/2020 Auditor-Controller | Board of Supervisors - Recommendation has not been implemented but will be implemented within six months. The six-month timeline for implementation was chosen to ensure the revised policy is efficient and with input from all stakeholders. At the minimum, the policy will be updated to reflect current financial reporting and fleet protocols. Auditor-Controller - The recommendation should be implemented. The credit card policy is outdated. The Auditor-Controller does not have the authority to implement the recommendation. The Auditor-Controller intends to assist with the implementation of the recommendation. | X | | | February 2021 Credit Card Policy updated 3/23/21 | |
| | R.2 | The Board of Supervisors should stress to County department heads that p-card transactions must be processed in a timely fashion. | | 7/20/2020 Board of Supervisors | The recommendation will not be implemented because it is not warranted. The Board agrees with the need for P-Card transactions to be processed in a timely fashion. However it is the role of Chief Administrative Officer to "coordinate the work of all officers and departments," as outlined in the El Dorado County Charter Article II, section 304(a). The Chief Administrative Officer will send written direction to all County department heads that P-Card transactions must be processed in a timely fashion, and will continue to work with the Auditor's Office and individual department heads for those departments who are not processing P-Cards in a timely matter. It should be noted that on June 30, 2020 with Legislator Item 20-0861, the Board of Supervisors approved Policy B-18 which delegates authority to the Chief Administrative Officer and the Auditor-Controller to resolve payments that are approved by a Department Head but do not comply with the procedural requirements of the relevant policies, contracts, or Memoranda of Understanding. It is anticipated that this new policy will increase the processing of P-Card transactions in a timely fashion. | | X | | N/A | |
| | R.3 | The Auditor/Controller should review and determine a transaction discrepancy amount that can be authorized by managers that will reduce excessive staff time. | Auditor-Controller | 6/30/2020 | The recommendation requires further analysis and study. The Auditor-Controller will review this recommendation with County Counsel. The Board of Supervisors did adopt Policy B-18 on June 30, 2020, which may improve this situation. | | | X | N/A Policy B-18 (6/30/2020) | |
| Policing Those with Behavioral Health Issues a Challenge for County Law Enforcement | R.1 | The Sheriff's Office should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training. | El Dorado County Sheriff's Office | 5/27/2020 | The recommendation has been implemented. The Sheriff's Office has an internal standard for Continuing Professional Training hours. All deputies who have not received their Crisis Intervention Training through a POST approved academy, have received a POST approved six (6) hour Crisis Intervention Training though not required by POST. All deputies assigned to the Crisis Intervention Team as a collateral duty are required, by the Sheriff's Office, to receive Continuing Professional Training by attending a thirty two (32) POST approved Crisis Intervention Training Course, though not required by POST. All Field Training Officers receive Continuing Professional Training through an eight (8) hour POST approved course as mandated by law. The Sheriff's training program exceeds POST requirements with regard to Crisis Intervention Training. | X | | | N/A | |
| | R.2 | The County Sheriff's Office should explore the expansion of HOT into the City of South Lake Tahoe Police Department. | El Dorado County Sheriff's Office | 5/27/2020 | The recommendation will not be implemented. The recommendation suggests that the Sheriff's Office determine the expansion of a Homeless Outreach Team (HOT) into the jurisdiction of the City of South Lake Tahoe. The decision to initiate or develop a Homeless Outreach Team rests solely with the City of South Lake Tahoe and the South Lake Tahoe Police Department. The Sheriff's Office will assist and collaborate with the City of South Lake Tahoe and the South Lake Tahoe Police Department to help determine their specific needs for a Homeless Outreach Team. | | X | | N/A | |
| | R.3 | The Placerville Police Department should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training. | City of Placerville | 10/13/2020 | Recommendation has been implemented. The Placerville Police Department has internal standards for Continuing Professional Training. All sworn field personnel have received CIT training above what is required by POST. Each police officer received 8 hours of CIT training and every Field Training Officer (FTO) and Supervisor (Sergeant) receives 24 hours of CIT training. Furthermore, every Placerville Police Officer is trained in De-escalation tactics and our policies reinforce these measures as a priority. Parts of our policies are that we will continue refresher training at or close to every two years. CIT is funded state mandated training, so the availability to attend is always present. | X | | | N/A | |
| | R.4 | Expansion of PERT into the Placerville Police Department should be explored with the County Health and Human Services Agency. | City of Placerville | 10/13/2020 | Recommendation as proposed cannot be implemented at this time. Currently, with our limited staffing and no foreseeable opportunities for additional funding, resources are deployed to address law enforcement specific concerns in the City. The Placerville Police Department believes collaboration with HSA is beneficial; however the PERT Model deployed in the County is not appropriate due to the limited number of calls of this nature in the City of Placerville. The Placerville Police Department has met with County Mental Health on several occasions to create a more holistic response to our community needs. A potential model would be a Social Worker/Mental Health Worker that is assigned to the Police Department, who would work out of our office, to assist and navigate persons in crisis, or experiencing homelessness, to a successful outcome. With everyone one of our officers trained in CIT, having that added experience of a crisis worker "in house" would be more impactful. | | X | | N/A | |
| | R.5 | The South Lake Tahoe Police Department should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training and have their officers attend such training. | City Council of Lake Tahoe | 7/14/2020 | This recommendation has not been implemented but will be in Fiscal Year 2020/2021. The City recognizes the value of CIT and wants to ensure maximum impact and value from any new training requirement. The Police Department will establish an internal standard of 40-hour CIT Continuing Professional Training course with 8 hours of refresher training every two years. In January 2020, the South Lake Tahoe Police Department requested a recommendation on a 40-hour CIT course from El Dorado County Sheriff's Office. The Sheriff's Office indicated that it was planning to present a 40-hour CIT course this year for the Sheriff's Office and would be able to include other El Dorado County law enforcement agencies including the South Lake Tahoe Police Department in the training. The Police Department intends to send as many officers as possible to the training. Having a local training improves consistency in delivery of services across the County and would be less expensive as it would save on travel/hotel costs. As acknowledged in the Grand Jury Report, POST does not require CIT. In addition, POST has suspended many reimbursements for training, so the City needs to ensure that its Police Department training budget is allocated prudently. The City will participate in the local training as soon as practical pending COVID-19 training restrictions are lifted and courses are scheduled, which the City currently expects will occur in Fiscal Year 2020/2021. | | | X | Completed 2020 July 15, | |

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| | R.6 | The South Lake Tahoe Police Department should explore with the County Health and Human Services Agency, the expansion of PERT into the City. | City Council of Lake Tahoe | 7/14/2020 | This recommendation has not been implemented but will be implemented in Fiscal Year 2020/2021. The City has started the conversation with El Dorado County regarding whether County Health and Human Services is able and willing to expand the program into the City of South Lake Tahoe. The County's PERT program is funded with state grants through the Mental Health Services Act. The PERT team currently does not respond to calls within the City but allows the South Lake Tahoe Police Department to access PERT clinicians by telephone for advice on responding to an individual experiencing a mental health issue. The City understands that the County's Fiscal Year 2020/2021 Mental Health Services Act Plan will be further exploring expansion of PERT into the City of South Lake Tahoe as part of its annual Community Program Planning process which starts in Fall 2020. According to the County, considerations on whether the County will agree to expand PERT into the City include stakeholder input as to the need for PERT within the City, available Mental Health Services Act funding, impact to other County Mental Health Services Act projects, and Mental Health Services Act funding restrictions. The City would be very supportive of expanding PERT here and looks forward to exploring a partnership with the PERT program. | | | | | | Completed August 2020 |
| | R.7 | Expansion of HOT into the South Lake Tahoe Police Department should be explored with the County Sheriff's Office. | City Council of Lake Tahoe | 7/14/2020 | This recommendation has been implemented. On April 28, 2020, the Police Department formalized our homeless outreach response by assigning a Police Sergeant and three other officers to be the City's Homeless Outreach Team. In May 2020, the City's HOT collaborated and participated in training with the El Dorado County Sheriff's Office HOT. The City and County HOTs conducted two joint outreach events in the City on May 13 and May 20, 2020. In addition, the County HOT trained the City HOT on the use of a GIS software program to assist in managing information related to persons experiencing homelessness. This collaboration will help provide better and more efficient homeless outreach efforts between the City and County moving forward. | X | | | | | N/A |
| | R.8 | The County Health and Human Services Agency should explore the expansion of PERT into both Placerville and South Lake Tahoe Police Departments. | El Dorado County Board of Supervisors | 7/21/2020 | Board of Supervisors Recommendation has not been implemented but will be implemented within a year. The Fiscal Year 2020-21 MESA Plan considers expanding PERT to two teams, as a continuing partnership between El Dorado Sheriff's Office and El Dorado County Health and Human Services Agency. The MESA Project Team will further explore the expansion of PERT into the Placerville and South Lake Tahoe Police Departments during its annual Community Program Planning Process, which starts in the fall of 2020. Considerations will include, but may not be limited to: 1) Stakeholder input as to the need and value of the PERT project and other MESA-funded projects and proposed MESA-funded projects; 2) Available MESA funding; 3) Impact to existing MESA projects (i.e., will other MESA projects have to be eliminated or reduced to offer expanded PERT services); 4) MESA regulations requiring expenditures in specific categories of programs (e.g. children's services). Any changes proposed for the PERT project will be identified in the next MESA Annual Update. The next MESA Annual Update will publish in draft form in the spring of 2021, and be made available for public comment. The MESA Annual Update is anticipated to be taken to the Board of Supervisors in June 2021 for final approval. | | | July 2021 | | | August 2021 Followed up October 2021 Verified Completed |
| County Vital Records Certificate Fees- Why so Expensive? | None | N/A | N/A | N/A | N/A | | | | | | N/A |
| | R.1 | Fire Protection Districts, Cal Fire, BOS and LAFCO should continue discussing ways to improve County fire protection services. | Board of Supervisors (8/25/2020)Cameron Park CSD (email)El Dorado County Fire Protection District (8/8/2020)El Dorado Hills Fire District (8/20/2020)Garden Valley Fire District (7/28/2020)Georgetown Fire District (8/13/2020)LAFCO (7/22/2020)Mbsatu to Fire Protection District (8/13/2020)Pioneer Fire Protection District (7/7/2020)Rescue Fire Protection District (8/22/2020) | See Response Agency Column | | | | | X | | N/A |
| West Slope Fire Protection Update | | | | | | | | | | | |
| County Airports | R.1 | County airport management needs to complete its airport review in a timely fashion. | Board of Supervisors | 8/25/2020 | Recommendation has not been implemented but will be completed over the next year. | | | | X | | Completed September 2021 |
| | R.2 | County Airport Policy F-10 needs to be updated. | Board of Supervisors | 8/25/2020 | Recommendation has not been implemented but will be completed over the next year. | | | | X | | Completed September 2021 |
| | R.3 | Hanger rental agreement should be updated to include current insurance requirements and new language providing for rate adjustments. | Board of Supervisors | 8/25/2020 | Recommendation will not be implemented because it is not reasonable. The recommendation on the rate adjustment language is not needed due to the rental agreement language already referencing the Airports Ordinance in which the airport fees are adopted by resolution of the Board of Supervisors. The recommendation on insurance requirements is currently being implemented when new contracts are coming for renewal. | | | | X | | N/A |
| | R.4 | Insurance certificate verification process should be updated to ensure proof of insurance is kept up to date. | Board of Supervisors | 8/25/2020 | Recommendation has not been implemented but will be implemented over the next year. Staff is working to transition the insurance certificate verification process to Risk Management. | | | | X | | Completed September 2021 |
| | R.5 | County management should develop a fuel pricing review procedure. | Board of Supervisors | 8/25/2020 | Recommendation requires further analysis or study over the next year to determine if a review procedure is warranted. | | | | X | | Completed September 2021 |
| | R.6 | Airport management should explore potential increased revenue from the semi-developed parcels at the east end of the Placerville airport. | Board of Supervisors | 8/25/2020 | Recommendation has not been implemented but will be implemented over the next year with the airport analysis study. | | | | X | | Completed September 2021 |
| Jails and Juvenile Treatment Center Inspections | None | N/A | N/A | N/A | N/A | | | | | | N/A |
| | R.1 | The District Attorney should consider developing a written policy establishing guidelines for their use of drones. | County District Attorney | 8/26/2020 | We agree with the Grand Jury finding F2 that "... The District Attorney has no written policy on drone use." Further, we will implement the Grand Jury recommendation RI that "The District Attorney should consider developing a written policy establishing guidelines for their use of drones." The District Attorney's Office only uses a drone for a very specific purpose: to occasionally assist in gathering evidence at crime scenes. As noted in the Grand Jury report, our office was one of the first in California to use drones in presenting cases to juries. These drones are capable of collecting evidence in high resolution video and are remarkably effective and helpful during jury trials and documenting crime scenes. As also noted in the Grand Jury report, evidence gathered from a drone can be so compelling that occasionally the accused pleads guilty at an earlier stage in the proceedings, thus lowering prosecution and trial costs. Consistent with these occasional uses, we are currently in the process of developing a written drone use policy for our office. | | | | X | | County District Attorney provided Policy 606 (dated 7/20/2020) on 9/3/2021 |
| County Drone Use | | | | | | | | | | | |
| 2018/2019 | | | | | | | | | | | |

