

Planning and Building Department

County of
EL DORADO

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BUILDING	PLANNING
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PLAN REVIEW SUBMITTAL – HARDSHIP TEMPORARY MOBILE HOME

The following items are required to be a deemed complete permit application.

TWO complete sets of plans that include:

- ✓ **COMPLETED TMA APPLICATION**
- ✓ **SITE/PLOT PLAN** – Included on site/plot plan checklist (see reverse side)
- ✓ **FOUNDATION PLAN** (including an engineered tie down system.)
- ✓ **FLOOR PLAN** – with complete square foot summary, dimensions, and room use labels
- ✓ **SHOW TYPE OF UTILITY CONNECTIONS**
- ✓ **MANUFACTURED HOME MAKE, MODEL, SIZE, & YEAR OF MANUFACTURE**
- ✓ **HCD CERTIFICATION OF 2007 CALIFORNIA BUILDING CODE: CHAPTER 7A REQUIREMENTS** *(if manufactured prior to January 1, 2006)*
- ✓ **APPLICATION PROCESSING FEE**

PLEASE NOTE – One additional floor plan and site plan is needed before permit issuance.

Site Plan/Plot Plan Requirements

- ☐ **Site/Plot Plan** - drawn at a conventional scale (i.e., 1" = 10', 1" = 20', etc.) showing the entire parcel with property lines dimensioned (if you have a very large parcel, you may use a reduced scale such as 1" = 50' or 1" = 100', as long as the *grading portion* and mobile home/RV location of the site plan is *no smaller than 1" = 20'* (this method may require two or more drawings)).
 - ☐ Provide a North arrow on the site and/or plot plan.
 - ☐ Provide the scale being used for the site and/or plot plan.
- ☐ **Show the location and dimension of all recorded easements on the parcel** - (i.e. road easements, public utility easements, drainage easements, etc.). Show distances from the proposed structure(s) to all property lines (or nearest edge of road easement(s)). Show to scale all existing or proposed structure(s) on the property (such as garage, well, shed, barn, swimming pool, propane tank, septic system, etc.) and building separation dimensioned.
 - ☐ Provide to scale and dimension all existing and proposed driveways and parking areas.
- ☐ **Show how the California "Fire Safe/Defensible Space" Regulations will be met for driveway & property** - from the proposed structure to the addressed road, turnarounds, turnouts and fuel modification (CRC R327.1.5).
 - ☐ A summary is available from Building Services or on our website:
<https://www.eldoradocounty.ca.gov/files/assets/county/v/3/documents/land-use/building-services-documents/forms-checklist-tab/pr-defensible-space-guide.pdf>
 - ☐ Provide a fully dimensioned driveway profile that includes the following: *elevations* at road edge or top of curb, garage floor and at each grade break; *percentage of slope* between grade breaks; and *distance* between grade breaks. A sample profile is available at Building Services.
- ☐ **Show existing site topography (prior to grading)** – using contour lines at 1' or 2' vertical increments. The contour lines must extend a minimum of 20 feet beyond the building site, driveway or other area of disturbance. Use positive values only and state the source of the topography.
- ☐ **Show the proposed grading** – this is generally done by using one of two methods: darker, thicker contour lines that overlay the (lighter) existing contour lines; or thicker lines that show cut and fill slopes to scale (the slopes are plotted using a scale). Also specify the yardage of cut and fill.
 - ☐ Provide the finish floor elevation of the proposed structure.
 - ☐ Due to the technical nature of this aspect of the building plans, we recommend that you have a design professional (i.e. civil engineer, architect or landscape architect) assist with this portion of your plan preparation. **Depending on several factors, it may be required that a civil engineer prepares or supervises preparation of your plan.**
- ☐ **Show how CALGreen site development requirements will be met** – More information may be found at the following website: <https://www.dgs.ca.gov/BSC/CALGreen> (see sections 4.106.2 & 4.106.3)
- ☐ **Parcels within an area of special flood hazard (identified by Federal Emergency Management Agency [FEMA]** – Planning Services may require a licensed civil engineer or surveyor to determine the proposed building is outside a flood zone. Flood insurance rate maps shall show the flood zone.