



County of El Dorado

MEETING AGENDA

Citizens' Oversight Committee

TOT - Measure S

Janet McDougall - Chair

Thomas Celio – Vice Chair

Russell Crawford

Edward Miller

Debbie McIntyre - Secretary

January 29, 2025

10:00 AM

**California Conservation Corp - Conference Room
1949 Apache Avenue, South Lake Tahoe, CA 96150**

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR****CONSENT CALENDAR**

1. Approval of the minutes from the Meeting held on October 23, 2024.

END OF CONSENT CALENDAR**PUBLIC COMMENT**

Public Comment is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments are limited to three (3) minutes per person. The Committee Chair may limit public comment during the Public Comment period.

AGENDA ITEMS

1. Department of Transportation to present an update for permanent snow removal staff for South Lake Tahoe, partially funded by Measure S with a not-to-exceed amount of \$122,000.
2. Review and approval of the January 2025 Measure S Citizens' Oversight Committee Report to the Community.

ADJOURN



County of El Dorado

MEETING MINUTES

Citizens' Oversight Committee

TOT - Measure S

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Thomas Celio – Vice Chair

Russell Crawford

Edward Miller

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October 23, 2024

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CALL TO ORDER AT 10:02 AM**ROLL CALL**

Present: 5 – Member McDougall, Member Celio, Member Crawford, Member McIntyre and Member Miller

ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**CONSENT CALENDAR**

1. Approval of the minutes from the Special Meeting held on July 17, 2024.

A motion was made by Member Miller, seconded by Member Celio, to adopt the agenda and approve the Consent Calendar.

Yes – Celio, McDougall, Miller, Crawford, McIntyre

END OF CONSENT CALENDAR**PUBLIC COMMENT**

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NO MEMBERS OF THE PUBLIC WERE PRESENT

AGENDA ITEMS

1. Department of Transportation to present a PowerPoint reviewing:
 - a. Fiscal Year 2023/24 Road Fund ratio spent in South Lake Tahoe and current staffing levels.
 - b. Fiscal Year 2023/24 TOT Measure S revenue and expenditures for projects and equipment.
 - c. Fiscal Year 2024/25 TOT Measure S anticipated revenue and expenditures.
 - d. Projects planned and equipment to be purchased in Fiscal Year 2024/25 with anticipated dates.
 - e. Review staff's recommendations for Fiscal Year 2025/26 budget.

Department of Transportation (DOT) presented a powerpoint reviewing current lane miles for both slopes, compared to staff and the percentage of road fund that is required to be spent in the Tahoe Basin. Staffing levels were then reviewed, and an update provided with

regards to snow removal operations this coming winter. After, a slide was presented providing the Measure S TOT funds spent during Fiscal Year 2023/2024 and the realized percentage of Road Fund that was spent in the Basin compared to prior years, which was up 2%. The realized revenue for Fiscal Year 2023/2024 was presented, as well as the status of all projects and equipment purchases that were completed within the Fiscal Year. DOT staff also reviewed the anticipated revenue for Fiscal Year 2024/2025 and items that are budgeted with those funds in the current fiscal year. To close out the powerpoint, DOT presented three options to utilize funding in Fiscal Year 2025/2026. After a long and detailed conversation related to potential accumulation of one fiscal year of funding or budgeting those funds, the Measure S Committee agreed with DOT's recommendation to utilize approximately half the funds on snow removal equipment and the other half on road repairs. DOT and the Measure S Committee agreed to discuss Fiscal Year 2024/2025 revenue at the next meeting in June to determine if changes should be made to the Fiscal Year 2025/2026 budget during the annual budget process.

2. Update on staffing levels.

Chair McDougall stated this had been covered in the powerpoint but wanted the information documented on the agenda for transparency. DOT presented during the powerpoint there are 19 road staff, 5 mechanics and 10 extra help snow removal positions in the Tahoe Basin. Of those positions, 2 road staff are not filled, and 6 extra help snow removal positions remain vacant. DOT made mention of the positions possibly being filled, however the level of experience with plowing or road maintenance is limited and operations will still remain limited. Staff indicated that the current approved staffing pattern features a significantly lower number of positions than the county had many years ago. After the staffing discussion, Chair McDougall recommended drafting a letter of support for extending the geographical area for eligibility for the additional Tahoe differential pay outside the current TRPA boundaries. A motion was made by Member Miller, seconded by Member Crawford to draft and submit a letter to the Board of Supervisors regarding geographical pay in the Tahoe Basin. Member McDougall offered to draft the letter, circulate it for comment, and submit it to the board.

Yes 5 – Member Miller, Member Celio, Member McIntyre, Member Crawford, Member McDougall

3. Accumulation of one year of estimated funding.

This topic was also covered in the powerpoint presentation, but is expanded upon here to ensure the public's knowledge of the full discussion. Members discussed whether it would be desirable to accumulate one year of funding to ensure DOT is not spending funds that are not yet received. El Dorado County Fiscal staff provided the expenditures for Fiscal Year 2024/2025 will utilize the funds that currently sit in the account and all

funds moving forward have not been encumbered and will remain as a cushion to ensure overspending does not take place. Staff also assured the committee that current county policies prohibit issuance of a purchase order without having funding in place to cover the purchase.

4. Status of two blowers.

- a. When were they ordered?

One was ordered December 2023 and the other was ordered July 2024. Both with an estimated lead time of 660 days.

- b. What is the anticipated delivery date?

Estimated delivery dates would be roughly October 2025 and April 2026.

- c. When will the invoices hit and be paid?

DOT confirmed Purchase Orders have been issued for the two snow blowers, but the funds remain in the Measure S account until the equipment is received, at which time invoices are paid and funds are withdrawn from the account.

COMMITTEE MEMBER REPORTS

1. Member Miller provided an update on the projects and needs in the Tahoma area, specifically snow stakes. Deputy Director Brian Mullens spoke about the new snow stakes on order and they would be installed upon receipt.
2. Member Crawford commented on the salaries for equipment operators for the County and how he hopes to see them increased.
3. Member Celio informed the Measure S Committee he met with Deputy Director Brian Mullens and Member Crawford to discuss the DOT ten-year road treatment plan for the Tahoe Basin.
4. Member McDougall requested member comments be included on future agendas, as well as the adjournment time. Member McDougall requested the first meeting minutes be reviewed and updated as it appeared to be just the agenda on the web.
5. Member McIntyre stated she would draft the annual report to the board on the Fiscal Year 2023/2024 Revenue and Expenditures. Ashley Johnson said she would send the letter submitted for last year if it would help with formatting. Member McIntyre stated that would be appreciated.

ADJOURNED 12:17 PM

Measure S Oversight Committee Meeting



January 29, 2025

El Dorado County
Department of Transportation

Snow Removal in the Basin

- For Transportation to run full snow removal shifts, 12 staff members are needed for a SLT day shift, 11 staff members for a SLT night shift and 3 staff members for Tahoma.
- In South Lake Tahoe there are 18 full time Highway Maintenance Worker allocations. Of those 18 positions, 3 are sent to Tahoma, leaving 15 positions in South Lake Tahoe. Therefore, there is a staffing shortage of 8 positions.
- Currently, there are up to 10 snow removal extra help positions allocated. However, all 10 have not been filled in over a decade.
- Transportation has proposed adding 6 additional permanent Highway Maintenance Worker positions on the West Slope for vegetation management when the weather is nice and those 6 staff members are required to report to the Basin for snow removal services when needed.
- The cost for a Highway Maintenance Worker III in Fiscal Year 2025/26 is \$129,009.06, therefore approximately \$840,000 is required for the new positions. Negotiations are in process and there could be additional pays, however offers are not allowed to be discussed.

Funding for Additional Permanent Positions

- Transportation is reallocating \$225,000 Road Fund dollars normally budgeted for extra help snow removal workers to cover a portion of the 6 new positions.
- Transportation has removed \$325,000 from vegetation management contracts to fund a portion of the permanent positions.
- Transportation is asking the Board to authorize an additional allocation of \$168,160 to fund a portion of the positions.
- The remaining amount not to exceed \$122,000 is proposed to be funded by Measure S revenue.

Other Funding Updates

- Discretionary TOT – Transportation is guaranteed \$250,000 for snow removal rental loaders and \$250,000 towards snow removal equipment. Additional funds from Discretionary TOT are required to be requested annually during the budget process. DOT has requested additional Discretionary TOT in the FY 25/26 budget for road repairs, but it has not been reviewed or authorized.
- Snow Removal Reimbursement – each year the County receives a reimbursement, from the State of California, proportional to the amount of snow removal that is completed for the year. When the reimbursement is received it is deposited with DOT.

Fiscal Year	Amount
FY 19/20	\$1,256,842.08
FY 20/21	\$1,221,034.20
FY 21/22	\$1,101,425.40
FY 22/23	\$993,239.64
FY 23/24	\$999,012.30
Average	\$1,114,310.72

January 2025

Report to the Community

Measure S Citizens' Oversight Committee

As most will recall, in November 2022, voters in the unincorporated area of El Dorado County within the Tahoe Basin approved Measure S to increase the Transient Occupancy Tax (TOT) by 4%. The additional revenue generated will be used for the sole purpose of removing snow and maintaining existing roads in the unincorporated portion of the Tahoe area. The measure also called for the creation of a Citizens' Oversight Committee (Committee) to ensure monies are expended appropriately and are in addition to, not replacement of, the normal funding El Dorado County has historically expended on road maintenance and snow removal.

This report has been developed to inform our community of the revenue generated and how this critical funding has been spent during the period from January 1, 2023 through July 1, 2024.

Revenue

January 1, 2023-June 30, 2024

\$3,483,373



Expenditures

First, we remember the historic winter of 22/23 that left our roads in horrible condition, particularly Pioneer Trail. It was imperative that immediate repairs be made to render the roadway safe. The Committee supported the staff recommendation to use the first \$1.25 million of funding generated for those repairs. Additionally, \$1 million from the County's Road Fund was utilized to complete the entire project.

The harsh winter also highlighted the critical need for new snow removal equipment. With much of the equipment being very old, some as old as fifty or more years, it was a tremendous challenge for staff mechanics to find parts to keep the fleet running. The Committee supported the staff recommendation to purchase two new rotary blowers.

We anticipate the rotary snow blowers will be delivered no later than October 2025, and April 2026. Additionally, the County has purchased two new graders using other funding sources, and those graders will be employed in Tahoe as we continue to make replacement of our aging equipment a high priority.

We are cognizant of the concerns raised recently relating to the critical need for snow removal operations. We are happy to report the County has hired additional operators for this season.

The Committee recognizes that our neighborhood streets are in dire need of repair. Committee members are working closely with County Department of Transportation staff to ensure a schedule of repairs to our neighborhood streets is in place. The Committee is seeking balance between expenditures for new snow removal equipment and repair to our deteriorating streets. Additionally, consideration must be given to ensuring roads that are in good condition remain that way.

We remain committed to ensuring the revenue generated through Measure S makes positive changes to the condition of our roads, and that our snow removal operations can be completed without delays due to equipment breakdowns.



Meetings

All Measure S Citizens' Oversight Committee meetings are open to the public, and we encourage community members' participation. Residents can sign up for text or email notifications of upcoming meetings by using the link below. It's as easy as simply including your email address and clicking 'Submit'. This is an excellent way to stay abreast of Measure S Citizens' Oversight Committee meetings.

Citizen's Oversight Committee TOT Measure S for El Dorado County, California

January 1, 2023 to June 30, 2023

Revenue:	
Tax Revenue:	\$1,127,466
Fair Market Value Adjustment:	(\$17,563)
Expenditures	\$0
Fund Balance:	\$1,109,904

July 1, 2023 to June 30, 2024

Beginning Fund Balance:	\$1,109,904
Revenue:	
Tax Revenue:	\$2,344,646
Interest Income:	\$28,823
Expenditures:	
Pioneer Trail:	\$1,250,000
Fund Balance:	\$2,233,374

July 1, 2024

Beginning Fund Balance:	\$2,233,374
Encumbered Expenditures:	
Blower:	\$864,470
Blower:	\$824,161
Available Fund Balance:	\$544,743

Respectfully,
Measure S Citizens' Oversight Committee

Janet McDougall, Chair
Tom Celio, Vice-Chair
Debbie McIntyre, Secretary

Russ Crawford
Ed Miller

