

# **El Dorado County Surveyor**

## **Name a Private or County Road**

Following is an outline for completing an application for naming a Private or County Road.

### **1. FORMS**

- a. Obtain the **ROAD NAME PETITION** from the El Dorado County Surveyor.
- b. Fill out the form completely. Prior to obtaining signatures, call the County Surveyor's Office for tentative approval.

### **2. EXHIBIT MAP**

- a. Accurately plot the road on an exhibit map.
- b. Exhibit shall also include parcel boundaries, residential structures, and driveways to the residences and situs addresses already in use.

### **3. SIGNATURES REQUIRED FOR APPROVAL**

- a. The petition must be signed and approved by:
  - A minimum of **51%** of the parcel owners along the road being named.
  - A minimum of **75%** of the parcel owners along the road if renaming a road.
  - The local fire department.
  - The post office responsible for mail delivery in your area.  
(If no delivery is available, the approval of the closest post office.)

### **4. PROCESSING**

- a. County Surveyor reviews application for consistency with County Code and safety standards and practices
- b. County Surveyor delineates on Base / GIS Map.
- c. County Surveyor forwards notification to appropriate agencies.
- d. Applicant will be notified within thirty days of receipt of application, of address for existing dwelling. If parcel is unimproved, an address will be assigned at the building permit stage based on your site plan.
- e. Applicant shall, within thirty days of approval, install a permanent sign per County design standards.

### **FEES:**

**See Fee Schedule for Amount. Surveyor's Office accepts FEES as Cash (Exact change only) or Check (Payable to "County Surveyor").**

**Applications typically take 2-4 weeks; however, complex applications may take several months depending on the circumstances.**

## EL DORADO COUNTY'S POLICY ON ROAD NAMING

1. Standards - Street names and suffixes shall be selected in accordance with the following standards:
  - a. Street names shall be short (under 12 letters, if possible) and preferably in one word.
  - b. Street names should have a simple spelling and easy pronunciation.
  - c. Prefixes such as north and south, east and west, upper and lower, etc., should be avoided.
  - d. Suffixes shall be related to the type and importance of the street (e.g., the suffix "boulevard" should not be attached to the name of a minor residential street).
  - e. Numbers or letters used as street names shall be avoided.
  - f. Incongruous or offensive names shall not be selected.
  - g. Street names identical, or sounding similar, to other street names shall not be selected.
  - h. Street names shall be deemed duplicated regardless of a different suffix such as boulevard, lane, avenue, street, etc.
  - i. A cul-de-sac street may bear the same name as the street it intersects, providing that the suffix is "court". (e.g., a cul-de-sac opening on Oak Street may be called Oak Court).
  - j. Street names which would be geographically misleading shall be avoided.
  - k. Selection of street names of similar nature or according to categories (e.g., trees, states, etc.) is encouraged within a subdivision or neighborhood.
  - l. A street having a continuous alignment shall bear the same name.
  - m. Streets or portions of streets to be connected in the future into a continuous alignment shall bear the same name.
  - n. Streets intersecting each other or forming an angle of less than 110 degrees shall generally have different names.
  - o. Street extensions shall bear the same name as the existing streets.
  - p. No personal last names shall be selected unless they have historical significance. Historical significance for road naming means that the personal name must appear in the applicable geographic location on the "Official Map of the County of El Dorado, State of California" adopted by the Board of Supervisors, October 1908. Said map is displayed in the office of the County Surveyor.
  - q. Selection of the name and suffix of the streets in a new subdivision shall be the responsibility of the developer, within the above limitations.

If you have questions or wish to set up an appointment to go over the process, please contact:

El Dorado County Surveyor  
360 Fair Lane  
Placerville, CA 95667

Front Desk: (530) 621-5440

Email: [surveyor@edcgov.us](mailto:surveyor@edcgov.us)

**El Dorado County Surveyor  
Road Name Petition  
Private or County Road**

Applicant: \_\_\_\_\_ Parcel No.: \_\_\_\_\_

Road Being Named Begins On (name of road): \_\_\_\_\_

Road Being Named Ends On (name of road): \_\_\_\_\_

I, the above-named applicant, and the property owners, whose verified signatures are included on this application, request to have the private road shown on the attached Assessor's map named:  
(All three choices must be different.)

**1<sup>st</sup> CHOICE:** \_\_\_\_\_

**2<sup>nd</sup> CHOICE:** \_\_\_\_\_

**3<sup>rd</sup> CHOICE:** \_\_\_\_\_

<p>You do not need three choices if you have tentative approval from the County Surveyor's Office. Phone: (530) 621-5440 Email: <a href="mailto:surveyor@edcgov.us">surveyor@edcgov.us</a></p>
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**Application must include exhibit:** *Exhibit must show the shape of the parcel as well as any buildings present on the parcel. Additionally, exhibit must delineate the driveway of the parcel as well as the driveways of the neighboring parcels. Application without exhibit will be deemed incomplete.*

Incomplete submissions will not be processed. Application expires two years from submission.

Applications typically take 2-4 weeks; however, complex applications may take several months depending on the circumstances.

**AGREEABLE PROPERTY OWNERS:**

*Note to property owners: The approval of this petition may result in a change of address for your parcel.*

Print Name: \_\_\_\_\_ (Applicant)  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

**AGREEABLE PROPERTY OWNERS:** (continued)

*Note to property owners: The approval of this petition may result in a change of address for your parcel.*

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Signature: \_\_\_\_\_

*This page may be copied for additional property owners.*

**POST OFFICE APPROVAL:**

(You must have this signature before you return this form to the County Surveyor.)

Post Office: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_

CHOICE:     (1)     (2)     (3)

**FIRE DISTRICT APPROVAL:**

(You must have this signature before you return this form to the County Surveyor.)

Fire District: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_

CHOICE:     (1)     (2)     (3)

**COUNTY SURVEYOR APPROVAL:**

Contact: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CHOICE:     (1)     (2)     (3)

EL DORADO COUNTY SURVEYOR'S OFFICE: (530) 621-5440 ~ Email: surveyor@edcgov.us